

Student Administrative Council

Meeting #14

Wednesday, April 4th, 2018

MINUTES

Present

Madelyn Allen

Logan James

Aaron Peterzon

Morganna Sampson

Thomas Seymour

Lydia Van Meppelen Scheppink

Regrets

Dean Alford

Ryan Chambers

Absent

Tayshun Ally

Observers

Christine Belanger

Paul Masse

The meeting was called to order at 6:02 p.m. with Aaron Peterzon as chairperson and Bonnie McCharles as secretary.

Approval of Agenda

14.1 It was:

MOVED by Thomas Seymour, SECONDED by Logan James and CARRIED to approve the agenda.

Approval of Minutes

14.2 It was:

MOVED by Madelyn Allen, SECONDED by Logan James and CARRIED to approve the Minutes from Meeting #13.

Action Item Review

Morganna contacted Peter Gilbert regarding the Campus Parking Lots issues. Morganna reported Peter was unaware of the issues and noted the Parking Manager will be looking into resolving the issue. Paul suggested Morganna send Ryan an email regarding the resolution as it was an issue brought forward by Ryan in the previous meeting.

Lydia contacted the International Office and reported the issue regarding the International NSA Students has been resolved. Lydia reported the students brought in the LOA's to the office and noted the students will be reimbursed.

Chair's Report – Aaron Peterzon

Aaron met with the Governance Committee and Penny Mounfield and discussed the implementation of a new mission statement, the introduction of a vision statement and the introduction of core values to the FSU Brand. Aaron noted twelve descriptive words which included transparency and advocacy, were discussed within the meeting, however, the FSU will be asking for student input to create words that describe the FSU for the vision statement.

14.3 It was:

MOVED by Lydia Van Meppelen Scheppink, SECONDED by Thomas Seymour and CARRIED to approve the Chair's Report.

President's Report – Morganna Sampson

Morganna reported a Nutrition Wellness survey will be sent to students between April 9th, 2018 and April 13th which will ask a series of questions regarding food service on Campus. Morganna noted the questions will include what food options students want to see on Campus, what options students are aware of on Campus and any factors that motivate students to purchase food on Campus.

Morganna updated the Board on upcoming events which included the Student Impact Gala, Glow Run, Car Smash, and the Annual General Meeting.

Morganna will be meeting with the IACC on April 21st, 2018.

Morganna is working on transition materials for the incoming President.

14.4 It was:

MOVED by Thomas Seymour, SECONDED by Logan James and CARRIED to approve the President's Report.

Directors Reports

Dean Alford – no report at this time.

Madelyn Allen – Madelyn has scheduled a Class Representative Meeting on April 5th, 2018. Madelyn reported the Intergenerational Paint Night, through the Community Hub Club, has been scheduled for next Thursday in Alumni Lounge.

Tayshun Ally – no report at this time.

Ryan Chambers – no report at this time.

Logan James – no report at this time.

Thomas Seymour – Thomas explained the idea of holding an Aviation End of the Year Dinner for Aviation students, faculty as well as family and friends. Thomas reported full-time and part-time teachers are busy and do not have the time to help plan the event. A suggestion was presented regarding holding the dinner at a venue or event space in a restaurant, however, Thomas noted the idea was to hold the dinner at Y Building after class.

Action Item: Morganna to meet with Thomas re: End of the Year Dinner.

Thomas is waiting on a response regarding the usage of the created Aviation logo on artwork and documents. Aaron noted the use of the logo may be difficult in terms of branding. Paul stated there will be a series of protocols that would need to be followed for usage. Thomas inquired about having the Aviation Logo and Patches created and sold at the Red Zone. Thomas noted an email was sent regarding the logo and patches, however, Thomas has not received a response.

Action Item: Thomas to send Morganna Aviation Logo and Morganna to follow-up re: Logo Usage.

Thomas inquired about new food options at Y Building. Thomas suggested subway catering, a pizza day or other restaurants that have catering options. Morganna noted there are regulations surrounding the Hanger and eating within the space. The suggestion of a BBQ was discussed as it would be outside of the Hanger.

Action Item: Morganna to follow-up re: BBQ at Y Building.

