

Student Administrative Council

Meeting #3

Thursday, November 12th, 2015

MINUTES

Present

Jordan Borneman
Natasha Buckley
Alan Bushell
Allison Cleveland
Katherine Drew
Carlie Forsythe
Jasmine Henderson
Mark Lee
Maria Nikides
Thomas O'Malley
Bruno Prado
Melanie Rintjema
Tabatha Rosborough
Morganna Sampson
Jahmoyia Smith
Abdirashed Yousef

Regrets

Kevin Kaisar

Observers

Zachary Benayon
Mark Herman
Paul Masse

The meeting was called to order at 7:03 p.m. with Alan Bushell as chairperson and Bonnie McCharles as secretary.

Approval of Agenda

3.1 It was:

MOVED by Carlie Forsythe, SECONDED by Jasmine Henderson and CARRIED to approve the agenda.

Approval of Minutes

3.2 It was:

MOVED by Carlie Forsythe, SECONDED by Maria Nikides and CARRIED to approve the Minutes from Meeting #2.

There was one SAC Member who abstained, Bruno Prado, from the vote.

Action Item Review

Paul contacted the Chair of the School of Business regarding matching the FSU's contribution to the Business Marketing Program's trip. Paul noted that the School does not contribute any

money to the students attending as they hold fundraisers and raise money to attend the trip. Paul mentioned that there needs to be at least one faculty member, sometimes two or three, who attend the event as well. However, the students are not responsible for paying for the faculty to attend. The School has offered to pay for the cost of the faculty to attend the event as their contribution.

Maria has created a Class Rep flyer and it has been sent to print. When it is completed she will inform the SAC Reps.

Alan has looked into the donation fund in regards to the Regional Campuses. Alan noted that each Regional Campus is allotted a budget which the campuses can utilize as they see fit.

Alan met with Steve Patterson regarding engaging part-time students at Y Building. Abdirashed noted he has a meeting on November 27th with Steve Patterson and the Operational Manager to discuss this further.

President's Report – Alan Bushell

Alan attended the London Restorative Justice meeting at the London Police Force Headquarters on November 3rd. Alan discussed the merit of implementing a restorative justice program for post-secondary students who are attending either Fanshawe or Western.

Alan noted the Executive team completed training regarding the process of an active appeal under the new appeals policy.

Alan attended a meeting regarding the new health and wellness centre. Alan noted it is now in an active RFP process.

Alan noted the graduation ceremony at the Western Fair Agriplex on November 9th was well attended and is the largest convocation to date.

BOG Report – Zachary Benayon

The Board of Governors met on Thursday, September 17th, 2015.

The Board participated in a tour of the School of Public Safety prior to the start of the meeting. The Board approved: Gerontology – the aging population and Electronics and Embedded Systems Development. The Board approved the following monitoring reports: 2015 Insurance Policy Monitoring Report (Policy D-16), Student Success Monitoring Report (Policy A-35), and 2015 Financial Monitoring Report (Policy D-05).

Zachary introduced himself to the Board and explained his position during the SAC meetings. Zachary mentioned the next Board of Govenors Meeting is Thursday, November 19th, 2015.

Vice Presidents' Reports

Jordan Borneman – VP Athletics & Residence Life

Jordan updated the Board on Varsity sports. The Men's Volleyball team is currently 5-1 this season after a win over Humber on Saturday. The team sits in 6th place in the CCAA National rankings. Jordan noted that upcoming Men's Volleyball games include; Saturday November 14th (Boreal vs. Fanshawe at 8 p.m.) and Sunday November 15th (Cambrian vs. Fanshawe at 3 p.m.). The Women's Volleyball team fell to the OCAA West Division leaders, the Humber Hawks, last Saturday to a score of 3-0. The team holds a record of 4-2. Jordan noted that upcoming Women's Volleyball games include; Saturday November 14th (Boreal vs. Fanshawe at 6 p.m.) and Sunday

November 15th (Cambrian vs. Fanshawe at 1 p.m.). The Men's Basketball team lost by one point against the Humber Hawks (67-66) on Saturday. The team holds a 0-3 record. The Men's Basketball team hosted the St.Clair Skippers from Port Huron, Michigan in an exhibition game, and lost by a final score of 80-74. The Women's Basketball Team holds a 2-1 record after losing to the Humber Hawks, however, the team defeated the St. Clair Skippers in exhibition play.

Jordan discussed the new initiative, Adopt-A-Falcon, that raises fund for the Varsity teams. This program provides an avenue for alumni, friends, family, staff, and supports to stay involved in the Fanshawe Falcons Athletics. Jordan mentioned more information can be found at www.fanshawec.ca/athletics/fanshawe-fanatics/adopt-falcon.

