

Student Administrative Council

Meeting #4

Thursday, November 26th, 2015

MINUTES

Present

Natasha Buckley
Alan Bushell
Allison Cleveland
Katherine Drew
Carlie Forsythe
Mark Lee
Maria Nikides
Thomas O'Malley
Bruno Prado
Melanie Rintjema
Morganna Sampson
Colin Vienneau
Abdirashed Yousef

Regrets

Jordan Borneman
Jasmine Henderson
Tabatha Rosborough
Jahmoyia Smith

Observers

Zachary Benayon
Albert Bouma
Brandon Clackett
Mark Herman
Paul Masse
Nick Peterek

The meeting was called to order at 7:05 p.m. with Alan Bushell as chairperson and Bonnie McCharles as secretary.

Approval of Agenda

4.1 It was:

MOVED by Carlie Forsythe, SECONDED by Natasha Buckley and CARRIED to approve the agenda.

Approval of Minutes

4.2 It was:

MOVED by Maria Nikides, SECONDED by Morganna Sampson and CARRIED to approve the Minutes from Meeting #3.

Action Item Review

Kevin noted the research being completed by the Fanshawe Promotions Team is ongoing, however, he mentioned that he would submit the research when it is completed.

Thomas noted he has followed-up with Maria regarding a concern related to the School of Tourism and Hospitality.

Bruno stated that he has not yet scheduled a meeting with Mark, Melanie, and Alan to discuss how to better represent the students at CDPA.

Action Item: Bruno to schedule a meeting with Mark, Melanie, and Alan to discuss how to better represent the students at CDPA.

Abdirashed noted that he is currently in discussion with the student regarding the field trip to the Hanger and thus has not yet contacted Carlie.

Action Item: Abdirashed to contact Carlie regarding a potential field trip to a Hanger.

Alan, Tabatha, and Carol met with the president of the Indian Club and discussed the Diwali Event. It was determined the FSU would not make a donation to the event as the AV, food, and space were significantly discounted for the Club.

Tabatha to send Natasha Leah Marshall's contact information.

Action Item: Tabatha to send Natasha Leah Marshall's contact information.

President's Report – Alan Bushell

Alan attended the College Open House on the weekend and extended thanks to Maria, Thomas, Jasmine, and Mark for taking time out of their busy schedules to assist at the FSU booth.

Alan attended the CSA Advocacy Workshop in Toronto on November 23rd to November 25th, with Maria. Alan noted that he had an opportunity to advocate on student issues to MPP's during the conference.

BOG Report – Zachary Benayon

The Board of Governors met on Thursday, November 19th, 2015.

The Board participated in a tour of the Accessibility Services and Test Centre prior to the start of the meeting. The Board approved: Agri-Business, Cyber Security, and Unmanned Aerial Vehicle (Drone) Operations. The Board approved the following Program title changes: Costume Production (previously Technical Costume Design) and Hospitality and Tourism Management (previously Hospitality and Tourism Operations Management). The Board approved the following monitoring reports: College Programming Policy Monitoring Report (Policy D-30.5 and D-36) and Quality Monitoring Report (Policy D-35).

Vice Presidents' Reports .

Carlie Forsythe – VP Finance

Carlie noted her Enriched Academy Event was a success. Carlie mentioned the event was well attended with more than 200 people in the audience; including processors and students. Carlie stated that Kevin Cochran spoke to her after the event and told her that Fanshawe was one of his

favourite schools he has spoken to over the years and students had good feedback regarding his presentation, the module, and general entrepreneurship.

Carlie noted that there was a student at the event that handed out apple fritters to the attendees including Bruce Croxon. Carlie mentioned that Bruce recently tweeted about the Apple Fritters stating they were the best apple fritters he has ever tasted. Carlie mentioned that Bruce has contacted the student and stated that he would send him his contacts in London.

Kevin Kaisar – VP Entertainment .

Kevin reported on past events including OBS Comedy Night, Trevor Dubois, Sex Toy Bingo, and Jungle Cat World.

Kevin reported on upcoming events including Deal or No Deal, Christmas Photo Booth, and Single Mothers wsg. Bodhi Jar. Kevin noted the Throwback Pub has been cancelled

Kevin presented the Winter Calendar cover artwork to the Board. Kevin noted that this year's theme is 'The Frost Awakens' and features Death Star snowflake artwork. The Board was supportive of the artwork.

