

Student Administrative Council

Meeting #5

Monday, October 29th, 2018

MINUTES

Present

Kaitlin Crow
Jaylan Harvie
Jennifer Iannessa
Saralynne Mann
Thanveer Mecheri
Nilam Patel-via conference phone
Natassha Ruiz
Abhimanyu Sharma
Jahmoyia Smith

Observers

Arien Aubertin

Regrets

Paul Masse

The meeting was called to order at 10:39 a.m. with Saralynne Mann as chairperson and Jasmin Castro as secretary.

Approval of Agenda

5.1 It was:

MOVED by Kaitlin Crow, SECONDED by Abhimanyu Sharma and CARRIED to approve the agenda.

Approval of Minutes

5.2 It was:

MOVED by Abhimanyu Sharma, SECONDED by Natassha Ruiz and CARRIED to approve the Minutes from Meeting #4.

Action Item Review

No action item's to review at this time.

Chair's Report – Saralynne Mann

No report at this time.

President's Report – Jahmoyia Smith

Jahmoyia attended the Faculty of Health Community Studies and Public Safety Award Ceremony and noted there 70 awards given out in 40 minutes. Jahmoyia explained that each student received only 30 seconds to accept the award. Jahmoyia asked the Board if 30 seconds would feel rushed and the Board agreed that 30 seconds would have felt rushed for the award recipients.

Jahmoyia attended the SAC retreat and noted the Board training sessions were well received. Jahmoyia received a long list of concerns from the Board and will be looking into the concerns this week.

Jahmoyia explained some deficiencies exist within the current accessibility test booking system which includes one booking system for all non-accessibility tests. It was recommended that Fanshawe College implement a single, booking system for all activities in the Test Center. Jahmoyia stated this system will be an opportunity to enhance customer service and quality and would be beneficial for students.

Jahmoyia attended the Innovation Village Working Group meeting and the findings from the student groups were presented. Jahmoyia explained most of the findings are similar to the original feedback received from the Board meeting.

Jahmoyia explained the change in the time bucket to 6 hour length of day from current 9, which will seek 4 hours of class a day to allow superior timetables, better schedules for professors and no effect on utilizations. Jahmoyia added that they will try this as a pilot for the winter term. A discussion was held and some of the Board agreed/disagreed with the pilot.

Jahmoyia attend the Pep Rally and noted it went well and everyone who attended really enjoyed it. Jahmoyia received feedback from the coaches about the success of the event.

5.3 It was:

MOVED by Jaylan Harvie, SECONDED by Natassha Ruiz and CARRIED to approve the President's Report, as presented.

Board of Governors Report- Arien Aubertin

Arien attended a meeting on September 27th regarding Integrated Master Academic Priorities Plan. Arien reported that all programs have 5% deliverability, enhancing first year experience, 6% enrolment growth over 3 years and all Deans from Academic Schools articulated needs for space and equipment.

Arien reported that the Innovation Hub that surrounds Forwell, Library and Leap Junction will begin construction in June 2019, and phase 1 is set to open September 2020.

Arien met with Peter Devlin on October 4th, 2018 at Innovation Works Downtown. Arien stated that the major topic was cannabis legalization. Arien noted a concern about staff members that smoke and will have restricted access to public property within given time frames. Arien stated that cannabis is an intoxicant in the same manner as alcohol hence the decision to ban all smoking on Campus.

Arien reviewed the Quality Task Force on October 22, 2018, which included student satisfaction, graduate satisfaction, graduate employment rate, outcome of external accreditation and employer satisfaction with skills.

5.4 It was:

MOVED by Natassha Ruiz, SECONDED by Kaitlin Crow and CARRIED to approve the Board of Governors Report, as presented.

New Business Items

- a. **Smoke-Free Campus-** Jahmoyia explained as of November 1, 2018, smoking any form of tobacco and/or cannabis, vaping and use of e-cigarettes and smokeless tobacco, commonly known as chewing tobacco, will not be permitted anywhere on Fanshawe property. Jahmoyia stated in accordance with applicable legislation and the Workplace Accommodation Policy, Fanshawe will provide accommodation for the medical use of cannabis with the exception of medical cannabis and edibles are not permitted on Campus. Jahmoyia asked the Board to educate as many students regarding smoking off-campus. Jahmoyia asked the Board if there were any concerns regarding the new Smoke-Free Campus Policy. Jennifer expressed a concern for the students at the Downtown Campus regarding appropriate smoking areas.

Action Item: Jahmoyia to follow-up with the Downtown Campus regarding public smoking areas.

- b. **Audit Report –** The Audit Report will be deferred to the next Board meeting.

Directors Reports

Kaitlin Crow- Kaitlin stated that the Laser Quest event at the Downtown Campus went well with 13 students attending. Kaitlin noted that it was nice to see LDB students attending events and being able to play with other students.

Jaylan Harvie- Jaylan noted several concerns with the LTC which included transportation to the Avionics Campus and providing more buses during peak hours to prevent overflow of students. Jahmoyia stated that there is an upcoming meeting with the LTC and Fanshawe and Western representative will join together to bring forth any concerns. Jahmoyia asked the Board to email Jahmoyia any concerns regarding the LTC.

Action Item: Jahmoyia to follow-up with the LTC regarding concerns.

Jaylan stated several concerns regarding the new smoking policy which included mobility issues, students with disabilities and medicinal cannabis users. Jaylan met with Dave Schwartz and Peter Devlin to discuss concerns with the new smoking policy and reported the process to bring concerns to the Board or the FSU. Jaylan expressed students would like to hear from more experienced personal that have been affected by the type of situation.

