

Name of Club: _____

Amount of Receipt(s): _____

(Attach all receipts to this form)

Purpose of Expenditures: _____

Signing Officers of Club:

(Please note that the cheque will be issued in the name of the two signing officers)

Signing Officer: _____
Print *Sign*

Email Address: _____ Student #: _____

and

Signing Officer: _____
Print *Sign*

Email Address: _____ Student #: _____

For Office Use Only:

Approved by Advocacy and Communications Coordinator/Administrative Services Staff: Yes No

Date Approved: _____

Cheque Issued: Yes No