Thomas noted there are only three microwaves in the Student Lounge and asked of the possibility of a fourth microwave being added to the Lounge. Paul asked the Coordinator to email him regarding the new microwave. Thomas inquired about timed-parking lots on Main Campus. Aaron explained there are four-hour lots and coin lots on Campus that students can utilize when on Campus to use the gym.

Thomas has scheduled a Class Representative Meeting on Friday, April 6th, 2018.

Lydia Van Meppelen Scheppink – Lydia has a Class Representative Meeting on April 16th, 2018.

Lydia worked with Paul and Morganna regarding the LOA date discrepancy within the International Office and noted the issue has been resolved.

14.5 It was:

MOVED by Madelyn Allen, SECONDED by Thomas Seymour and CARRIED to approve the Director's Reports.

New Business

- a. Compensation and Honoraria

14.6 It was:

MOVED by Madelyn Allen, SECONDED by Lydia Van Meppelen Scheppink and CARRIED to approve going in camera with Paul Masse and Morganna Sampson present.

14.7 It was:

MOVED by Logan James SECONDED by Lydia Van Meppelen Scheppink and CARRIED to approve going out of camera.

14.8 It was:

MOVED by Logan James SECONDED by Lydia Van Meppelen Scheppink and CARRIED to approve the staff compensation details as discussed in camera.

One Director, Thomas Seymour, abstained from the vote as additional information was needed.

14.9 It was:

MOVED by Lydia Van Meppelen Scheppink SECONDED by Madelyn Allen and CARRIED to approve the increase of a maximum of \$25.00 for the honoraria for Directors for the 2018-2019 academic year.

One Director, Thomas Seymour, abstained from the vote as additional information was needed.

- b. 2018-2019 Budget – Paul presented the proposed 2018-2019 Budget to the Board. Paul explained the budget is a high-level which has parameters, however, allows flexibility for the development of new ideas and initiatives. Paul explained there will be an increase in salaries as a result of the minimum wage increase and the introduction of Bill 148. Paul explained that this was a unique year for the FSU which included the College strike, minimum wage increase and the introduction of Bill 148. Paul suggested reallocating 1.7 Million from the General Fund, \$600,000.00 moved to the Reserve Fund, and 1.1 Million to the Capital Fund which will allow for future renovations which includes the Student Union Building. A discussion was held and it is the direction and recommendation of the Chair to have a sub-committee that would discuss ideas for the SUB.

Action Item: Bonnie to email Board and schedule a meeting re: SUB sub-committee.

A discussion was held regarding whether to motion the budget and the allocation of funds together or separately. The Board decided to complete two separate motions, one for the budget and one for the allocation of funds.

14.10 It was:

MOVED by Logan James SECONDED by Thomas Seymour and CARRIED to approve the reallocation of \$1.7 Million from the General Fund; \$600,000.00 to Reserve Fund and \$1.1 Million to the Capital Fund, within the budget.

14.11 It was:

MOVED by Thomas Seymour SECONDED by Logan James and CARRIED to approve the proposed 2018-2019 Budget as presented; with understanding that adjustments may be made at future Board Meetings.

- c. Annual General Meeting – Paul reminded the Board to attend the Annual General Meeting on Tuesday, April 10th at 5:00 p.m. in the Alumni Lounge. Paul noted there will be refreshments and a door prize at the event.
- d. Board Social – Bonnie noted a Board Social has been planned on April 18th at Palasad North for all outgoing Board Members, Coordinators, Board of Governors Representative and President. Bonnie noted a RSVP will be sent out later this week for the event.
- e. Recommendation for Board of Governors – Morganna will be providing a recommendation to the Board of Governors regarding enrollment growth with a focus on sustainable enrollment growth verses quantity enrollment growth. Morganna noted the

recommendation will be outlined within a series of anonymous stories from students that have experienced the affects of the rapid enrollment. Morganna asked if the Board would be in agreeance with the recommendation of sustainable enrollment growth. The Board was in agreeance.

Adjournment

14.12 It was:

MOVED by Madelyn Allen, SECONDED by Lydia Van Meppelen Scheppink and CARRIED to adjourn the meeting.