Carlie Forsythe – VP Finance

Carlie brought a donation request to the table:

3.3 It was:

MOVED by Carlie Forsythe, SECONDED by Melanie Rintjema and CARRIED to approve a \$50.00 donation to the Festival of Trees for the 2015-2016 year, subject to normal restrictions.

Carlie brought a donation request to purchase four tickets to the Fashion Merchandising's annual fashion show *Liberty Blooms*. All proceeds from the fashion show will support the Micro Enterprise Centre at My Sister's Place. Jordan asked why the donation has increased for this particular event when donations are usually \$50.00. Alan noted that the FSU has bought tickets for this event in the past and given the tickets away to interested students. Carlie noted that she will be holding a draw for the tickets and anyone interested in the tickets can contact her. Carlie mentioned the draw will be early next week.

3.4 It was:

MOVED by Carlie Forsythe, SECONDED by Natasha Buckley and CARRIED to purchase four tickets at \$50.00 each to the *Liberty Blooms* fashion show to be given to students who wish to attend, subject to normal restrictions.

There was one SAC Member, Melanie Rintjema, who abstained from the vote.

Carlie brought a SLEF Proposal for the Millwright Apprenticeships Program to travel to Bright, ON to learn how to operate gas turbines, compressors, and pumps. Paul noted that students in an apprentice program do not pay the student activity fee which SLEF falls under. Paul noted that the eligibility for SLEF depends on whether the student has paid the student activity fee. Paul recommended paying for the full-time post-secondary students if there are any in the program since they contribute to the fund.

3.5 It was:

MOVED by Carlie Forsythe, SECONDED by Morganna Sampson and CARRIED to approve the SLEF proposal for the Millwright Apprenticeship Program trip to Bright, ON to learn about gas turbines, compressors, and pumps, subject to normal restrictions.

Carlie brought a SLEF Proposal to the table:

3.6 It was:

MOVED by Carlie Forsythe, SECONDED by Jasmine Henderson and CARRIED to approve the SLEF proposal to send the Interior Design Program's trip to the International Design Exhibition in Toronto, subject to normal restrictions.

Carlie noted that Financial Aid and the Fanshawe Student Union are hosting a launch event for the Enriched Academy software that Financial Aid has recently purchased to teach students and faculty about personal and business finances and money management. Carlie mentioned the event is taking place November 25th at 3:00 p.m. in Forwell Hall and welcomed everyone from the Board to attend.

Kevin Kaisar – VP Entertainment

Kevin was unable to attend the meeting so Alan read his report for him.

Kevin reported on past events. Shawn Hook and the Songwriters Circle were both well attended and enjoyed by the students.

Kevin reported on upcoming events including UFC 193 – Ronda Rousey vs. Holly Holm where they are giving away a 40 inch television, Comedy Night, Sex Toy Bingo, Jungle Cat Workd and the Throwback Pub.

Kevin noted that the Fanshawe Promotions Team has an event feedback and research division. Kevin mentioned their job is to go to events and collect first-hand information on how the events are going and whether students are enjoying themselves. Alan noted the research collected will be a public document.

Action Item: Kevin to submit the Fanshawe Promotions Team's research as a public document.

The Entertainment Committee has started working on ideas for Winter Week/Winter Semester Events. Kevin encouraged the Board to share any ideas they may have for events.

Maria Nikides – VP External & Academic Affairs

Maria noted that the Class Rep Meet and Greet was successful with 54 people were in attendance. Maria mentioned that she has created a Class Rep flyer and will be given SAC Rep's that are interested.

Maria stated that she received a Class Rep meeting report from Mark and advised the other SAC Rep's to complete one as well. Maria encouraged them to take attendance at their meetings as she is keeping track of the student's hours for Co-Curricular Record.

Maria noted that she has had meeting with students regarding the appeals policy and is looking forward to helping more students with this process.

Tabatha Rosborough – VP Internal

Tabatha brought a Club Charter to the table:

3.7 It was:

MOVED by Tabatha Rosborough, SECONDED by Allison Cleveland and CARRIED to approve the London Interprofessional Health Care Student Association as an official FSU Club for the 2015-2016 year, subject to normal restrictions.

Tabatha reported that Movember events are underway with the next event being the Dodgeball event. Tabatha held an Addiction Awareness event regarding the cautions of substance abuse and gambling. Tabatha was pleased to see some returning organizations from past events.

