

Student Life Educational Fund - Checklist

To qualify for the Student Life Educational Fund (SLEF), the activity must not be an academic requirement for a Fanshawe College course, and participants must be full-time post-secondary students.

Here's the Student Life Educational Fund Proposal Checklist:

- Complete the Student Life Educational Fund Proposal Form in full at least **2 weeks before the event.**

The following items must be completed within **two weeks after the event or trip.**

- Submit a receipt or invoice
- Submit a list of students including the students' full name, student number and signatures

All required documents can be submitted to the FSU Office (SC-1000) and/or can be submitted via email to the FSU Finance Coordinator.

*Failure to follow the above deadline(s) will result in future requests not being approved and the current submitted proposal will be cancelled.

If you apply for the Student Life Educational Fund, here are a few things that you should know...

- The subsidy for the Student Life Educational Fund is **\$20.00 per full-time post-secondary student, per year** to a maximum of 90 students.
- The Student Life Educational Fund will not subsidize meals, entertainment activities or non-educational activities.
- Any associated costs above the subsidy will be the class or groups' responsibility
- The FSU will subsidize funding after the trip or event only.

For more information, please visit the FSU website: <https://www.fsu.ca/slef>