

Student Administrative Council

Meeting #7

Monday, November 26th, 2018

MINUTES

Present

Kaitlin Crow
Jaylan Harvie – via conference phone
Jennifer Iannessa
Saralynne Mann
Thanveer Mecheri
Nilam Patel
Natassha Ruiz

Observers

Paul Masse

Regrets

Abhimanyu Sharma
Jahmoyia Smith

The meeting was called to order at 10:53 a.m. with Saralynne Mann as chairperson and Bonnie Williams as secretary.

Approval of Agenda

7.1 It was:

MOVED by Jennifer Iannessa, SECONDED by Natassha Ruiz and CARRIED to approve the agenda.

Approval of Minutes

7.2 It was:

MOVED by Jennifer Iannessa, SECONDED by Kaitlin Crow and CARRIED to approve the Minutes from Meeting #6.

Action Item Review

Paul noted all Action Items are outstanding and stated Jahmoyia will be provided at the upcoming Board Meeting scheduled on Monday, December 3rd, 2018.

Chair's Report – Saralynne Mann

Saralynne held a Class Rep Meeting, on behalf of Jaylan, on Friday, November 23rd, 2018 and had three people in attendance. Saralynne noted a concern regarding the cleanliness of homework lab in T Building as well as broken computers in this space. Saralynne suggested having a staff member present to monitor the cleanliness and computer status in the lab.

Saralynne stated a concern regarding teachers not accepting assignments or projects after the deadline despite an issue with FOL. Saralynne noted the student did not know how to use FOL and when the student tried to submit the assignment FOL had a glitch which caused the assignment not to be submitted on time. It was suggested for the student to talk to the professor or the program coordinator about the issue, however, it is the same person. It was suggested to

bring the issue to the program coordinator if the issue is not resolved or appeal the decision with the grade as the student has proof of the glitch from the IT Department.

Saralynne noted a student in the Logistics and Design Program has six major assignments and exams in the next two weeks. Jennifer asked if all the assignments were assigned at the beginning of the semester or just only assignment to the student. Saralynne noted the student mentioned the assignments were only assigned a few days ago. Saralynne will suggest a potential assignment class, where students can check in with the professor about certain pieces of assignments, to the student. The Board provided suggestions for resources for students which included quick tip workshops for assignments and studying as well as a hot chocolate and study event where students can study together.

President's Report – Jahmoyia Smith

No report at this time.

Board of Governors Report- Arien Aubertin

No report at this time.

New Business Items

- a. Election Dates – The proposed dates for the upcoming Presidential and Director Election were presented to the Board. Thanveer asked if anything was going to be put into place to try to ensure students are meeting the requirements for a Director, as in the previous election four Directors were removed from the Board due to not meeting requirements. It was explained that an information session with each candidate will be held prior to the All Candidates Meeting to eliminate confusion as well as talk with the student and find out more information about the student and the plan for the upcoming year. For example, if the student is in a co-op program, if the student is graduating, etc.

7.3 It was:

MOVED by Jennifer Iannessa, SECONDED by and Natassha Ruiz and CARRIED to approve the Presidential and Director Election Dates, as presented.

- b. 2019 Student Fees – Paul explained the process of approval for Student Fees to the Board. Paul noted Student Fees are approved by the Board as well as the Board of Governors Committee before being enacted. Paul noted the 2019 Student Fees will be discussed further at the Finance Committee Meeting as will as the OPI increase and how the increase will effect Student Fees.

Directors Reports

Kaitlin Crow- Kaitlin discussed the new Fanshawe Blog with the Board. Kaitlin noted the blog addresses many of the issues that Kaitlin brought forward in the previous meeting regarding having all important information for students to access in one place rather than on multiple sites and pages of a website.

Jaylan Harvie- No report at this time.

Jennifer Iannessa- Jennifer discussed the idea of a Safewalk Program for the Downtown Campus. Jaylan noted it would be a good idea and will get involved within the program, if

needed. The idea of combining the Safewalk Program and specific programs, PSI/Police Foundations was discussed. Jennifer has a meeting with Michelle Giroux this afternoon and will discuss the idea of the Safewalk Program at that meeting.

Jennifer explained there is currently far less seating options in LDA than in LDB, however, there is not a lot of table space for students in LDB. Kaitlin noted the tables are coming in slowly at LDB and the homework labs are becoming easier to use for students. Paul explained by the end of the semester there will be more furniture in LDB for students to use which include the addition of cushions in the auditorium for students.

Jennifer noted a concern regarding students forgetting FANCards and the policy surrounding letting students into the Downtown Campus when this occurs. Jennifer explained at this time students are denied access to building if the student doesn't have a FANCard which is a safety issue. Jennifer reported the security patrols have increased at the Downtown Campus, however, security needs to be sitting in the HUB entranceways when the staff have left for the day to help students, if needed.

Jennifer inquired about the possibility of new projector bulbs in the following classrooms, LDA 312, 316, 412, and 416. Paul asked Jennifer to let Michelle know about the bulbs at the meeting this afternoon. Paul inquired about the wifi issue and if it is still ongoing at the Downtown Campus as Paul checked with IT and there has been no connectivity programs. Jennifer and Kaitlin noted there were no issues as late. Paul asked Jennifer to follow-up with Michele about the wifi connectivity issue as it may have been rectified.

Thanveer Mecheri- Thanveer communicated with Class Reps via social media, a Class Reps meeting and on FOL. Thanveer held a Class Rep Meeting on November 14th, 2018. Thanveer noted a concern regarding parking and a lack of parking spaces in Lot 5. Additionally, Thanveer stated the parking meter in Lot 8 needs to be updated. Thanveer noted there are a lack of sockets in several classrooms, H3026, A2010, M3048, B2003, D2016, and B1078, for students to plug laptops into during class.

Thanveer met with Jahmoyia regarding an issue with a student and a professor. Jahmoyia is following up with the issue.

Nilam Patel- Nilam noted a concern regarding the cost of the electrical tool kit that students need to purchase as it costs \$700.00. Paul asked which specific program needs to purchase the kit.

Action Item: Nilam to follow-up with Bonnie re: specific program for electrical program.

Nilam noted a concern regarding students having an issue purchasing a specific book with a code to access materials and tests associated with the book in the Management Department due to the cost of the book.

Nilam noted hand sanitizers should be installed at the Downtown Campus as there are currently none at the Campus.

Natassha Ruiz – Natassha attended the CCSL Conference last weekend.

Abhimanyu Sharma- No report at this time.

Next Meeting – Monday December 3rd, 2018 at 10:30 a.m. in SC2016

Adjournment

7.4 It was:

MOVED by Jennifer Iannessa, SECONDED by and Nilam Patel and CARRIED to adjourn the meeting.