SAC Reports

Natasha Buckley – President: Woodstock Campus

Natasha updated the Board on the Woodstock Campus. Natasha noted that there are currently 25 Class Representatives at the Oxford Campus. Natasha mentioned that during the last meeting, she reviewed the role of a Class Rep and reviewed SLEF, CCR and the Insurance Program. Maria asked if Natasha was taking attendance at her Class Rep meeting as she would need to track them for a student to receive CCR recognition. Natasha noted that Bette Rowe would be tracking a student's attendance and approving their campus Class Reps for CCR.

Natasha has planned some Christmas events which include: a Christmas Party, Mitten Tree, Winter Wear Donations, and Fill a Purse.

Allison Cleveland – Health Sciences and Nursing

Allison reported that she met three of her Class Rep's at the Class Rep Meet and Greet and is in the process of scheduling her first Class Rep Meeting.

Allison mentioned her goals as a SAC Representative this year. These goals include promoting upcoming events, offering assistance to SAC Members and Executive Council, and participating in volunteering opportunities with the Student Union.

Katherine Drew – Building Technology and Applied Sciences

Katherine has met with 5 out of her 9 Class Rep's and has scheduled a Class Rep meeting for next week.

Katherine reported a concern within the electrical engineering program. However, Katherine noted that the students do not wish to discuss this concern until the Class Rep meeting next week. Alan mentioned that concerns should be addressed as soon as possible.

Katherine mentioned that IT Sligo (Ireland) and Cape Breton University representatives are visiting Fanshawe on November 18th to present articulation agreements for BTAS students.

Jasmine Henderson – Language and Liberal Studies

Jasmine reported that she has been able to recruit a few more students to be Class Representatives and currently has four Class Reps. Jasmine mentioned that she will send an email out next week to her Class Rep's to schedule her first Class Rep meeting.

Jasmine reported a concern regarding the graduation ceremony at the Agriplex at the Western Fair. A student was concerned that there were two students walking across the stage at the same time to accept their diplomas/awards which eliminated the chance for family members to capture the moment. Additionally, a concern regarding the lack of food and beverages were stated. Alan noted that the College is aware with the concern of the double-walking and noted this was done due to a time restraint. Alan mentioned it will be re-assessed in the future whether or not to break

up the ceremonies or leave all of the graduates together. Additionally, Alan mentioned that there was a full reception after the ceremony, however, there was a line to get into the reception.

Jasmine reported a concern regarding the fitness facility fee. Students are concerned that they have to pay an additional fee on top of their tuition to utilize these facilities. Jasmine noted that students have mentioned other universities and colleges have a gym membership included in their tuition which allows students not to have to ender an additional cost to use the facility. Alan noted that there is discussion through the committee to have an universal fee included in tuition that would include a membership to the fitness facilities, however, nothing can be confirmed.

Jasmine reported a concern regarding students wanting an extended break for the first semester of school. Students noted that they are under a lot of stress and the small break at Thanksgiving is not enough. Alan noted the College recognizes the stress that students are under in school and mentioned that this academic year is a tad different than other years as the start date was later in the year which caused everything to move forward a week. Jordan noted that a lot of Colleges have removed the Fall break as it was linked to an increased rate of students not completing their program. Jasmine asked if an extended break is something that Fanshawe would consider doing in the future. Alan noted that if it were to happen it would not be in the next academic year as those dates are already finalized.

Mark Lee – Information Technology

Mark held his first Class Rep meeting on Tuesday November 10th and had 6 Class Rep's in attendance. Mark reported he had a lively and informative meeting.

Mark reported a concern regarding a professor erasing the board notes before the students have had a chance to finish writing their notes. Mark noted that he would contact the professor and ratify this issue. Additionally, Mark reported a concern that students are finding a course very theory-heavy with few practical or hands-on components. Mark has contacted the program coordinator to inquire about future plans for the course.

Thomas O'Malley – Tourism and Hospitality

Thomas held his first Class Rep meeting on November 5th. However, the time of the meeting corresponded with the interview times and classes, only 2 students were in attendance. Thomas noted that he plans on holding another Class Rep meeting soon for the students that were not able to attend the first one due to conflicts.

Thomas reported a concern regarding the professors in the School of Tourism and Hospitality. Thomas is investigating the steps to take to resolve these issues and will follow-up with Maria regarding these issues.

Action Item: Thomas to follow-up with Maria regarding concerns.

Thomas mentioned that on November 4th, the Tourism and Hospitality program held an event called the Industry Networking Event which allowed students to meet with potential employers as well as set up interview times throughout the day. Thomas noted the event had a good turnout and was successful for the students.

Bruno Prado – Contemporary Media

Bruno has planned his first Class Rep meeting for Tuesday, November 17th. Bruno mentioned that he currently has 13 students signed up with a collection of Class Rep's from both the main and downtown campuses. Bruno mentioned a lack of representation of students from CDPA as Class Representatives. Bruno would like to meet with the SAC Representatives who have students at the downtown campus, Mark, Melanie, as well as Alan to discuss how to better represent these students.

