

Student Administrative Council

Meeting #3

Wednesday, November 23rd, 2016

MINUTES

Present

Madelyn Allen
Amani Assiri
Lauren Barnett
Tim Chapman
Jayme Dodge
Carlie Forsythe
Kim Francis
Andres Garzon
Nishan Ghuman
Kevin Kaiser – arrived at 9:00 p.m.
Anthony Lopez
Kate Morris
Morganna Sampson
Anastasia Shytina
Navjot Singh
Jahmoyia Smith

Observers

Zachary Benayon
Paul Masse

The meeting was called to order at 8:09 p.m. with Carlie Forsythe as chairperson and Bonnie McCharles as secretary.

Approval of Agenda

3.1 It was:

MOVED by Amani Assiri, SECONDED by Jahmoyia Smith and CARRIED to approve the agenda.

Approval of Minutes

3.2 It was:

MOVED by Morganna Sampson, SECONDED by Jahmoyia Smith and CARRIED to approve the Minutes from Meeting #2.

Action Item Review:

Kevin had discussed ‘The Art of Living Club’ with Carol and the club was approved as an active club for the 2016-2017 academic year.

Carlie to create an information packages regarding Class Reps for Faculty to incorporate into program orientations. Carlie mentioned this is in progress.

Kevin has sent out an email to all Cultural/Religious clubs to invite them to the Winter Fair.

Carlie to connect with Bob Clark/Ombuds regarding speaking to a class in the School of Contemporary Media. Carlie mentioned this is in progress and will connect with Tim regarding the additional concerns brought up in his Class Rep meetings.

Carlie mentioned she will connect with Andres regarding the concerns brought up in his Class Rep meeting.

Carlie is currently working on the FAQ portion of the www.fsu.ca/changes .

BOG Report – Zachary Benayon

No report at this time.

President’s Report – Carlie Forsythe

Carlie mentioned the FSU will be hosting a Special Members Meeting on November 29th, 2016 in the Alumni Lounge. Carlie mentioned any full-time, fee-paying Fanshawe student will be eligible to vote on the new Bylaws.

Carlie noted the deadline to complete the Student Feedback Survey, SFS Survey, is on November 25th, 2016. Carlie mentioned the goal is to achieve a 40% completion response rate and noted herself and Christine Spicer will present the findings and future recommendations to College Council.

Carlie mentioned the FSU Bikes program will be closing for the winter months. Carlie stated in its first semester, FSU Bikes had sixty nine rentals. Carlie noted FSU Bikes will resume in the next semester in the warmer months. Additionally, Carlie stated she has started to work on the development of subcommittees for the Board.

Carlie attended the 2016 Advocacy Summit in Toronto. Different advocacy organizations, what they advocate for and how were amongst the things that Carlie mentioned were learnt at the conference. Carlie stated on November 22nd, Carlie advocated on behalf of all of Ontario students at Queens Park and provided several recommendations. The recommendations included the creation of an online open book project for the 40 most popular College program to strengthen accessibility and lowering the cost of education, not to count Post-Secondary Student Support Program (PSSSP) funds as income in OSAP’s needs assessment process for Indigenous students, and incrementally reduce the International Student Recovery Fee (ISR) by \$75,000 per year. Carlie mentioned she spoke with Deb Matthews, Deputy Premier and Minister, Peggy Sattler, London-West MPP, and Karalea McLean, Director of Research for the NDP at Queens Park and Kevin spoke with Teresa Armstrong, London-Fanshawe MPP, and Wayne Gates, MPP. Carlie noted while at the conference, she attended the 2016 Premier Awards and Chris Gowers, Fanshawe College Alumni, won an award in the technology category.

Vice Presidents’ Reports

Jayne Dodge – VP External & Academic Affairs

Jayne reported the Special Members Meeting is booked for November 29th from 4 p.m. – 6 p.m. in Alumni Lounge. Jayne noted this event is mandatory for the Board to attend unless it conflicts with class schedules. Jayne mentioned there will be a vote on Governance and Bylaws Changes during the event. Jayne reminded the Board to inform their Class Representatives know about the event at their Class Representative Meeting.

Jayne reported there were 45 in attendance at the Class Rep Meet and Greet on November 22nd in the Gamesroom (SUB 1026). Jayne thanked the Board for those who were in attendance and mentioned everyone in attendance seemed to have a good time at the event. Jayne mentioned there are currently 172 Class Reps to date and noted she is working on a document for SAC Reps to give to their teachers/coordinators about the Class Representative Program.

