

## Student Administrative Council

### Meeting #4

Wednesday, December 7<sup>th</sup>, 2016

### MINUTES

#### Present

Madelyn Allen  
Amani Assiri  
Tim Chapman  
Jayme Dodge  
Carlie Forsythe  
Nishan Ghuman  
Kevin Kaisar  
Anthony Lopez  
Kate Morris  
Morganna Sampson  
Anastasia Shytina  
Navjot Singh

#### Regrets

Lauren Barnett  
Jahmoyia Smith

#### Absent

Kim Francis  
Andres Garzon

#### Observers

Paul Masse

The meeting was called to order at 7:13 p.m. with Carlie Forsythe as chairperson and Bonnie McCharles as secretary.

#### Approval of Agenda

4.1 It was:

MOVED by Kevin Kaisar, SECONDED by Jayme Dodge and CARRIED to approve the agenda.

#### Approval of Minutes

4.2 It was:

MOVED by Morganna Sampson, SECONDED by Amani Assiri and CARRIED to approve the Minutes from Meeting #3.

#### Action Item Review:

Bonnie sent Madelyn the contact information for Amanda Whittingham, Sustainability Coordinator.

#### BOG Report – Zachary Benayon

No report at this time.

#### President's Report – Carlie Forsythe

Carlie noted the FSU made history on November 29<sup>th</sup> by approving the newly proposed By-Law No. 1 and the accompanying governance changes. Carlie stated the outcome of the vote, 35

approved, 1 opposed, and 1 abstained, and mentioned the motion was passed at the meeting. Carlie mentioned, moving forward, the FSU will be working on the Elections Policy for the Winter Election for the President and the Eight Directors.

Carlie noted several delegates from Peru travelled to Fanshawe College on December 1<sup>st</sup>, 2016. Carlie mentioned Paul and herself presented an information session about the Fanshawe Student Union which included who the Fanshawe Student Union are, how the Fanshawe Student Union was founded, what the Fanshawe Student Union does, and the relationship between the Fanshawe Student Union and Fanshawe College. Carlie stated the institution these delegates represent are interested in starting their own student organization and/or student movement.

Carlie mentioned the SAC Reports have been reviewed from the previous three meetings and individual feedback sheets will be given to each SAC Member. Paul mentioned any issues that is related to lab issues or lab disruptions should be directed to the lab technician in the lab at the time of the issue. Carlie mentioned the SAC holiday dinner will take place on Thursday, December 15<sup>th</sup> at 6:00 p.m. at Saffron's.

Carlie noted the student-funded Wellness Centre will open its doors in May 2017. Carlie mentioned she has discussed wellness services and initiatives with Heather Cummings and noted students will be asked what they want to see or expect in the Wellness Centre in the new year.

Carlie stated Fanshawe's collective agreement with OPSEU will expire in 2017 which means the Union will enter collective bargaining in July 2017.

Carlie has begun creating subcommittees for the Board and asked each Board Member to indicate which subcommittees they are interested in joining. These subcommittees include; Indigenous Student Affairs, Diversity, Off-Campus Affairs, International Student Affairs, Sustainability, and Education at Fanshawe.

Carlie mentioned several semester highlights to the Board. These initiatives included a rewrite of the Clubs Policy, a large FSU/College representation at London Pride 2016, the creation of the FSU Textbook Assistance Bursary, the creation of FSU Bikes, and increased advocacy for students to get STI testing, better work study/ ISWEP processes and jobs on campus, and advocating for higher quality education. Carlie mentioned several events as well for semester highlights which include ladies night featuring the pole house, drag show, fun-ancial fair, poetry slam, and wellness wishes.

Carlie stated some upcoming initiatives for the future which included municipal advocacy, tackling mental health causes rather than symptoms to create a healthy campus, sustainability initiatives, and the creation of student administrative council subcommittees. Additionally, Carlie noted some upcoming events for the winter semester which included a second drag show, the charity ball, diversity week, the faceless dolls art exhibit, environmental week, and a short film festival.