Maria Nikides – VP External & Academic Affairs

Maria attended the CSA Advocacy Workshop in Toronto on November 23rd to November 25th with Alan. Maria noted some highlights from the workshop including discussion regarding OSAP, ONCAT (Ontario Council on Articulation and Transfer), OCAS (Ontario Colleges Application Services), CICMH (Centre for Innovation in Campus Mental Health), and MTCU (Ministry of Training Colleges and Universities).

Maria stated she attended a question and answer period at Queen's Park and was welcomed by MPP Teresa Armstrong by name at the beginning of the session. Maria mentioned that MPP Peggy Sattler is fighting for students to ensure that they get paid for their work experience/placements. Maria noted this was supported at the first steps of the government.

Maria advocated for taking away the age requirement of 24 as the cut-off age to receive the 30% off for the Ontario Tuition Grant (OTG) as there are other vulnerable groups including mature students, aboriginal, and first generation learners. Maria noted MPP Teresa Armstrong agreed with this advocacy.

Maria stated that MPP Hunter brought to her attention the Retirement Pension Plan that is looking to include workers starting at the age of 18 years old. Maria noted that they are looking to put the pension in place for those who do not have a pension plan. Maria mentioned that she thought this was useful especially for those individuals working part-time or are in their first year at a company.

Maria noted the Super Summit is occurring Tuesday, December 1st from 1 p.m. to 3 p.m. in Forwell Hall. Maria told the SAC Reps to let their Class Reps' know about the event and encourage them to attend as it goes towards their hours for CCR. Maria thanked the SAC Rep's who have submitted their Class Rep meeting attendance to her and asked other SAC Rep's to submit theirs to her by the end of the month.

SAC Reports

Natasha Buckley – President: Woodstock Campus

Natasha updated the Board on the Woodstock Campus. Natasha noted Woodstock Campus held their Open House last weekend and had 40 students attend the event. Natasha noted she is advocating for a FSU table for the Spring Open House to represent and get students involved in the FSU. Natasha noted that she is interested in the Sharing Shop and bringing that initiative to Woodstock Campus. Natasha noted grocery cards as a potential option. Morganna mentioned that a student could purchase other gift cards or additional non-food items with a grocery card. Natasha noted these issues will be looked into before the implementation.

Allison Cleveland – Health Sciences and Nursing

Allison held her first Class Rep meeting on Wednesday, November 25th at 3:00 p.m.

Katherine Drew – Building Technology and Applied Sciences

Katherine held her first Class Rep meeting on Thursday November 19th and had four Class Rep's in attendance. Katherine reported she discussed upcoming FSU events, Class Rep responsibilities, and upcoming meeting times.

Katherine reported a concern within the electrical engineering program regarding a professor. Katherine noted the professor and the program coordinator are aware of the concern and are taking steps to correct the concern.

Katherine mentioned on December 4th there will be a memorial service held in the T-Building Mezzanine from 1:00 - 2:00 p.m. for the National Day of Remembrance and Action on Violence Against Women. Katherine noted December 6th was declared by Canada's Parliament as the National Day of Remembrance and Action Against Women following the murder of 14 women at L'Ecole Polytechnique in Montreal on December 6th, 1989.

Jasmine Henderson – Language and Liberal Studies

Jasmine was unable to attend the meeting, so Alan read her report for her.

Jasmine has scheduled her first Class Rep meeting on Friday, November 27th. Jasmine noted that she is looking forward to hearing what her suggestions and/or concerns her Class Rep may have to express.

Mark Lee – Information Technology

Mark held a Class Rep meeting on Monday November 21st and had 6 Class Rep's in attendance, three who had not attended the first meeting.

Mark reported several concerns regarding professors who do not explain activities, do not check emails and do not return marking in a timely manner. Additionally, Mark reported a concern regarding the replacement of wireless 802.11a/c situation. Mark noted that students have reported outages during lockdown browser tests and exam. Mark stated that he is meeting with the Dean regarding these concerns. Mark stated that the College is looking into taking back the 'Gamesroom' in G Building as it is the College's belief that students only use the room for playing games rather than academic purposes. However, Alan noted this room is used as a space to study and relax for the students.