Jayne asked the Board if any students have raised any concerns over accommodations. Jayne mentioned if any issues arise at Class Rep meetings to let her know as she attends the accommodations meetings.

Kim Francis – VP Athletics & Residence Life

Kim updated the Board on Varsity sports. The Men's Volleyball team are ranked second in the OCAA West Division and CCAA National Rankings. The Women's Volleyball team is in 7th place in the OCAA West Division after a loss to the St. Clair Saints and the Conestoga Condors in the last year. The Men's Basketball team is currently tied for second with Niagara and Mohawk in the OCAA West Division. Kim mentioned the Men's Basketball Team will be facing their rivals the Mohawk Mountaineers on Friday, November 25th at 8 p.m. at home and encouraged the Board to attend the game. The Women's Basketball team are tied with Humber, Mohawk, and Niagara in the OCAA West Division.

Kim noted that 6 students thus far will be in Residence over the Christmas Break. Kim mentioned she will know the final number on December 5th, 2016. Kim noted for the dinner, she is thinking of purchasing Swiss Chalet Festive Feast Coupons and having the dinner there instead of a large dinner.

Kevin Kaisar – VP Internal Affairs

Kevin was unable to attend the meeting, so his report was read for him. Kevin mentioned he is currently working on awareness weeks and events for the winter semester. Kevin noted most of the events are planned and there will be a meeting with the Entertainment Team to finalize dates and share calendar ideas.

Kevin noted there have been a few issues with Clubs not following timelines for event applications and funding reimbursements. Kevin mentioned himself and Bonnie are currently working on an information sheet for planning a club event. Kevin stated the following information will be include; the definition of an event vs. meeting, timelines needed to plan an event, a process flowchart for planning events, guideline for funding reimbursements for events, catering vs. outside food, and off-campus events and activities.

Kevin mentioned paper houses are back at Oasis for the rest of November and a change drive will be held at the Open House with proceeds going to Habitat for Humanity. Kevin noted a Habitat for Humanity Club has been created and mentioned the total amount of monies raised will be announced at a later date.

Kevin noted the Charity Ball and selling ‘paper somethings’ are two of the planned fundraising events for the winter semester. Kevin mentioned the Crohn’s and Colitis Canada (London Chapter) as the charity for the winter semester fundraising initiatives. Kevin announced the charity ball committee which includes Amani, Jahmoyia, Kate, Kevin, and Kim.

Morganna Sampson – VP Entertainment

Morganna announced ‘Baby, It’s Cold Outside’ as the theme for the Winter Calendar and showed the Board the proposed artwork for the cover.

Morganna mentioned the Winter Fair will be held on December 1st in Forwell Hall. Morganna noted the event will feature glass-blown decorations, tree decorating, a showcase of holiday traditions from the clubs, holiday card making, photo booth, and the wellness wishes campaign.

Morganna updated the Board on past events. These events included Ladies Night, Comedy Night, and Trivia Night. Morganna mentioned Ladies Night only had 10 people in attendance and Comedy Night had approximately 30 people in attendance.

Morganna upcoming events. These events included Sex Toy Bingo, Tailgate Party, Photos with Santa, Lip Sync Battle, and the Winter Fair.

Jahmoyia Smith – VP Finance

Jahmoyia brought a SLEF Proposal to the table:

3.3 It was:

MOVED by Jahmoyia Smith, SECONDED by Jayme Dodge and CARRIED to approve the SLEF proposal for the Renewable Energies Technician Programs trip to visit the Canadian Solar Industries Association Exhibit Conference at the Metro Toronto Convention Centre in Toronto, ON, subject to normal restrictions.

Carlie asked if this SLEF was for the St. Thomas Campus. Jahmoyia mentioned it was and in turn Carlie asked if SLEF’s from satellite campuses would follow the same processes for SLEF Requests. Paul mentioned that it is the same process, approved at SAC, and would come out of the same account as approved SLEF requests for main campus.

Jahmoyia brought a Donation Request to the table;

3.4 It was:

MOVED by Jahmoyia Smith, SECONDED by Kate Morris and CARRIED to approve a \$50.00 donation to the Make a Wish Foundation, for the 2016-2017 academic year, subject to normal restrictions.

