

Student Administrative Council

Meeting #6

Monday, November 12th, 2018

MINUTES

Present

Kaitlin Crow
Jaylan Harvie
Saralynne Mann
Thanveer Mecheri
Nilam Patel
Natassha Ruiz
Abhimanyu Sharma – via conference phone
Jahmoyia Smith

Observers

Arien Aubertin
Paul Masse

Regrets

Jennifer Iannessa

The meeting was called to order at 10:47 a.m. with Saralynne Mann as chairperson and Bonnie Williams as secretary.

Approval of Agenda

6.1 It was:

MOVED by Nilam Patel, SECONDED by Natassha Ruiz and CARRIED to approve the agenda.

Approval of Minutes

6.2 It was:

MOVED by Nilam Patel, SECONDED by Thanveer Mecheri and CARRIED to approve the Minutes from Meeting #5.

Action Item Review

Jahmoyia reported a meeting has been scheduled with Michelle and a representative from the City of London to discuss public smoking areas at the Downtown Campus.

Jahmoyia noted there is an upcoming meeting with Western and the LTC to discuss concerns brought forward from the Board Meeting. This meeting has been yet to be held and the following action items are ongoing.

Action Item: Jahmoyia to follow-up with the LTC regarding concerns and connectivity issues with bus route #20 and #36.

Jaylan sent required Class Representative Information to Christine.

Jahmoyia will follow-up with Facilities regarding more wheelchair accessible tables. This action item is ongoing.

Action Item: Jahmoyia to follow-up with Facilities regarding more wheelchair accessible tables.

Jahmoyia met with Jennifer and discussed the concern regarding images not being posted in power points and the issue has been resolved.

Jahmoyia spoke to the Program Coordinator regarding the possibility of having a word document for the final exam. Jahmoyia noted the Program Coordinator will speak with the professor and urge them to use a word document and explained if the professor is resistant to this will follow-up with them.

Chair's Report – Saralynne Mann

Saralynne reported a concern regarding the frequent email that was sent over the weekend from Peter Devlin. Jahmoyia noted the IT Department has been alerted of the issue and are looking into it.

Saralynne asked for an update from Paul regarding the Forest City Mindfulness for Stress Relief. Paul explained that the organizer has been sent the contact information of who to reach out to for the possibility of coming on-campus.

Saralynne noted that not a lot of students are unsure about what the Chill Lounge event entails and has received a lot of questions regarding the event.

President's Report – Jahmoyia Smith

Jahmoyia attended the Indigenous Education Council Meeting and discussed Indigenous Strategies, Indigenous Space Improvements and Considerations, Innovation Village, and Indigenous Students. Jahmoyia noted it is the goal of the Indigenous Council to achieve parity in educational outcomes for Indigenous students by recruiting Indigenous students with the potential to succeed in College education, and developing educational innovation and alternative pathways that create opportunities for these students, providing Indigenous students with a high-quality educational experience that nurtures excellence and personal achievement, creating a culturally safe learning environment, enabling an enriching and transformative College experience and realizing the capabilities of Indigenous peoples to have a transformative impact on Canadian society and Indigenous community development.

Jahmoyia has an upcoming meeting with Michelle Giroux, Michele Beaudoin, and Janice Lamoureux to discuss some of the issues regarding the Downtown Campus. Jahmoyia provided an update on the Homework Lab to the Board. Jahmoyia explained that Elis Don and the Fanshawe College Porters are working to get the extra stock items moved to the warehouse and the homework lab design is currently with the consultants. Jahmoyia noted the homework lab will require a significant rework and when the layout has been finalized Elis Don will provide the estimated cost for the change order. Jahmoyia stated this work will be disruptive as the work will extend beyond the homework lab and will need to be completed while other activities are occurring, as the restaurant is right above the homework lab. Jahmoyia explained the homework lab is not likely to be open until the new year, at the earliest.

Jahmoyia met with Jennifer and Jaylan to discuss various Class Representative issues and to brainstorm solutions to the concerns. Jahmoyia encouraged the Board to send Jahmoyia an email if a Director would like a meeting to discuss pressing issues or if guidance and support is needed.

Jahmoyia participated in the Halloween Outreach with Leah Marshall and went door to door in the residences to encourage students to be safe on Halloween. Jahmoyia thanked the Board who participated in and completed the Student Feedback Surveys.

