

FSU President – Position Description

POSITION: FSU President

TERM: May 2026 to April 2027. The FSU President ceases to hold office should they no longer meet the eligibility requirements.

REPORTS TO: Student Administrative Council (S.A.C.)

DIRECT REPORTS: Vice Presidents (VP)

OVERVIEW:

The FSU President is an employee and officer of the Fanshawe Student Union (FSU). The FSU President is the voice of the Members and the spokesperson and the official representative of the FSU to the general public, governmental bodies, the Members, Fanshawe College, and third parties (such as other student organizations).

- As Chief Executive Officer of the FSU, the FSU President provides overall leadership on advocacy, communications, and public relations in accordance with the policies and procedures established by the S.A.C.
- For operational matters, including those listed above, the FSU President acts in consultation with the Executive Director, who oversees day-to-day management.
- For governance responsibilities, the FSU President works collaboratively with the S.A.C. and Executive Director to discuss and shape policy, ensure compliance with applicable legislation, and provide strategic input on matters such as student fees, training programs, and organizational priorities.
- The FSU President will also represent the Executive Committee on the S.A.C Board as a non-voting member.
- The FSU President's performance will be reviewed annually by the S.A.C. in accordance with the FSU Performance Evaluation Policy.

ELIGIBILITY:

*Individuals running for the position of FSU President are required to abide by the [FSU Elections Policy](#), including meeting with the Sr Advocacy & Governance Coordinator and attending or sending a representative to the All-Candidates Meeting.

Applicants are encouraged to review and complete the [FSU Leadership Modules](#) on the FSU website to learn more about this role and the FSU. Completion of the FSU Leadership Modules will be mandatory for candidates who nominate themselves.

The following individuals are **eligible to hold office** as an FSU President subject to [FSU By-Law No. 1](#) and the [FSU Elections Policy](#):

- Anyone who is eighteen (18) years of age.
- Anyone who has not been found under the Substitute Decisions Act or under the Mental Health Act to be incapable of managing property.
- Anyone who has been not found to be incapable by any court in Canada or elsewhere.
- Anyone who does not have the status of bankrupt.
- Anyone who is a member of the FSU in the Winter 2026 academic semester (a current full-time student of Fanshawe College who is actively progressing in their Program, as determined by the Office of the Registrar).

- Anyone who carried at least a 2.5 grade point average (GPA) during the full-time academic semester immediately prior to the commencement of office, if the GPA for such semester has been determined by the time of the commencement of office.
- Anyone who has completed at least one full-time semester during the current fiscal year of the FSU (May 1 – April 30).
- Anyone who has not already served at least six (6) months in the office of FSU President.
- Anyone who does not hold a seat on the Fanshawe College Board of Governors during their tenure as FSU President.
- Anyone who is an employee of the FSU and is prepared to resign from such a position if elected.
- The Chief Returning Officer (CRO) reserves the right to review the eligibility of any candidate who has previously been employed by the FSU and was subject to disciplinary action and/or removal from their position. Based on the nature and severity of the offense, and in consultation with the Director of People and Culture, the CRO may determine the candidate to be ineligible to run in the election.
- The CRO reserves the right to review the academic probation or disciplinary status at Fanshawe, if relevant, through Campus Security for any Fanshawe College Code of Conduct policy violation.

EXPECTATIONS:

The FSU President will **demonstrate the following skills** in completing their duties:

- **Representation:** Ability to act honestly and in good faith to serve the best interests of the FSU while addressing key issues affecting students (e.g., mental health, academic policy).
- **Critical Thinking:** Possesses strong analytical abilities and a willingness to ask probing, relevant questions to support informed decision-making (e.g., reviewing policy reports, strategic plans, and board recommendations).
- **Professionalism:** Demonstrates a high level of professionalism, ethical conduct, and the ability to make thoughtful, independent decisions in the best interest of the student body.
- **Collaboration:** Ability to work effectively as part of a diverse board team, contributing to respectful dialogue, consensus-building, and collective decision-making.
- **Communication:** Strong written and verbal communication skills, with the ability to engage with stakeholders, read and interpret reports, and contribute to board discussions.
- **Financial and Legal Literacy (or willingness to learn):** Demonstrates basic financial and legal literacy or willingness to acquire these skills.
- **Confidentiality:** Understands the importance of confidentiality and demonstrates the ability to handle sensitive information with discretion.
- **Honesty:** Understands how to identify, disclose, and appropriately manage real or perceived conflicts of interest in accordance with board policy and legal obligations.
- **Governance:** The FSU President works collaboratively with the S.A.C. and Executive Director to discuss and shape policy, ensure compliance with applicable legislation, and provide input on matters such as student fees, training programs, strategic direction, and organizational priorities.
- **Operations:** For operational matters, including advocacy and communications, the President acts in consultation with the Executive Director who oversees day-to-day management.
- **Professional Development:** Willingness to engage in ongoing learning about corporate governance, the FSU's structure, bylaws, policies, and relevant provincial legislation (e.g., Ontario Not-for-Profit Corporations Act).

Roles and Responsibilities:

- Act as the Chief Executive Officer, spokesperson, and official representative of the Fanshawe Student Union.
- Attend and participate in all meetings of the S.A.C. as an employee and officer of the FSU for the purpose of answering questions raised by the S.A.C. relating to the matters over which the President has authority.
- In collaboration with the Executive Director, manage and supervise the affairs and operations of the FSU.
- Provide written reports regarding all activities and operations undertaken and organizational updates to the S.A.C. Board for evaluation.
- Provide required signature for contracts, documents, or instruments.
- Responsible for relations between other student organizations and government bodies;
- Responsible for overseeing the Vice President's (VP) work schedules, initiatives, volunteer programs, goal setting, and assignment of duties, and performance management.
- Negotiate student fees in consultation with the Executive Director;
- Ensure the implementation of effective Vice President and S.A.C. training programs.
- In consultation with the Executive Director, have general supervision and direction over matters relating to advocacy, communications, and public relations of the FSU.
- Respect and abide by all applicable legislation and any contract with the FSU, as well follow the policies and procedures of the S.A.C.
- Promote effective internal communications and collaborative relationships between the FSU and different communities of Fanshawe College (i.e., Faculty, Union, Support Staff, Administration).
- Make information available to S.A.C. that outlines any events, interviews, conferences, etc. made as a representative of the FSU either on campus or in the community.
- Participate in recruitment and selection initiatives, as required.
- Participate in policy review with the College, bringing students' perspectives on behalf of the FSU.
- Support smooth transition to the incoming FSU President by providing guidance, documentation, and information sharing at the end of the term.

TIME COMMITMENT:

- The FSU President-elect will be required to attend transition training with the outgoing Executive Team prior to taking office.
- The FSU President-elect will take office on May 1, 2026 and is required to work a minimum of 35 hours per week, during regularly scheduled operating hours of the Fanshawe Student Union (FSU); however, the FSU President may work evenings and weekends as necessary.
- The FSU President will be required to attend all College and FSU Committee meetings, including, but not limited to: College Council, College Student Union, Executive Committee, and S.A.C meetings.

REMUNERATION: This is a paid contract position with an annual salary of **\$51,000**, subject to annual review and approval by the **FSU Performance Review Committee** prior to the start of



each term. FSU will cover all costs associated with required training, as well as any other expenses incurred in the fulfillment of duties as President.

The FSU is committed to fostering a diverse and inclusive environment. We value and respect individual differences and strive to create a workplace where everyone's talents and strengths are recognized and supported.

Date of Next Review	January 2027
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