Jahmoyia brought a Donation Request to the table;

3.5 It was:

MOVED by Jahmoyia Smith, SECONDED by Andres Garzon and CARRIED to approve a \$50.00 donation to the Heart and Stroke Foundation, for the 2016-2017 academic year, subject to normal restrictions.

Jahmoyia brought a Donation Request to the table;

3.6 It was:

MOVED by Jahmoyia Smith, SECONDED by Jayme Dodge and CARRIED to approve a \$50.00 donation to the Women's Community House, for the 2016-2017 academic year, subject to normal restrictions.

Jahmoyia brought a Donation Request to the table;

3.7 It was:

MOVED by Jahmoyia Smith, SECONDED by Amani Assiri and CARRIED to approve a \$50.00 donation to the Samaritan Purse, for the 2016-2017 academic year, subject to normal restrictions.

SAC Reports

Madelyn Allen – Language and Liberal Studies

Madelyn noted she was able to meet some Class Reps at the Class Rep Meet and Greet, however, none of her Class Reps were in attendance. Madelyn mentioned it is the plan to recruit more Class Reps.

Madelyn mentioned the progress for the green initiative within Fanshawe College. Madelyn noted the Horticulture Program's greenhouse is willing to grow nearly 300 herb plants for the Culinary Program and mentioned she will contact the program coordinator of the Culinary program to hear their thoughts on this initiative. Madelyn noted the Horticulture Program has been working on building a second greenhouse for 10 years however, due to budgeting and location, it may be out of reach for the time being. Additionally, Madelyn mentioned she is still looking into reusable cups for Fanshawe Students. Bonnie mentioned that Amanda Whittingham has been hired as the new Sustainability Coordinator and noted she can send her contact information to Madelyn.

Action Item: Bonnie to send Amanda Whittingham's contact information to Madelyn.

Amani Assiri – Lawrence Kinlin School of Business

Amani mentioned her second Class Representative Meeting was held on November 15th, 2016 at 11:00 a.m. and had 10 students in attendance. Amani mentioned the role of a Class Rep and stated everyone in attendance to join the Facebook group. Amani noted Kate will be explaining the concerns raised in the Class Rep Meeting.

Amani mentioned she attended the Lawrence Kinlin School of Business Coordinator Meeting on Monday, November 21st, where she asked the faculty to promote the Class Representative Program. Amani mentioned the faculty had a clear understanding of a SAC Rep role. Amani mentioned the faculty asked her to update them if any students applied to be a Class Rep as last year they were not notified.

Lauren Barnett – Health Sciences and Nursing

Lauren mentioned 31 Class Reps have joined the Facebook Group that was created for the Class Representatives within the faculties of Health Sciences, Nursing, Human Services and Public

Safety, called 'Faculty of Health, Human and Nursing 2016-2017'. Lauren mentioned there are only 3 programs in the School of Health Science and Nursing without a Class Rep.

Lauren held her first Class Rep Meeting on Wednesday, November 23rd. Lauren mentioned several concerns that were raised during the meeting. These concerns included a concern regarding the organization of the Doula Program as well as needing more funding for the program. The Dental Assisting Program is concerned about needing more time to study as they have classes from 10 – 5 p.m. daily and assignments and tests every week. Parking fees as well as not enough parking was an additional concern brought up in the meeting. Carlie mentioned parking has been a constant issue and noted the College is aware and they are looking into the issue.

Lauren mentioned she attended the Class Rep Meet and Greet and mentioned she had a great time and met two students from the School of Health Sciences and Nursing

Tim Chapman – Contemporary Media

Tim reported he had Class Reps from TV News, Public Relations, and Advanced Film Making in attendance at his first meeting, only one representative was able to make the second Class Rep Meeting.

Tim mentioned there are no new concerns at this time. Tim mentioned he is currently working on solutions to implement based on the concerns that were brought to his attention in the previous Class Rep Meeting.

Tim noted he would like any Board members that are interested in the reusable container initiative to schedule a meeting together to discuss the initiative.

Andres Garzon – Design

Andres mentioned there were 5 Class Reps at his second Class Rep Meeting which held on November, 17th, 2016. Andres stated there will not be a class rep meeting in December. Andres noted he has set up a Facebook Group to allow for communication with the Class Reps and mentioned almost all of the Class Reps have joined.

Andres reported he will be looking into planning another trip to Toronto in March for an event called 'Creative Directions'. Andres mentioned he has begun contacting Program Coordinators and other faculty to gauge interest for the event.

