

Student Administrative Council

Meeting #1

Thursday, June 14th, 2018

MINUTES

Present

Harinder Bhatia Kumar – left 6:55 p.m.
David Eigbe
Saralynne Mann
Thanveer Mecheri
Nilam Patel
Abhimanyu Sharma
Kamaldeep Singh – arrived 6:15 p.m.
Pavneet Singh
Jahmoyia Smith

Observers

Arien Aubertin
Paul Masse

The meeting was called to order at 6:06 p.m. with Paul Masse as chairperson and Bonnie Williams as secretary.

Approval of Agenda

1.1 It was:

MOVED by Thanveer Mecheri, SECONDED by Saralynne Mann and CARRIED to approve the agenda.

Director Status

Jahmoyia informed the Board that Arohi Nagdive did not achieve the required GPA, as outlined in the Bylaw, to continue on the Board. Jahmoyia noted the Board now has eight active Directors not nine as previously elected by the Members in March.

Appointing Chair and Secretary

Jahmoyia asked the Board if anyone would be unable to fulfill Director-status, be a full-time student, in the Fall Semester. Each Director stated whether or not the fulfillment would be met and three Directors, Harinder, Pavneet, and David, stated that fulfillment of Director status, be a full-time student, may not be met in September. Jahmoyia recommended that if a Director was unsure if they would be returning in the Fall semester not to nominate themselves for the role of Chair or Secretary as a re-election would need to occur for these positions when the Director was no longer in office.

Paul noted a Chair and Secretary need to be appointed from the Board of Directors. Paul explained each role and some responsibilities required. Paul noted the Chair would be expected to facilitate the Board meetings, setting the agenda for the Board meetings, and attend College meetings, depending on class schedules.

Paul explained the Secretary may sit on both the Finance and Governance Committees. Paul suggested an anonymous, closed ballot vote by the Board until a majority is determined for each role. Jahmoyia asked the Board if there were any objections or questions regarding the suggested voting for each role. There were no objections from the Board.

Harinder Bhatia Kumar, Saralynne Mann, and Thanveer Singh were nominated for the role of the Chair. David asked if it was possible for each candidate to state to the Board why they would be the best candidate for the role of Chair.

1.2 It was:

MOVED by David Eigbe, SECONDED by Saralynne Mann and CARRIED to approve the each candidate campaigning for the role of Chair.

Each candidate stated why they would be the best candidate for the role of Chair. David asked if an unsuccessful candidate for the role of Chair, if the individual wanted to, would be able to nominate themselves for the role of Secretary. Paul explained there would be no issue with the individual nominating themselves for the role of Secretary, if the individual would like to be considered for that role. A vote was held and majority was not determined. Paul suggested a change in the voting system, majority determined by a ranking system, for the second vote. There were no objections by the Board. Paul encouraged the Board to put all three names on each ballot and rank them 1-3. A vote was held with Saralynne Mann winning majority, for the role of Chair.

Harinder asked for the results of the election for the role of Chair to be released to the Board. Harinder was told that the Board agreed that the voting would be closed, however, Harinder still strongly requested the results to be shared.

1.3 It was:

MOVED by Harinder Bhatia Kumar, SECONDED by Abhimanyu Sharma and CARRIED to approve a vote by the Board to release the results of the election for the role of Chair.

A vote was held and the motion was denied as a majority vote was not reached by the Board.

Nilam Patel and Thanveer Mecheri were nominated for the role of Secretary. A vote was held with Thanveer Mecheri winning majority, for the role of Secretary.

1.4 It was:

MOVED by Thanveer Mecheri, SECONDED by Saralynne Mann and CARRIED to approve Saralynne Mann and Thanveer Mecheri as Chair and Secretary for the 2018-2019 SAC Board.

Strategic Direction Discussion

Paul presented the 2017-2018 Strategic Direction to the Board. Paul noted the Strategic Direction is annually revised by the Board and includes high-level statements and stated the 2017-2018 Strategic Direction will be in effect until it is altered by the Board. Paul explained the historical

significance of the Strategic Direction document to the FSU, as it provides an annual direction to follow, and discussed the importance of this document to FSU as a whole. Paul explained Jahmoyia and the Executive Committee will review the document and bring recommendations for changes to the current document to the next Board Meeting. Paul encouraged the Board to review and provide suggestions to the Strategic Direction and if clarification is needed to consult Jahmoyia.

