

Want to Start a Club?

Here's what you need to know!

Process of Starting a Club:

1. Fill out the Club Charter. Club Charters are available online at www.fsu.ca/clubs or at the FSU office (SC1000).
2. Submit the completed Club Charter to the FSU Office. Make sure you have a minimum of 5 full-time students; 1 President, 1 Vice President, 2 Signing Officers, and 1 Member, on your Club Charter.
3. The Club Charter is reviewed and student numbers will be checked to make sure the requirements are met in accordance with the Club Policy.
4. The Club Charter will go to the bi-weekly Executive Committee Meeting.
5. If approved, the President will be notified via email by the Advocacy and Communications Coordinator and one-on-one Clubs Training will be scheduled. During Clubs Training, the Clubs Policy will be discussed and signed. After the Clubs Training is complete, the club will be fully ratified and added to the FSU website.

Frequently Asked Questions:

What kind of club can I start?

You can start any kind club! The Fanshawe Student Union encourages students to start clubs based off common interest, program associations, culture or religion, community service and many more! **Please note: Athletic Clubs will not be approved.**

Do I need a Faculty/Staff Advisor?

Though it is not mandatory to have a Faculty or Staff Advisor, it is suggested that program associations or any club supported by a College department have one.

Remember: these advisors are there to provide support, not run day-to-day club activities.

Will my Club receive Funding?

Each club that has at least 10 full-time Student Union Members will receive \$450 for the academic year.

Can my Club host Events?

Yes! If your club would like to host a club event, the President of the Club must fill out an **Event & Activity Application** and submit it to the FSU Office **at least 1 week before the event for approval**. The President will receive notice via email if the event has been approved or denied. If the event has been approved, planning for the event can begin. **Please note: No athletics events will be approved under any circumstances.**

How do we book a Meeting Space?

If your club would like to book a meeting space within the FSU, Clubrooms (SC-2012-2014), the President would contact the Advocacy and Communications Coordinator and Administrative Coordinator via email or stop by the FSU Office. The following information is needed before we are able to book a space; time/date, number of people and preferred set-up.

How do I book a Table in F Hallway or College Space (ie. Classroom)?

The President would contact the Advocacy and Communications Coordinator and Administrative Coordinator via email who will direct the club to the correct contact within the College. Please note: If you would like to book a table an **Events & Activity Application** must be submitted to the FSU Office before the proposed date of your table.