

## Student Administrative Council

### Meeting #8

Monday, December 3<sup>rd</sup>, 2018

### MINUTES

#### Present

Kaitlin Crow  
Jaylan Harvie  
Jennifer Iannessa  
Saralynne Mann  
Thanveer Mecheri  
Nilam Patel  
Natassha Ruiz  
Abhimanyu Sharma  
Jahmoyia Smith

#### Observers

Arien Aubertin  
Paul Masse

New Scheduling System – Mike Rivard explained the new class scheduling system that will be implemented in the Winter Semester to the Board. Mike explained the goal of the new system was to eliminate excessive gaps, multiple hours of class in a day and eliminate only one class in a day, as per student's recommendations. Mike noted it is the hope that with the new scheduling system will increase satisfaction with students and faculty, increase attendance in classes and thus increase grades for students. Mike stated this new scheduling system should work for the greater good of students, however, this scheduling system may not work for every student. Jaylan asked if the new schedule would accommodate travel time between Campuses and Mike noted this is built into the schedules. Mike noted the system aims to have fewer morning and evening classes, however, this built in feature may contribute to some issues with class scheduling, as noted by Kaitlin and Arien. Jennifer asked about the possibility to adapt the university model of scheduling, where students are assigned a date and time and it is the student's responsibility to make the schedule. Mike noted the university model has been explored before, however, it could potentially be explored further in the future. Arien suggested conducting a survey with students regarding the new scheduling system and whether the schedule is easier or harder to accommodate. Jahmoyia noted if there were any further questions or comments, the Board can send them to Jahmoyia and Jahmoyia will forward them onto Mike and/or Lisa Dennis, unable to attend the meeting today.

The meeting was called to order at 11:00 a.m. with Saralynne Mann as chairperson and Bonnie Williams as secretary.

#### Approval of Agenda

8.1 It was:

MOVED by Jennifer Iannessa, SECONDED by Jaylan Harvie and CARRIED to approve the agenda.

## Approval of Minutes

8.2 It was:

MOVED by Jennifer Iannessa, SECONDED by Nilam Patel and CARRIED to approve the Minutes from Meeting #7.

## Action Item Review

Jahmoyia noted all Action Items that are outstanding will be addressed in the President's Report.

## Chair's Report – Saralynne Mann

Saralynne updated the Board on the Student Appeal that was discussed in the previous Board meeting. Saralynne noted meetings with the student, professor and student success advisor have been completed, however, the issue has not be resolved. Saralynne will meet with Jahmoyia to discuss the situation.

Saralynne noted a concern regarding the pre-booked homework labs in the library and noted students are quite loud in the adjacent rooms which can be distracting when students are completing final study prep and assignments. Saralynne noted there is an issue with the projector in A1021 as it is making a buzzing noise which causing student's issues while trying to listen to a lecture.

Saralynne attended the Winter Fair and had a great time. Saralynne noted all the students seemed to be having a good time and the event was a great success.

## President's Report – Jahmoyia Smith

Jahmoyia noted the College Open House was well attended and thanked the Board Members that volunteered at the event.

Jahmoyia reported 30 students attended the Walking Tour at the London Downtown Campus. Jahmoyia noted the tour began at London Downtown Campus and ended at the London Public Library, where students were encouraged to sign up for a library card to take advantage of the student space and the new maker space.

Jahmoyia noted the Web Conferencing and Virtual Classrooms Working Group was successful in finding a vendor to supply this service to the College. Jahmoyia noted the decision was in favor of the student, as the product is student focused. Jahmoyia noted Fanshaweonline has been updated with the new D2L web-conferencing for students which will allow students to hold group meetings online and have access to an online blackboard/whiteboard to assist with assignments and products.

Jahmoyia attended the AODA Working Group and discussed the possibility of more wheelchair accessible tables in different food areas, a previous concern from the Board. Jahmoyia noted wheelchair accessible tables have been an action item within this group and an update on the action item will be given at the next meeting.

Jahmoyia noted the Bathroom Stall Project is in the final stages and installations will be installed today in the washrooms, men's and women's, in the Student Centre. Jahmoyia noted a design concept is currently being looked at for the accessibility washrooms in the FSU Buildings. Jahmoyia explained the Bathroom Stall Project is linked to another initiative from the FSU,

fsu.ca/mentalhealth, an online hub for all mental health resources for students offered by the College and the FSU.

Jahmoyia noted a meeting was held with the College Partners to discuss the different issues and student concerns from the London Downtown Campus which included security, seating and study space, wifi issues, classroom bookings and food service. Jahmoyia is waiting to receive the report from this meeting and when it is received, Jahmoyia noted the report will be shared with the Board. Jennifer noted the wifi issues have been resolved at 130 Dundas Street, however, the issue is still apparent at SPDA.

**Action Item:** Paul to follow-up with IT re: Wifi Issues at SDPA.

Jahmoyia noted a running list of issues pertaining to the LTC has been created and all issues will be brought to the meeting with the LTC.