As per Carlie's request, Paul presented the FSU Financials as of November 30<sup>th</sup>, 2016 to the Board. Paul explained the budget and noted the budget is stable and is expected to stay stable going forward.

#### Vice Presidents' Reports

Jayme Dodge – VP External & Academic Affairs

Jayne reported the Special Members Meeting was held on November 29<sup>th</sup> which was a success with a successful motion for the implementation of the new By-Law No. 1.

Jayne mentioned there are currently 182 Class Reps to date and noted she is working on a document for SAC Reps to give to their teachers/coordinators about the Class Representative Program to increase communication. Jayne mentioned changes to the Class Representative sign-up form which included an automated email sent to each student who completes the form and Jayne communicating with each Class Rep via email within 72 hours of them signing up to let them know who their SAC Rep is and let them know that person will be in contact with them soon with further information.

Jayne noted, on behalf of the FSU, she attended an event through the Hospitality Services Department. Along with a volunteer from the Sharing Shop, Jayne accepted a \$1000.00 donation cheque for the Sharing Shop.

Jayne asked the Board if any students have raised any concerns over accommodations. Jayne mentioned if any issues arise at Class Rep meetings to let her know as she attends the accommodations meetings.

#### Kim Francis – VP Athletics & Residence Life

Kim was unable to attend the meeting, so her report was read for her. Kim updated the Board on Varsity sports. The Men's Volleyball team are ranked second in the OCAA West Division, first in Ontario and fourth in Canada. The Women's Volleyball team is in 5<sup>th</sup> place in the OCAA West Division after a winning to the Redeemer Royals with a final score of 25-20. The Men's Basketball team is currently ranked fifth in the OCAA West Division after losing their game last week. The Women's Basketball team are tied for third place with Mohawk and Niagara in the OCAA West Division and are ranked fifth in Ontario.

Kim noted she has received the list for students staying in Residence and noted there will be 13 students who will be in Residence over the holidays. An invitation will be sent out to the students cordially inviting them to dinner at Swiss Chalet on Tuesday, December 20<sup>th</sup>, 2016.

#### Kevin Kaisar – VP Internal Affairs

Kevin updated the Board on the 2017 Awareness Weeks and Events. Kevin mentioned there will be two awareness weeks, Diversity Week, 'One Love' and Environmental Week, 'What a Wonderful World' as well as several events including a Bell Let's Talk Photo Booth and Sexual Awareness Short Film Festival. Kevin mentioned he is looking to create awareness pieces and information on social media as well as potential art displays, table setups and educational points.

Kevin presented the breakdown of the monies raised for the Orientation Fundraiser. Kevin explained through the ice breakers night raffle, Domino's Donation, Smash Bros tournament, donation boxes, and paper houses sales at Oasis, \$1,687.20 was raised for Habitat for Humanity Heartland Ontario. Kevin asked the Board to add an additional \$12.80 to the total to make the donation an even \$1,700.00.

4.3 It was:

MOVED by Kevin Kaisar, SECONDED by Jayme Dodge and CARRIED to approve rounding up the proceeds of the 2016 Orientation Fundraiser Campaign by \$12.80 to donate \$1700.00 to Habitat for Humanity Heartland Ontario.

Kevin noted there are currently 34 clubs active within the Clubs System. Additionally, Kevin mentioned there is a revamped delivery method of clubs training, fillable and rebranded pdf forms on the website, as well as a new event guide which will be available in January. Kevin stated he is working with Program Associations and Cultural Clubs to have faculty or staff advisors which will allow for clarity in communications and club policy updates or changes to clubs. Additionally, Kevin mentioned there will be a proposed change to the club charter layout, the creation of a spreadsheet which will allow for Kevin and Bonnie to have access to the same file, and strategic planning for workshops for club leaders. Kevin noted his goal is to have 50 clubs by academic year-end.