Action Item: Bruno to meet with the SAC Representatives who have students at the downtown campus, Mark and Melanie, and Alan to discuss how to better represent students at CDPA.

Bruno reported a concern regarding students in the Photography program who have requested a general program meeting to outline class-wide issues and decide the best course of action to address the issues. Bruno noted this meeting will occur within the next two weeks. Additionally, Bruno reported a concern regarding students having issues with the faculty hardware, specifically the MAC computers provided by the College not working properly, and the lack of sufficient cameras by the media loan service.

Melanie Rintjema – School of Design

Melanie has emailed her Class Rep's twice to inform them of upcoming events including the past Class Rep Meet and Greet. Melanie is planning on booking a Class Rep meeting on November 25th, however, nothing has been booked at this time.

Morganna Sampson – Lawrence Kinlin School of Business

Morganna mentioned that she currently has 18 Class Rep's who are in different specialities of business. She noted that her first Class Rep meeting is November 18th.

Morganna reported a concern regarding very few co-operative opportunities for students in the Bachelor of Commerce program. Carlie noted that she has talked to the coordinators and Mary Pierce regarding this issue. She noted that Mary is looking into funding and working on getting more co-operative opportunities for these students. Additionally, at the Class Rep Meet and Greet, Morganna was approached by a student who mentioned holding more events tailored to order mature students at Fanshawe College.

Morganna mentioned that Class Rep Meet and Greet was very successful as she was able to meet students from the School of Business.

Jahmoyia Smith – Human Services and Public Safety

Jahmoyia reported a concern regarding the accountability of Tim Hortons regarding an incident with a muffin that was lodged with a dead bee. Jahmoyia mentioned that she has been approached by two students with similar allergies asking what is being done to address this issue. Alan noted that there is an open investigation occurring between the organizations (Chartwells and Tim Hortons) and the student.

Jahmoyia mentioned that she attended the Class Rep Meet and Greet and had the opportunity to speak to her Class Rep's

Abdirashed Yousef – Transportation and Aviation Technology

Abdirashed has schedule his first Class Rep meeting for November 17th at Y Building. Abdirashed noted that he currently has two Class Reps.

Abdirashed has contacted the security office and has scheduled a meeting with the Constable to discuss issues regarding theft at Z Building. Additionally, Abdirashed has contacted the parking office and gained information about other avenues students can use to pay for their parking passes and lockers rather than going into the office.

Abdirashed noted that a student notified him that they would like to take a trip to a Hanger as a field trip. Alan encouraged Abdirashed to talk to Carlie regarding this field trip.

Action Item: Abdirashed to contact Carlie regarding a potential field trip to a Hanger.

Paul inquired about how the food truck was going at Y Building. Abdirashed noted that it has been well received and is budget-friendly for students.

Alan noted there is the possibility of Y Building getting uniforms. Alan mentioned that someone will be reaching out to Abdirashed to discuss how students would feel about having the uniforms.

New Business

- a. Diwali – Alan noted the president of the Indian Club reached out to the FSU asking for a donation for their Diwali event. Natasha asked if this event would be open to all campuses. Alan noted that it was open to all campuses. Bruno mentioned that this event is a great cultural experience and liked the idea of matching the International Centre's contribution. Jordan cautioned the team of providing a donation for one event and having the expectation that there will be a donation every time they have an event. Carlie noted that we have donated to clubs in the past, outside of their club funding. Jordan mentioned that it would be inappropriate to make a donation to an event that a student will need to pay. Alan noted that any monies collected will be put back into the club. Paul suggested to investigate the event further and have a meeting with the president of the club to discuss the nature of the event, budgeting, as well as contact the entertainment team. Paul suggested having Tabatha and Alan in this meeting. Alan noted that this donation will be tabled at this meeting and brought up at the Executive meeting.

Action Item: Tabatha and Alan to meet with the President of Indian Club to discuss Diwali event further.

- b. Melanie noted that she is running a 24-hour famine to raise money for the fashion show, Liberty Blooms. Melanie noted all monies collected will be donated to My Sisters Place.
- c. Natasha inquired about the contact information for the Sexual Violence Prevention Advisor.

Action Item: Tabatha to send Natasha Leah Marshall's contact information.

Next Meeting – Thursday, November 26th at 7:00 p.m. in SC-2016

Adjournment

3.8 It was:

MOVED by Jordan Borneman, SECONDED by Morganna Sampson and
CARRIED to adjourn the meeting.