

## Student Administrative Council

### Meeting #5

Monday, October 11<sup>th</sup>, 2017

### MINUTES

#### Present

Dean Alford  
Madelyn Allen  
Tayshun Ally  
Aaron Peterzon  
Morganna Sampson

#### Absent

Ryan Chambers  
Harvinder Singh

#### Observers

Paul Masse

The meeting was called to order at 5:20 p.m. with Paul Masse as chairperson and Bonnie McCharles as secretary.

#### Approval of Agenda

5.1 It was:

MOVED by Tayshun Ally, SECONDED by Dean Alford and CARRIED to approve the agenda.

#### Approval of Minutes

5.2 It was:

MOVED by Aaron Peterzon, SECONDED by Dean Alford and CARRIED to approve the Minutes from Meeting #4.

#### Action Item Review

Paul noted a management of change needs to occur at Y Building in order for food service to be available on Campus. Morganna noted the staircase leading to the second floor of Y Building is not up to code and due to the cost to fix the staircase, the second floor is not usable. Paul reported the picnic tables have been delivered to Y Building.

Bonnie scheduled a meeting with Paul, Aaron and Morganna to discuss the October Bi-Election for Directors. Additionally, Bonnie scheduled a meeting for the Governance Committee to review the proposed recommendation for the October Bi-Election.

Paul reported Jim Henry has confirmed in regards to presenting a presentation to the Board on Insurance and Risk Management. Paul asked if the Board would be able to attend, despite the strike. The Board will be in attendance at the presentation.

#### Chair's Report – Aaron Peterzon

Aaron attended a meeting with Paul and Morganna on Tuesday, September 19<sup>th</sup> and discussed the October Bi-Election for the Directors. Aaron attended College Council on Wednesday, September 27<sup>th</sup> and noted the New FOL Format and Student Accommodations were discussed. Aaron held a Class Representative Meeting with the Lawrence Kinlin School of Business on Wednesday, September 27<sup>th</sup> and had 12 Class Reps in attendance. Aaron noted several concerns which included students not being informed of laptop requirements prior to coming to Fanshawe, for example, purchasing a MAC Computer but needing a PC computer for specific programs, professors using one FOL page for two courses and the level of classroom noise for sensory sensitive students.

Aaron held a Class Representative Meeting with the Norton Wolf School of Aviation and had 2 Class Reps in attendance. Aaron reported several concerns which included the second floor still being an issue, students at Y Building wanting to get involved and volunteer with the FSU but are having difficulties due to class schedules, limited supplies of necessary tools and materials for assignments and second year professors not placing emphasis on points that were emphasised in first year in terms of safety precautions. Aaron reported the 2 week program shortening is not good for the Trans Canada Apprenticeships and students are concerned as now programs end as the apprenticeships open. It was noted the shortening in timetables would align academic schedules with other programs at Fanshawe College. Paul noted the students should be informed of the change. Aaron to inform students and report back to the Board.

**Action Item:** Aaron to inform students and follow-up with the Board re: program shortening and Trans Canada Apprenticeship.

#### President's Report – Morganna Sampson

Morganna reported the SAC Retreat will be held at Long Point Eco-Adventures. Morganna noted the Board will be leaving at 8 a.m. on Saturday and will be returning on Sunday. Morganna stated more information will be sent out closer to the date of the retreat.

Morganna reported a student concern regarding a major scent allergy. Morganna explained this student has fallen to the floor unconscious and has not been able to breathe in classrooms due to perfumes and colognes being worn or sprayed. This student has needed to wear a mask to class as well as to use the bathroom facilities at school. Morganna reported there are new signs in her classrooms, bathrooms, as well as a notice on the College and FOL website to reduce scents. Morganna noted the student came into the office today and is beyond happy with the progress and stated the student no longer needs to wear a mask to class. Morganna mentioned the idea of scent-free signs to be included in accessible washrooms and noted this will be brought up in the next accessibility meeting.

Morganna has been researching the option of having a late-night bus run downtown for students. Morganna noted this bus would be used to pick up students after work at restaurants/clubs and as a safe-way home option for students. Morganna noted the bus would run from downtown to Fanshawe College. Through the research Morganna completed, it was discovered that the highest number of drunk driving accidents occur between 2 am-3am and the highest number of incidences are individuals between the ages of 20-24 years old; the primary demographic at

Fanshawe College. Morganna stated it is the goal to survey students before proceeding. Morganna received usage records from the USC and the night bus service Western University runs and it is still consistent in usage from students. Morganna reported the usage last year was 12,627 with the highest being 15,950. The idea of having a Residence Shuttle was discussed which would operate on Friday, Saturday, and Sunday.

Morganna reported the Student Feedback Survey is scheduled from November 6<sup>th</sup> to November 17<sup>th</sup>, 2017. Morganna noted the Coordinators are scheduled for shifts.

Morganna noted the Volunteer Video is completed and will be uploaded to the FSU Website when the strike commences. The Food Service Video is complete and the Library Services videos are complete but need edits. Morganna reported the Recap Video for September and October, the United Way Chili Cook-Off and the Week at a Glance Videos have over 1000 views.

### Directors Reports

Dean Alford – Dean attended the Governance Committee Meeting and noted two minor revisions were recommended for the October Bi-Elections. Dean noted the issues with the Class Representative emails have been resolved and a meeting will be scheduled for later this week. Dean noted the faculty issue that Harvinder brought up in a previous meeting has been resolved.