Nishan Ghuman – Information Technology

Nishan mentioned his first Class Rep Meeting is November 15th, 2016. Nishan mentioned the attendance at the meeting was less than expected, however, all that attended participated in discussions.

Nishan attended the meeting with Jim Edwards, Chair of the School of Information Technology, with Kevin on November 11th, 2016. Nishan mentioned ways to promote the Class Rep Program and the new Governance Plan was discussed during the meeting. Nishan noted Jim was very co-operative and mentioned he would give Nishan assistance whenever it is needed.

Nishan noted he attended the Fanshawe College Open House and will be attending the Y.E.S Conference on November 24th – November 25th, 2016. -

Anthony Lopez – Transportation and Aviation Technology

Anthony mentioned he is currently working on resolving some concerns that arose at the Class Rep meeting with faculty and program coordinators. Anthony noted many students are concerned with parking at Y Building and more specifically the parking attendant. Anthony mentioned the parking attendant gave a bicycle the other day. Anthony mentioned he scheduled a meeting with Steve Patterson, Chair of the School of Aviation, for Thursday, November 24th to discuss ongoing concerns and issues.

Anthony mentioned his second Class Rep meeting is scheduled for Wednesday, November 30th, 2016.

Kate Morris – Tourism and Hospitality

Kate reported she currently has 6 Class Representatives. Kate mentioned her first Class Rep meeting was held on Tuesday, November 15th and noted there were 8 Class Rep's in attendance. Kate mentioned the Class Rep role was discussed as well as upcoming events including the Class Rep Meet and Greet and the Special Members Meeting. Kate mentioned the next Class Rep meeting is scheduled for Tuesday, November 29th at 11:00 a.m.

Kate reported several concerns that arose at her Class Rep meeting. The installation of a self-service banking terminal, ATM, which will have more features than only withdrawing money, in the Residence was brought forth as a solution to save students time and having to take the bus to a bank. A concern was raised regarding more events needed for off-campus students as well as more professional development opportunities for students. Kate mentioned a student noted the business students cannot participate in the DECA-U competition, a competition for business students to present case studies that are judged by a panel of judges, whereas other schools, Colleges, Universities, and High Schools, can participate. A concern regarding the need for the library to be opened 24 hours/day as well as the Pulse and Fanshaweonline mobile site not being able for download on the app store were raised. Jahmoyia noted the library will be open 24 hours for exams and the 2nd floor is always open 24 hours with a student card. Carlie mentioned with the creation of the Wellness Centre there will be more space for studying for students as well as College improvements for the library which will increase study space.

Anastasia Shytina – Human Services and Public Safety

Anastasia mentioned she held her first Class Rep meeting on November 23rd, 2016 and had 20 people in attendance. Anastasia noted a concern was brought to her attention regarding the cost of the uniform required for the Police Foundations students.

Anastasia noted she has emailed all of the program coordinators and mentioned she has received responses from some of them with interested students that would like to be a Class Rep.

Anastasia spoke with one of the coordinators of the blood donation and gained some information about children campaigns. Anastasia mentioned there are two campaigns; one in September and one in February called 'Bravery Beads'. Anastasia mentioned she is still working on gaining information on whether or not it is possible to donate directly to the children's organization. .

Navjot Singh – Building Technology and Applied Science Technology

Navjot mentioned his second Class Rep meeting is scheduled for November 30th, 2016. Navjot noted he attended the Class Rep Meet and Greet and has a scheduled meeting for November 25th with Tyler Herrington regarding a Holi Event in the winter semester.

Navjot mentioned several concerns which included computer login issues and the lock is not working properly in B1033, issues with tools and missing equipment, lab manual not appropriate for the ELNC 8005 program, SolidWorks Software not on the 'F Building' Homework Lab, and issues with lab discipline; for example, students being too loud, etc. Navjot noted the lock is now working in B1033.

New Business

- a. Potential Saffron's Dinner – Bonnie asked the Board if they were interested in a potential dinner at Saffron's restaurant on Thursday, December 15th at 6:00 p.m. A show of hands was taken and there were 13 Board Members interested in the event.
- b. Schedules – Bonnie reminded the Board to send their updated schedule for next semester.

Next Meeting – Wednesday, December 7th at 7:00 p.m. in SC-2016.

Adjournment

3.8 It was:

MOVED by Morganna Sampson, SECONDED by Amani Assiri and CARRIED to adjourn the meeting.