Jahmoyia reported the Get Connected Program will be ran again in January for Winter Intake Students. Jahmoyia noted the initiative was successful in the Fall with half of the t-shirts being handed out to students and a lot of students signing up for FSU Social Media.

Jahmoyia updated the Board on Orientation. Jahmoyia noted there will be Falcon Welcomes and Program Orientations throughout the day for students to participate. Jahmoyia stated there approximately 3900 new students arriving on-campus in January.

Jahmoyia updated the Board on the Bathroom Stall Project and noted the artwork should be printed by Tuesday, November 13th and installed by the end of November. Jahmoyia stated the artwork will be put into both men and women's washrooms within the Student Centre. Jaylan asked if artwork will be put into the accessibility washrooms.

Action Item: Jahmoyia to follow- up regarding Bathroom Stall Project artwork in the accessibility washrooms.

Jahmoyia attended the Wellness Centre Advisory Committee Meeting and reported that the Student Wellness Centre is committed to providing a more holistic approach to wellness with mental health being at the forefront. Jahmoyia noted the Student Wellness Centre's Strategic Direction is focused on increasing student's activity levels, nutritional levels, sleep patterns and stress management.

Jahmoyia attended two graduation ceremonies on behalf of the FSU on November 8th, 2018. Jahmoyia noted it was an amazing experience to see all graduated walk across the stage.

Jahmoyia met with the Coordinators to discuss Winter Events and noted the team is finalizing proposals and logistics for the Winter Semester. Jahmoyia explained there will be a separate calendar for downtown campus events and noted if anyone had any event ideas to send them to Jahmoyia.

Board of Governors Report- Arien Aubertin

Arien will be attending the Higher Education Summit next weekend and will have a full report of the conference at the next Board Meeting.

New Business Items

- a. Audit Report – Paul presented the 2017-2018 Audit Report and Financial Statements to the Board. Paul explained the FSU has a financial audit completed annually in May/June by PricewaterCoopers. Paul explained the financial statements are divided into three funds; the General Fund, the Capital Fund and the Reserve Fund, the latter which includes the student health plan. Paul noted the student health plan is self-managed and thus allows the opportunity to save money otherwise spent on insurance costs and

overhead. Jaylan asked if there was a possibility to add additional coverage, particularly vision, and how the decision is made for coverage amounts and percentages. Paul explained the health plan and coverage amounts are determined by the needs of the students. It is impossible to effectively manage and financially manage a program that meets the absolute needs of every student, rather a plan that meets the most needs of the membership. Paul noted a deferring-type of plan, moving coverage percentages to different services offered and over different coverage periods is not designed for plans that include substantial members such as student plans. What the FSU plan currently offers includes 3 options for students: a balanced plan, an enhanced dental plan, and an enhanced drug plan.

6.3 It was:

MOVED by Kaitlin Crow, SECONDED by and Thanveer Mecheri and CARRIED to approve the Audit Report and Financial Statements, as presented.

- b. Finance Committee – Paul explained the Finance Committee would discuss budgets, financial statements, the audit and investments. Paul noted two Directors will sit on this Committee. Kaitlin Crow and Jennifer Iannessa will sit on the Finance Committee, with Saralynne Mann and Thanveer Mecheri attending the meeting, if available. The Board was in agreeance with this decision.

Directors Reports

Kaitlin Crow- Kaitlin met with Jennifer and the students from the Downtown Campus to discuss issues and ideas to increase the student experience. Kaitlin noted a concern about FOL and updating the system to be more student friendly, have the ability to book student space and events online, and provide better information on student events and student services.

Action Item: Jahmoyia to follow-up with Linda at Information Technology re: Updating FOL.

Kaitlin noted a concern regarding a lack of communication for students from the Financial Aid Office. Kaitlin explained better communication is needed to allow students an easier time finding answers regarding Financial Aid. Additionally, Kaitlin noted a concern regarding the \$500.00 Deposit that is required. Kaitlin explained a better financial assistance program is needed and suggested a lower fee.

Kaitlin asked why a Ski and Snowboarding Club was denied. Paul explained the club was an athletic club which are not permitted, due to risk, to be ratified, as per recommendation from the insurance broker.

Kaitlin inquired about the possibility of including part time students within the FSU. Kaitlin noted Trent University and Fleming College allow students with 1 ½ credits the opportunity to opt-in for the health coverage and bus pass. Paul explained that there are other fees included in the auxiliary fee, athletics fee, technology fee, etc. in which the health plan and bus pass is a part.