Thomas O'Malley – Tourism and Hospitality

Thomas held a Class Rep meeting on November 13th and had 6 Class Rep's in attendance. Thomas noted he is currently looking for more Class Rep's and told his Class Rep's to spread the work to find more interested students in the program.

Thomas reported a concern regarding two professors in the School of Tourism and Hospitality. Thomas has sent emails to both professors and scheduled a meeting to resolve these concerns. Thomas noted he met with one of the professors and mentioned that the professor was very understanding and was able to resolve the issues. However, the other professor mentioned that the issues that were occurring were due to the students rather than the professor themselves as there are resources to help the students available to the students. Thomas mentioned that he sent an email to resource contacts to schedule an appointment. Thomas noted that he would report back to the concerned students what he found out. Alan encouraged SAC Rep's to include the student in the early stages of academic issues.

Bruno Prado – Contemporary Media

Bruno held his first Class Rep meeting on Tuesday November 17th.

Bruno reported the ongoing concerns, delay in receiving grades, teachers not returning to student emails and concerns, and difficulty finding good field placements, with the photography students continue to be addressed with the program coordinator. Paul asked if the concern was not receiving a placement or if the concern is about not receiving a 'good' placement. Bruno responded that students are not necessarily receiving placements, however the placements that they are receiving are not giving students field experience. Bruno noted some students do not see the benefit in the placement, however, Bruno mentioned this is something that needed to be looked into further before a decision is made. Additionally, Bruno reported a concern regarding software-licensing issues with the software used in the labs for the Visual Effects & Editing students. Students mention that there are not enough licenses for all students to use at once. Additionally, students expressed complaints regarding delays in grading and lack of necessary equipment available in the Media Loans service in M Building.

Bruno reported a concern regarding the class schedules from Video Game Design students. These students report having 8 to 9 hour class days without any breaks and next semester some sections having 12 hour class days. Additionally, Class Rep's at CDPA report a concern regarding a lack of 24 hour access to the CDPA Building which has caused students not meeting teacher expectations, as the school labs are not available to the students outside of class times as there are other classes occurring in the labs. Alan noted that 24 hour access to CDPA is something that can be looked into, however, this will not be a quick change. Alan noted that Fanshawe College is overcapacity which is causing all of the scheduling issues, classes at night and long class days. Alan noted that the College is looking into the scheduling issues.

Bruno mentioned the Toronto field trip the Visual Effects & Editing took was a success. Bruno noted that the students found it well-organized and well-executed.

Melanie Rintjema – School of Design

Melanie held her first Class Rep meeting on Wednesday, November 25th and had 5 Class Rep's in attendance.

Melanie reported a concern regarding Fine Art student's schedules overlapping with their general education courses. Melanie noted most students do not know their schedule until the first day of classes as the teachers need to adjust their schedules to fit in their general education courses. Alan noted he would follow-up with this concern.

Action Item: Alan to follow-up with Melanie regarding Fine Art's scheduling issue.

Melanie reported an additional concern regarding fundraisers. Melanie noted that when a class or a club are selling something as a fundraiser, they are not making a lot of money because people do not carry cash on them or want to pay the ATM charge fee to take out money from the ATM. Melanie asked if the FSU could purchase an ATM for fundraisers with no ATM fees. Alan mentioned that the fee that is charged to students from the ATM is a good rate. Paul mentioned that something potentially could be worked out with the Biz Booth to use their debit machine.

Melanie mentioned the Horticulture Program requires a portfolio which is included in their fees, however, the students are required to purchase another portfolio, out of pocket, as the other portfolio is not the one needed for classes. Paul mentioned that this issue could be discussed in the Fee Review meeting and asked Melanie to send all the details to Carlie.

Action Item: Melanie to send Carlie the details regarding the portfolio issue to discuss in the Fee Review meeting.