Kevin the Charity Ball is booked for Friday, March 31<sup>st</sup> and mentioned the Committee met recently for a preliminary meeting and discussed the event's theme; 'Harry Potter'.

#### Morganna Sampson – VP Entertainment

Morganna announced the winter fair with over 250 cookies and 6 vats of hot chocolate distributed to students. During the fair, Morganna explained students could fill out a holiday wish for the holiday wishes initiative. Morganna mentioned 378 students signed up with 61 of the wishes granted to students. Morganna noted wishes were handed out on Wednesday and Thursday with marvellous results and comments from the students.

Morganna mentioned the final edits are being completed to the winter calendar and will be in production late next week.

Morganna mentioned she is working on some strategies for the Fanshawe Promotions Team on how better to promote events next semester. Morganna mentioned she plans on making a list of promotions that will be completed for every event as well as outlining the duties of the promotions team and the street team members.

Morganna updated the Board on upcoming events to look forward to next semester. These events include Randy and Mr Lahey, Tony Lee, Winter Wine Festival, Drag Show, Psychic Fair and more board game and trivia nights.

#### Jahmoyia Smith – VP Finance

Jahmoyia was unable to attend the meeting, so her report was read for her. Jahmoyia mentioned to date 14 SLEFS and 20 donations have been approved as well as the implementation of the first financial awareness week. Jahmoyia noted the Residence Games was successful with all of the gold medals were handed out during the games and she had the opportunity to sit in on the accommodations meetings in the summer and noted the amount of work completed in the working group including the rewrite of the policy.

Jahmoyia updated the Board on upcoming events and products which include another Financial Awareness Week in March 2017 as well as the 'FSU Sustains' initiative which will include reusable coffee mugs.

#### SAC Reports

##### Madelyn Allen – Language and Liberal Studies

Madelyn mentioned she will be looking for new Class Reps in the New Year as only one of three class reps she has attended the last Class Rep meeting. Madelyn mentioned she went to some classes this semester and will continue to visit classes next semester.

Madelyn mentioned the Green Living Show 2017 is booked for April 7<sup>th</sup> to April 9<sup>th</sup> at the Metro Toronto Convention Centre. Madelyn noted teaching how to be green in your lifestyle and your organization will be discussed and mentioned she has sent an email looking for more information as well as more conferences that could help make Fanshawe College more sustainable.

Amani Assiri – Lawrence Kinlin School of Business

Amani noted her final Class Representative Meeting was held on November 30<sup>th</sup>, 2016 and had 7 students in attendance. Amani mentioned the issue of parking was brought up as an ongoing concern in the meeting.

Amani mentioned the first Charity Ball meeting was held and noted the Committee know their roles and what is expected of them.

Lauren Barnett – Health Sciences and Nursing

No report at this time.

Tim Chapman – Contemporary Media

Tim reported he only had one Class Reps attend his last Class Rep Meeting. There were no concerns from this student.

Andres Garzon – Design

Andres was unable to attend the meeting, so his report was read for him. Andres mentioned throughout December he will be contacting his Class Rep's to determine when the first Class Rep meeting will be held next semester. Andres mentioned he received three more Class Rep's and noted he has one Class Rep from nearly each program within the School of Design.

Andres reported he will be looking into planning another trip to Toronto in March for an event called 'Creative Directions'. Andres mentioned this field trip would hopefully allow the Graphic Design Students the opportunity to show off their portfolio work to industry professionals.

Nishan Ghuman – Information Technology

Nishan mentioned there was low attendance that his recent Class Rep Meeting and there were no new issues or concerns. Nishan noted he is currently working on scheduling a date to meet with the coordinators in the School of Information Technology to discuss the Class Representative Program.

Nishan attended the Y.E.S Conference and mentioned it was a great experience. Nishan noted he learned a lot about sexual violence, feminism, and consent.