#### Board of Governors Report- Arien Aubertin

Arien attended the Higher Education Summit in Toronto which featured various seminars and keynotes which included Chantal Hebert, Jonathon Jansen and Van Jones. Arien noted the majority of the conversation at the Summit was generic and not specific to the College and needing to ask the right questions to focus the attention on students and the College Industry. During the Summit, Arien raised concerns about the government and the lack of attention to the OSAP portion of platforms, concerns for Colleges and how this affects enrollments and funding. Arien noted several topics covered within the Summit which included the Political Landscape in the USA and Canada and Diversity in School Space.

Arien competed in the OCMC Competition on November 15<sup>th</sup> and November 16<sup>th</sup>, 2018 and placed 4<sup>th</sup> in the direct marketing event. Arien noted that Fanshawe's reputation is high in compassion to other post-secondary institutions.

#### New Business Items

- a. Innovation Village – Paul and Jahmoyia provided an update on Innovation Village to the Board. Paul noted the project would include the library, Leap Junction and the F Homework Lab and would be College-funded not student funded. Paul noted the recommendation to include the SUB, however, this would be dependent on funding and timing. Paul noted if the SUB was to be included it would need the Board's approval to move forward, however, it would be beneficial as the SUB is adjacent to the spaces included in Innovation Village. Paul stated the project is set to break ground very soon and David Belford, Executive Director of Innovation Village, will come to a future Board Meeting to discuss and complete a presentation on Innovation Village.
- b. Winter Schedules – Jahmoyia reminded the Board to send Winter Schedules to Bonnie to assist with future scheduling of meetings.

#### Directors Reports

Kaitlin Crow- No report at this time.

Jaylan Harvie- No report at this time.

Jennifer Iannessa- Jennifer held a Class Representative Meeting and noted a concern in the VEE1 program which included the amount of pre-production that is required in a post-production program. Jennifer suggested the collaboration between programs should begin earlier, for example, beginning the collaboration in the first semester rather than second semester.

Jennifer met with Michelle Giroux to discuss the Safewalk Program and noted Michelle is willing to begin the conversations with the Program Coordinator and Chair of the Police Foundations Program to discuss the logistics of getting students involved in the program. Jennifer will meet with Michelle Giroux after final exams to follow-up with the Safewalk Program.

Jennifer will look into Safewalk Programs at other post-secondary institutions and will look for specifics regarding distance and the acceptance distance that the Program will cover, compensation for the individuals or volunteering hours, the level of risk and insurance, and how volunteer hours handled and tracked.

Kaitlin noted that there was a Stay Safe Notice that was sent out employees of Masonville Mall regarding women walking in pair out in the parking lot after dark and asked if it was possible to send out a notification to students. It was noted that there needs to be brighter lights in between the Residences and the Safewalk Program that will walk students to the parameters of Campus. There was a concern regarding walking home after the parameters and the possibility of the Safewalk Program to extend past the parameters. It was noted that the College's insurance would be to the parameters of the College only and thus it is where a student is walked, currently, within the Safewalk Program,

Jennifer noted Michelle Giroux is following up regarding the security concerns regarding security not sitting at the HUB desks at SPDA and 130 Dundas Street after the Registrar's Office representatives leave for the day.

Thanveer Mecheri- Thanveer noted a concern regarding parking and a lack of parking spaces in Lot 5. Additionally, Thanveer stated the parking meter in Lot 8 needs to be updated.

**Action Item:** Jahmoyia to follow-up regarding Parking Concerns.

Nilam Patel- No report at this time.

Natasha Ruiz – Natasha noted a concern with a pre-health student regarding the physics and sociology courses with the program and if the student fails physics in the Fall Semester, if Sociology could be taken in the Winter Semester. It was explained there could be many variables surrounding the program and to encourage the student to speak with the Program Coordinator.

Natasha discussed the UFV Lead Program from University of Fraser Valley which encourages students to stay involved. Within the program, a student would start as a mentee and progress to a mentor, and a senior mentor during the years that the student is involved. Natasha noted there are coaches involved in the program, on and off campus, and noted the UFV volunteer rate increased by 30% when the Lead Program was implemented.

Natasha spoke to Jennifer about the Safewalk Program and offered to speak to Police Foundations, PSI, ALEIS, and APS Professors about using students as volunteers and suggested a collaboration with Leah Marshall, Sexual Violence and Prevention Officer within the program.

Natasha is currently receiving winter schedules from Class Representatives to schedule meetings for the Winter Semester.

Natasha attended the Factory Trip and learned about future plans for the location, completed a tour and played some arcade games.

Abhimanyu Sharma- No report at this time.

Next Meeting – Tuesday, January 22<sup>nd</sup> at 10 a.m. in SC-2016

### Adjournment

8.3 It was:

MOVED by Natasha Ruiz, SECONDED by and Nilam Patel and CARRIED to adjourn the meeting.