Action Item: Bonnie to send 2017-2018 Strategic Direction to the Board.

Executive Committee Report

Jahmoyia updated the Board on the Executive Committee. Jahmoyia explained the Executive Committee is currently working on planning Fall Events and encouraged the Board to share any event ideas with the Executive Team. Jahmoyia noted the Fall Charity has been determined, Mothers Against Drunk Driving London (MADD), and stated it is the goal to raise \$5000.00 for the charity through charity-focused events. Jahmoyia noted clubs have begun to be ratified for the Summer and the first volunteer training has been completed. Jahmoyia noted a second volunteer training date will be planned for the end of the Summer. David inquired about the timing of the training as the first training was during the day and in turn was not able to attend the training. Jahmoyia noted an evening time would be considered for the next training to accommodate class schedules. Thanveer asked if an individual needed to complete volunteering training again if training was already completed. Jahmoyia explained the training only needed to be completed once for an individual.

SAC Committees

Paul explained there will be Committees that will be approved by the Board that will be active throughout the academic year. Paul noted the Terms of Reference for the Governance Committee and the Finance Committee were approved by last year's Board, and presented each Terms of Reference to the Board. Paul explained the Governance Committee would include discussions regarding the election, governance structure, the election policy, and reviewing the bylaws to ensure compliance and the Finance Committee would discuss budgets, financial statements, the audit and investments. Paul noted more information will be sent about these Committees to the Board.

Action Item: Bonnie to send the Terms of Reference for the Governance Committee and the Finance Committee to the Board.

Class Representatives

Bonnie explained the role of Director in conjunction with the Class Representatives and noted the working relationship that Directors and Class Representatives have during the year. Bonnie noted a meeting will be scheduled with Paul, Jahmoyia, Christine, Advocacy and Communications Coordinator, and Saralynne to discuss the allocation of academic schools to individual Directors. It was explained the allocation would be completed logically, taking into account Director Programs and Academic Schools, and the allocation will be presented to the

Board at the next Board meeting. Jahmoyia stressed the importance that Directors represent all students, not only the students that will be within representative academic schools.

Action Item: Bonnie to schedule a meeting with Paul, Jahmoyia, Christine and Saralynne to discuss Class Representatives.

Audit Update

Paul noted a financial audit is currently ongoing within the FSU. Paul noted the audit is going well and the results of the audit will be presented to the Board when the audit has been completed.

Investment Policy and Update

Paul explained the Investment Policy was approved by last year's Board which allowed the FSU to invest in more equity. Paul noted a meeting has been scheduled with the TD Financial Advisors on Wednesday, June 27th at 2:00 p.m. in SC-2016 and encouraged the Board to attend, scheduled permitted. Paul noted information regarding this meeting will be sent to the Board and if any Board members are able to attend the meeting to RSVP to Bonnie.

Action Item: Bonnie to send the date/time of TD Presentation to the Board.

New Business

- a. Board of Governors Report – Arien updated the Board on the Board of Governors. Arien will sit on two Committees, Quality Assurance and Mission/Visions, and has completed orientation training for the Board of Governors Representative role. Arien noted the first Board of Governors meeting has been scheduled on September 27th, 2018 and the package for that meeting will be received on September 20th, 2018. Arien noted Fanshawe College's will focus on regaining working capital and stated the new downtown Campus will open in September 2018 will programs beginning in Spring 2019. Additionally, Arien noted overall Fanshawe College outperforms provincial levels for student satisfaction by 4% and graduate outcomes by 3%.

Next Meeting – Thursday, July 12th, 2018 at 6:00 p.m. in SC-2016.

Adjournment

1.5 It was:

MOVED by Thanveer Mecheri, SECONDED by Saralynne Mann and CARRIED to adjourn the meeting.