Jaylan attended the Class Rep Meet and Greet and noted it was informative and refreshing. Jaylan will hold a Class Rep Meeting on October 30th, 2018. Jaylan plans to do 2, 2-hour meetings in the Fall semester and stated that it will be an effective way to provide everyone with an equal opportunity to obtain leadership skills. Jahmoyia asked Jaylan to pass this information on to Christine.

Action Item: Jaylan to send Class Rep Meeting information to Christine.

Jaylan noted that students with mobility assisting devices have requested to have more wheelchair accessible tables in the cafeteria areas.

Action Item: Jahmoyia to follow-up with Faculties regarding more wheelchair accessible tables.

Jaylan asked if it was possible to have food trucks on-campus once or twice a week. Jaylan noted that students were aware it would not accommodate the meal plan. Jahmoyia added that there will be free breakfast, bi-weekly meals, and pay what you can soup bar at the Downtown Campus. Jahmoyia further explained the food trucks and a discussion was held.

Jaylan asked if the FSU could seek a more affordable brand of ATM machines. Jaylan expressed that all international students bank with Scotiabank because of certain requirements and that TD offers the same service to an extent. A discussion was held and several Board Members offered suggestions on reducing ATM Costs.

A New Business Item, In-Camera Session, was added onto the Meeting Agenda.

5.5 It was:

MOVED by Thanveer Mercheri, SECONDED by Kaitlin Crow and CARRIED to approve going In Camera.

5.6 It was:

MOVED by Kaitlin Crow, SECONDED by Thanveer Mercheri and CARRIED to direct the President to proceed with the actions as discussed, in camera.

5.7 It was:

MOVED by Natassha Ruiz, SECONDED by Jennifer Iannessa and CARRIED to approve going Out of Camera.

The Board Meeting returned to the Director's Reports.

Natassha Ruiz- Natassha held a Class Rep Meeting and noted a concern about a professor not giving students full marks unless students had the required textbook, ECED-1053. Natassha stated that the international students in the Developmental Service Worker program were misled with the information regarding the work permit needed for placement or co-op. Natassha noted the gender-neutral restrooms were difficult to find. Natassha addressed how students preferred to use gender-neutral restroom rather than the handicapped restrooms.

Natassha explained that the Protection, Security, and Investigations professor stated inappropriate comments regarding student's answers on the midterm. The Board discussed and asked Natassha to gather students involved and have a meeting with the Chair regarding the concern.

Natassha attended College Council on Wednesday October 24th, 2018.

Jennifer Iannessa- Jennifer held a Class Rep Meeting on October 23, 2018. Jennifer stated that the Interior Decorating professor would not post images that were from the slides on FOL and noted that the professor tested the students on the images not provide. Jennifer noted that students had a hard time taking photos of the images while taking notes. Jahmoyia asked will follow-up with Jennifer regarding images not being posted.

Action Item: Jahmoyia to follow-up with Jennifer regarding the images not being posted.

Jennifer reported that classes with a 3 hour time slot are finished in 2 hours, and the professor rushed through the slides. Jennifer offered suggestions to the students and would follow-up with the Board. Jennifer explained that 1st semester co-op students were confused regarding the professor's role and the lack of support of jobs/internships found.

Jennifer noted that the GIS/Urban Planning students labs in H building had many night classes, and were rarely open labs for students. Jennifer added that weekly lab schedules were not up to date and the software used to complete assignments was not available in other labs.

Jennifer stated that the Post-Production Editing course professor has not updated grades on FOL, used YouTube for tutorials, and overall has not taught. Jennifer asked the students to email the program coordinator regarding the tutorials and grades not being posted. Jennifer stated that the Broadcasting and Film Production course midterms were marked incorrectly due to scantron error

Jennifer noted that the Pre-Media students only have 1 out of the 5 assignments posted and there was a class cancellation but homework was assigned. Jennifer explained that the student felt homework should have not been given if new content was missed. Jennifer encouraged the students to speak with the program coordinator regarding the concerns.

Thanveer Mecheri- Thanveer communicated with Class Reps via social media, a Class Reps meeting and on FOL. Thanveer noted concerns which included issues with projectors in class, scheduling issues and the new smoking policy issue. Thanveer will be meeting with Jahmoyia and meeting with Class Reps next week.

Nilam Patel- No report at this time.

Abhimanyu Sharma- Abhimanyu explained that students who have failed one subject must wait a full year in order to retake the course. Abhimanyu noted that a student failed by one mark who will need to complete the process. Jahmoyia asked Abhimanyu if the student appealed the mark and if not to complete the appeals process. Abhimanyu reported that students were having Wi-Fi issues and added a connectivity issue with the Western Fair District, as the only bus that goes that route is number 20. Jahmoyia noted that she will follow-up with the LTC.

Action Item: Jahmoyia to follow-up with the LTC regarding connectivity issues with route #20.

Abhimanyu reported that ABM students had software issues and marks were lost. Jahmoyia asked if there was a technical issue but Abhimanyu reassured that it was not. Abhimanyu

reported that students would prefer a word document rather than digital files to help with the final exam. Jahmoyia stated that a follow-up with the Program Coordinator regarding the possibility of having a word document for the final exam.

Action Item: Jahmoyia to follow-up with the Program Coordinator regarding the possibility of having a word document for final exam.

Next Meeting – Monday November 12th, 2018 at 10:30 a.m. in SC2016

Adjournment

5.8 It was:

MOVED by Jennifer Iannessa, SECONDED by and Natassha Ruiz and CARRIED to adjourn the meeting.