Madelyn Allen – Madelyn held a Class Representative Meeting on Monday, October 16<sup>th</sup>, 2017. Madelyn noted several concerns which included a teacher only teaching 7 hours opposed to the 8 hours that are required, a course requires a classroom instead of a computer lab, and the volunteer portal being more accessible and more opportunities included on it. Morganna asked if the student had completed volunteer training. Madelyn wasn't sure if the student completed training or not. Morganna explained students need to complete the training and then the student will gain access to the volunteer portal and all opportunities. Additionally, Madelyn asked if the library hours are extended on the weekend and noted a concern that there are not any clubs listed on the website. Morganna noted the hours are extended for the exam period, however, not for the weekend. It was noted clubs are not added to the website until the club is ratified at the Executive Committee Meeting and the President and Vice President have completed Club Training with Jahmoyia Smith, Advocacy and Communications Coordinator.

Tayshun Ally – Tayshun held a Class Representative Meeting on Thursday, October 12<sup>th</sup>, 2017. Tayshun noted several concerns which included long wait times when calling the Office of the Register, the Mend Massage Clinic being messy and confusing to find, and professors not using the Fanshawe emails to communicate with students. Paul asked if the student met with the professor or coordinator. Tayshun noted this information will be communicated with the student. Tayshun noted a concern regarding unclear instructions on assignments, students being assigned researching unknown programming languages, no maps of downtown campus, and safety concerns at the downtown campus. Morganna noted there have been discussions to have seating removed in the walkway beside the campus to eliminate people hanging out in that space in the evening. Morganna will follow-up with Michelle Giroux.

**Action Item:** Morganna to follow-up with Michelle Giroux re: renovations to walkway at CDPA campus.

Tayshun stated the gym hours are difficult to find for students. Aaron noted hours can be found at the front desk as well as on all the televisions. Tayshun reported a concern regarding part-time students not having student cards and thus not being able to access labs. Paul explained that part-time students do not pay the tech fee which labs and the free Microsoft download for student are included and thus students are not part-time do not have access to those resources. Tayshun reported several additional concerns which included having more scan points for unlocking doors on campus, access points on campus maps, Tim Hortons being open later, a professor ringing a bell in class, potential bed bugs in the computer labs, closeness of sanitary napkin holders to the toilets in H Building Washrooms, and not receiving confirmation that a Peer Tutoring Application has been received.

Additionally, Tayshun reported a concern about parking on campus. Morganna explained a parking summit was held last year which discussed this issue. Morganna noted it was discussed to have a potential barcode system to pay for parking. Aaron noted a student can load a FanCard and use it to pay for parking in some lots. Dean asked how much it would cost to have another parking lot. Paul noted the College does not have enough in and out traffic and noted the cost of a new parking lot or parking garage would be too expensive.

Ryan Chambers – No report at this time.

Harvinder Singh – No report at this time.

#### October Bi-Election

Aaron explained the process of the election to the Board. Aaron discussed the notion of conflict of interest and encouraged the Board to disclose any conflict of interest if present. Dean stated a potential conflict of interest as Dean knew two of the candidates running in the election. Aaron asked Dean if he was able to make an impartial decision about the election and candidates. Dean stated an impartial decision could be made for the election. Aaron recommended the vote for candidates be completed by secret ballot. The Board was in approval for this recommendation.

Logan James, Tyler Cake, Thomas Seymour, and Ean Stan, via phone interview, spoke to the Board about ‘Why They Would be the Best Person for the role of FSU Director’. Each candidate answered a series of questions related to the role and a vote completed by secret ballot was conducted. A vote was held and Logan James and Tyler Cake were voted in as FSU Directors for the remainder of the 2017-2018 academic year. Aaron informed the Board that all candidates, successful or un-successful, will be connected by Tuesday, October 17<sup>th</sup> at 12:00 p.m. with the results of the election.

5.3 It was:

MOVED by Dean Alford, SECONDED by Madelyn Allen and CARRIED to approve Logan James and Tyler Cake as FSU Directors, for the remainder of the 2017-2018 academic year.

#### New Business

- a. Strike Update – Morganna reported the strike is ongoing and all classes have been cancelled as a result. Morganna noted there is no end date for the strike and encouraged the Board to direct students to the Fanshawe College or FSU Website for updates regarding the strike as it is updated as developments occur. Morganna noted the Oasis

will be closed for the duration of the strike, however, the OBS will be open Monday to Friday from 11 a.m. – 7 p.m. daily. There are multiple concerns from students regarding the quality of education and refunds for time missed, however, Paul noted these concerns will be addressed as time goes on for the strike. Paul noted in past strikes no student has ever lost a year. Paul mentioned the previous Faculty Strike lasted three weeks and reading week was eliminated to make-up for the time lost. Morganna noted events on campus have been reduced, Sustainability and Waste Reduction Week and events associated have been cancelled however, the Halloween Haunt Field Trip and Diwali are still occurring. LTC Buses will not cross the picket lines and have temporary stops to accommodate students and staff coming to the College. Morganna noted all information regarding the LTC can be found on the LTC website. Tayshun asked about OSAP being held because of the strike as there was a student that did not receive the funding yet. Morganna referred Tayshun to the Fanshawe College website for Frequently Asked Questions. A questions was asked about assignments. Paul noted students are encouraged to stay on top of assignments.

- b. SAC Retreat – Bonnie noted the dates, October 28<sup>th</sup> and October 29<sup>th</sup>, of the mandatory SAC Retreat to the Board. Bonnie stated more information regarding the retreat will be released closer to the date.

Next Meeting – Monday, November 6<sup>th</sup> at 6:00 p.m.in SC-2016.

#### Adjournment

5.4 It was:

MOVED by Tayshun Ally, SECONDED by Aaron Peterzon and CARRIED to adjourn the meeting.