Action Item: Jahmoyia to follow-up regarding part-time students within the FSU.

Jaylan Harvie- No report at this time.

Natassha Ruiz- Natassha stated a concern regarding a Police Foundations Student what was not allowed on the SERT Team because the student's father is a professor. Natassha explained the supervisor from SERT called the professors personal phone number and asked if the student was their daughter and responded that the student was which the supervisor proceeded to decline the student from the team.

Natassha noted students have been told that they would be able to skip first year at Western when they completed the PSI program, however, when Natassha called, Natassha was told this was untrue. Jahmoyia encouraged Natassha to talk to the Program Coordinator regarding this issue.

Natassha has a scheduled Class Representative Meeting on November 14th at 6:00 p.m. in the Alumni Lounge Breakout Room.

Jennifer Iannessa- Jennifer was unable to attend the meeting. The submitted report was read by the Board.

Jennifer stated a concern regarding student safety at the Downtown Campus and noted it is still not a top priority, even though students feel unsafe in the downtown core. Jennifer discussed the possibility of a Safewalk Program, similar to the program at Oxford Campus, where Security can walk students to the perimeter of the College property, but walking student between LDA and LDB Buildings. Additionally, Jennifer noted the LDA Alleyway is currently not being used by students due to the people that hangout in this space. Jennifer noted Michelle Giroux sits on a Committee that is working towards making Dundas Place a safer place for everyone.

Jennifer noted students at LDB are not able to access LDA. Jennifer explained students can go to the HUB in either building if the student is having card issues or go to LDA-508 to have the card reset. Jennifer noted there are no printing services in LDB. Jahmoyia noted the homework lab in LDB will be opened in the new year for LDB students. Kaitlin noted a concern regarding students not being able to bring guests in the Downtown Buildings. It was explained that Security is following the protocol and mandate that was produced for the Downtown Campus.

Action Item: Jahmoyia to follow-up with Michelle re: student guest access at Downtown Campus.

Jennifer explained there is currently far less seating options in LDA than in LDB, however, there is not a lot of table space for students in LDB. Jennifer noted there are only three tables in LDB in the lunchroom, which is not ideal for students.

Jennifer noted a concern with Security regarding the Security Patrols as they are not happening often enough and Security needs to be sitting at LDA and LDB desks after hours, as there is currently no one available at the front desk when the representatives leave. Jennifer explained security used to sit at the desks when the building first opened, however, they no longer sit there, and asked what happened to this protocol.

Jennifer stated a concern with the wifi connectivity, lab availability, poor quality projectors, and poster limitations at the Downtown Campus. Jennifer noted that allow the building closes at 11 p.m. there are quite a few open lab times, according to schedules, for students to use in both

LDA and LDB, and there is the option to go to the Central Library to complete work. Jennifer explained that posters are not allowed, except in very specific, non-visible places, as the Campus is a high-tech Campus. Jennifer explained students are unaware of the events that are occurring and that student campaigning Downtown does not allow students proper representation as it does for a student at Oxford Campus. Jennifer has received several student and faculty complaints about projectors, especially in LDA 312, 316, 412, 422, which is inhibiting the student learning experience. Kaitlin noted an issue with the speakers in the classroom that acts as an event space, playing music outside of the classroom.

Jennifer has a Class Representative Meeting scheduled the week of November 19th, 2018.

Thanveer Mecheri- Thanveer communicated with Class Reps via social media, a Class Reps meeting and on FOL. Thanveer sent the Factory Invite to Class Reps and noted will follow-up with scheduling issues with students.

Nilam Patel- Nilam inquired about the possibility of a Gamesroom at the Downtown Campus. Additionally, Nilam asked about online payments and installments for fees. Jahmoyia noted fees can be paid 24 hours on Webadvisor and the student can connect the bank to set up a payee for installment payments.

Abhimanyu Sharma- Abhimanyu noted a concern regarding the lack of charging ports in the Graphic Design Classrooms. Saralynne noted there are charging ports, however, they are located under the computer desks, which are difficult to reach for students.

Abhimanyu asked if it was possible for students to opt out of the bus pass. It was explained that students cannot opt out of the bus pass, a student can only opt out of the health plan, if the student has additional coverage.

Next Meeting – Monday November 26th, 2018 at 10:30 a.m. in SC2016

Adjournment

6.4 It was:

MOVED by Natassha Ruiz, SECONDED by and Nilam Patel and CARRIED to adjourn the meeting.