Morganna Sampson – Lawrence Kinlin School of Business

Morganna held her first Class Rep meeting on Wednesday November 18th and had 15 Class Reps in attendance. Morganna noted during her meeting, her Class Rep's shared many ideas they had for Fanshawe College. These ideas included; having a haunted house, instilling new teacher training, standardize teaching styles to increase learning through a 1-2 day workshop, holding a 'Student to Business' networking event for students, and holding a field trip to the Canada Revenue Agency in Ottawa. Carlie noted that she has a good relationship with the Chair of the Lawrence Kinlin School of Business and would talk with her regarding Morganna's Class Rep's suggestions.

Action Item: Carlie to talk with the Chair of the Lawrence Kinlin School of Business regarding the suggestions brought forth by Morganna's Class Reps.

Morganna reported a concern regarding a perceived disconnect between Career Services and a professor in the Advanced Professional Communications course. Morganna noted that a student was given an assignment to create a resume and decided to use Career Services to check their resume before submitting the assignment. The Board discussed this issue. Alan noted that he would mention the points regarding the importance of the rubric and fair evaluations for students in his next CIS meeting. Morganna noted that she will schedule a meeting with the professor and a member of Career Services to resolve this issue. Morganna stated that the student does not want to go through the appeals policy at this time as it is their belief that this process takes too long.

Jahmoyia Smith – Human Services and Public Safety

Jahmoyia was unable to attend the meeting, so Alan read her report for her.

Jahmoyia held her first Class Rep meeting Thursday November 19th.

Jahmoyia reported a concern regarding the vague instructions that professors provide when issuing rubrics thus students are unsure of the professors expectations for the assignment. Jahmoyia noted she has spoken with the professors and noted that she believes the issue will be resolved in a timely manner.

Jahmoyia reported an additional concern regarding the mandatory time requirement of Class Rep's. It is the students belief that the requirement is unattainable with only one Class Rep meeting a month. Jahmoyia proposed having two Class Rep meetings per month to reach the number of required hours. Alan noted that a SAC Representative can have more than one meeting per month.

Abdirashed Yousef – Transportation and Aviation Technology

Abdirashed held his first Class Rep meeting and had 24 students in attendance. Abdirashed noted that he has contacted the program coordinators of the Automotive program to access the students schedules to decide when to have a Class Rep meeting at Z Building.

Abdirashed reported a concern regarding the limited amount of microwaves in Y Building compared to the number of students trying to access them. Alan noted that facilities would need to approve the addition of microwaves in Y Building. Carlie suggested a scheduling change which would reduce the number of students using the microwave at one time. Alan noted this would not be possible as the program is federally funded and students need to get all of their hours.

Abdirashed noted he has discussed several issues with the Operations Manager and Stephen Patterson regarding parking/lockers, bulletin boards, and school uniforms. Abdirashed noted that Y Building will be receiving a bulletin board soon and has begun the dialogue with the Parking Office to allow students the opportunity to pay for parking and lockers at other campuses. Abdirashed noted that he would like all campuses to know that they can purchase parking and lockers online rather than having to come to the Main Campus to receive these services. Abdirashed noted that he would like to contact CDPA and asked Bruno to send him his contacts at CDPA to ensure the information is being passed along to the students.

Action Item: Bruno to send Abdirashed contacts from CDPA.

Abdirashed noted that Y Building is looking into uniforms for the students. Abdirashed mentioned that these uniforms would be no additional cost to the student as it will come out of the Technology Fee.

New Business

- a. St. Thomas Report – Colin updated the Board on St. Thomas Campus. Colin inquired about the bus pass and why it was not available for St. Thomas campus students. Natasha noted that at Woodstock Campus, the student council purchases bus passes for Woodstock and sells them to students for \$10 off the original price. Alan noted that he would discuss Colin's concerns regarding the bus pass.

Action Item: Alan to discuss bus pass concerns with Colin.

- b. Missing Equipment – Allison noted that there are 22 items missing from the Paramedic Labs with missing items including stretchers and dummies.
- c. Fanshawe Store – Colin inquired about St. Thomas campus swag items. Paul suggested talking to Bob Brine regarding budget. Paul mentioned that Bob would connect Colin with the right contacts. Alan noted that Retail Services will make personalized program sweaters if there is 12 people interested in ordering.

Next Meeting – Thursday, December 3rd at 7:00 p.m. in SC-2016

Adjournment

4.3 It was:

MOVED by Colin Vienneau, SECONDED by Morganna Sampson and
CARRIED to adjourn the meeting.