Anthony Lopez – Transportation and Aviation Technology

Anthony noted he met with Steve Patterson to discuss some of the issues and concerns at Y Building. Anthony mentioned Y Building will have a new microwave soon. Paul noted the microwave will be delivered to Y Building tomorrow as there was one in storage. Anthony inquired about a second microwave to be delivered to Y Building. Paul asked Anthony to follow-up with Steve Patterson regarding this request and get Steve to send Paul an email. At the meeting, Anthony stated Steve showed him a list of items that the lab improvement fee could be used for and noted he was asked to retrieve student input on the suggested items and add any additional items that the students think should be included on the list. Anthony mentioned he will schedule a follow-up meeting with Steve Patterson to discuss the student input for how the fee should be spent.

Anthony noted several concerns which included a concern of a lack of salt on the sidewalks from Z Building to Fanshawe College resulting in the sidewalks to be slippery. Additionally, the parking meters at Z Building have been broken for an extended period of time resulting in students getting tickets. Anthony mentioned parking at Y Building is still an issue as well.

#### Kate Morris – Tourism and Hospitality

Kate reported she currently has 12 Class Representatives. Kate mentioned her second Class Rep meeting was held on Tuesday, November 29<sup>th</sup> and noted there were 7 Class Rep's in attendance. Kate noted there will not be a December meeting as students are busy with exams.

Kate reported a concern regarding the parking lottery and how it works. Kate mentioned a lot of out of town students do not have that opportunity to take the bus, St. Thomas and Ingersoll, and should be able to enter the lottery, however do to distance they do not qualify for the lottery. Kate noted students suggested more parking in the form of a parking garage and asked for cheaper parking as well as free ½ hour parking for students who have to be at the College for a short period of time, for example, handing in an assignment. Carlie mentioned the parking garage is a good idea, however, it will not work as the cost to build it is too high and there is not enough traffic at the College. It was suggested to promote more car-pooling for students out of town as well as campus bus service which would run in-between Fanshawe Campuses. Carlie mentioned there is a campus bus service at Conestoga that implements a similar service that was suggested by the Board.

Kate attended the Tourism and Hospitality Program Coordinators meeting on November 24<sup>th</sup> and noted she was able to follow-up on the email she previously send requested help for recruiting class reps. Kate mentioned that two coordinators asked her to come and speak to their classes about the Class Representative Program and noted she was able to talk to the classes on Monday and Wednesday of last week. Kate stated a few students showed interest in joining and received a lot of questions regarding why they are only learning about becoming a Class Representative now and how they would be able to gain their required 10 hours for CCR. Kate mentioned she explained that Class Reps can gain hours from attending Class Rep meetings as well as volunteering at pre-approved FSU events for hours.

#### Anastasia Shytina – Human Services and Public Safety

Anastasia attended the Special Members Meeting as well as the All-Staff Christmas Party.

Anastasia mentioned a concern regarding an accommodation. It was reported that a student needed to carry their husband, who is in a wheelchair, from the third floor several times as the elevator was not working. Anastasia mentioned the building in which the incident occurred was not indicated to her.

#### Navjot Singh – Building Technology and Applied Science Technology

Navjot mentioned his third Class Rep meeting was held on November 30<sup>th</sup>, 2016.

Navjot mentioned several concerns which included keyboard buttons not working in both labs, tap not working on vending machine, transaction programs in the vending machine by the gym, and lack of buses which go in the direction of Z Building. Navjot reported there are updated machines in the welding labs, however, no one knows how to operate them. Additionally, Navjot noted on the Fanshawe website, there are course information that is not fully detailed.

#### New Business

- a. 2016 – 2017 Strategic Direction – Carlie updated the Board on the progress made, thus far within the 2016-2017 Strategic Direction. Carlie noted there are only five points left to achieve.

Next Meeting – TBA

Adjournment

4.4 It was:

MOVED by Nishan Ghuman, SECONDED by Madelyn Allen and CARRIED to adjourn the meeting.