

## Student Administrative Council

### Meeting #14

Friday, March 22, 2019

### MINUTES

#### Present

Kayon Barrett  
Jennifer Iannessa  
Madhumidha Manoharan  
Natassha Ruiz

#### Regrets

Nilam Patel  
Kaitlin Crow

#### Absent

David Eigbe

#### Observers

Abhinav Chaudhary  
Paul Masse  
Abdullah Qassab

The meeting was called to order at 6:46 p.m. with Jennifer Iannessa as Chairperson and Bonnie Williams as Secretary.

#### Approval of Agenda

14.1 It was:

MOVED by Natassha Ruiz, SECONDED by Madhumidha Manoharan and CARRIED to approve the agenda.

#### Approval of Minutes

14.2 It was:

MOVED by Kayon Barrett, SECONDED by Madhumidha Manoharan and CARRIED to approve the Minutes from Meeting #13.

#### Chair Report – Jennifer Iannessa

Jennifer held a Class Representative Meeting earlier this month and noted the issue with the Fanshawe TD Urban Design Charrette has been resolved with some competition changes that allows for more of an equal playing field for the Diploma and Degree Programs. Jennifer noted more software has been installed in more computer labs for the VEE1 Program students to use.

Jennifer provided an update on the Safe Walk Program and the College Presentation of the proposed program has been scheduled for Thursday, March 28<sup>th</sup>, 2019.

#### President's Report – Jahmoyia Smith

Jahmoyia was unable to attend the meeting and the report was read by the Board.

Jahmoyia noted the results of the President and Director Election and provided a special welcome to the FSU.

Jahmoyia worked with Kelsey Currie, Manager of Leap Junction, to coordinate and implement the Student Innovation Fair and noted the purpose of the event to have the student community engaged in Innovation Week, to raise awareness and help students understand how they fit into the four signature learning experiences of Innovation Week as it was found that most of the events during Innovation Week were geared towards staff and faculty with little student involvement. Jahmoyia noted the event was successful and had a good turnout. Jahmoyia

explained if the Board had any questions about the Innovation Village and the FSU involvement with the project to email Jahmoyia directly.

Jahmoyia is working with Jenn on the proposal for the Safe Walk Program and noted numerous models have been researched to find the best fit for Fanshawe College. Jahmoyia noted a meeting has been scheduled with College Partners on Thursday, March 28<sup>th</sup>, 2019 to present the Safe Walk Program proposal.

Jahmoyia is working with the Student Success Department to make valuable changes to three policies; Code of Conduct, Sexual Violence, and Academic Integrity, in time for fall implementation. Jahmoyia noted the Academic Integrity Policy will be brought to the next College Council Meeting for approval and noted the major change of the policy which included adding a 'warning' as a step rather than a three-step process.

Jahmoyia noted the Student Impact Gala Committee met to review the submitted nomination forms and after a long process of sorting, the awardees have been selected. Jahmoyia mentioned awards will be handed out at the Student Impact Gala on April 4<sup>th</sup> in the Oasis.

Jahmoyia attended the New Canadian Event, an event geared towards student jobs and community integration, and the Students in Community Meeting, a meeting hosted by Reputation and Brand Management and included members from the City of London, LPS, Housing and Mediation Services and Campus Security. Jahmoyia noted the discussion was regarding St. Patrick's Day, Potential Threats, and Safety Plans for students and community members.

Jahmoyia noted the FSU held a free breakfast for Residence Students from 10 a.m. – 2 p.m. on St. Patrick's Day and Residence Staff had free pizza and snacks at the front counter for students. Jahmoyia explained the Residence Staffing reflected the expected activity in the buildings and some of the establishments' downtown are planning activities starting at 11:00 a.m. as the potential problematic behaviour could be experienced earlier in the day as compared to recent years. Jahmoyia noted St. Patrick's Day was fairly quiet and there were no reports of major incidents.

Jahmoyia explained the Scheduling Survey went live and had over 2000 students participate in the survey on Instagram. Jahmoyia noted Lisa Dennis from the Scheduling Department will be putting the results of the survey into a report and presenting the findings at the College Council Meeting. Jahmoyia noted when the report is received the findings will be shared with the Board.

The FSU will be handing out exam care packages to students during exam week at the London Campuses. Jahmoyia noted the packages will include popcorn, tea, awake bars, Kleenex, gum, a homemade bookmark, a pen and a highlighter.

The FSU has decided to expand the Bathroom Stall Project and the positive messaging onto the remainder of the bathroom stall doors. Jahmoyia asked the Board if they had any unique ideas for the project and asked the Board to email Jahmoyia any ideas.

The Spring Open House is taking place on Saturday, March 23<sup>rd</sup> and it is the plan for the Student Union to have a large presence at the event. Jahmoyia noted the FSU Office will be open all day and advertising our services and resources to students as well as showcasing the new services postcard that was created for the event.

Jahmoyia updated the Board on current Downtown Campus Projects. Jahmoyia noted a proposal for a Prayer Room/Safe Area for students to pray or mediate on Campus and are exploring available space for this initiative. Additionally, Jahmoyia is working on identifying space for furniture for the expansion in LDB as well as in LDA. Jahmoyia noted the basement computer lab in LDB is almost complete and it is the hope for Winter Semester Students, at the end of the semester, and Summer Students will be able to utilize this homework lab.

The FSU participated in the Fanshawe Live Event last Friday and noted it was an event implemented for students, staff and the community. Jahmoyia noted it was a wonderful event and the FSU was proud that we were able to be part of the entire execution.

Jahmoyia noted the FSU was unaware of the planned student walkout on March 20<sup>th</sup> at Noon. Jahmoyia noted the FSU is not participating nor do we endorse the walkout that was organized by the Canadian Federation of Students and Faculty Union. Jahmoyia noted while the FSU supports, respect, and fight for student rights, the FSU does not support students walking out of class. Paul noted Fanshawe College did not endorse the walkout either, however, Fanshawe did not have any students walk out of class for the walkout.

Jahmoyia noted Coordinator hiring is currently underway and lots of eager candidates applied for the positions.

#### Board of Governors Report- Arien Aubertin

No report at this time.

#### New Business Items

- a. 2019 Student Fees – Paul explained the recent announcement from the government regarding the OSAP Changes and the Student Choice Initiative, and noted the Student Choice Initiative will have the most impact on the FSU. Paul explained with the Student Choice Initiative, students will have a choice on which universal fees, not mandatory or program-specific fees, that the student would like to pay. Thus, Paul noted the FSU Services have been de-bundled and placed into two buckets; essential and non-essential fees. Paul presented the proposed Student Union Fee Structure to the Board. Paul noted services have been divided into four essential categories; recreation, wellness, academic support, student building support, as outlined from the government, with approximately 90% of the FSU Services fitting within one of those categories. Paul noted there would be two proposed non-essential services, Clubs and FSU Membership that students would have the opportunity to opt-out. Paul noted if a student opted out of the club service, the student would be unable to join a club on Campus. Jennifer asked if the fee could be paid at a later date which Paul answered that it would be possible, however, the student would need to pay a fee, approximately \$2.14, to join a club. Paul noted these transactions could be made at and processed at the FSU Office. Paul explained the FSU Membership to the Board. Paul noted the current Bylaws state that a Member is any full-time Fanshawe College student that has paid the Student Ancillary Fee, it would be suggested to update the Bylaws to included two types of Membership statuses. A Member of the FSU would be classified a full-time Fanshawe College student that has paid the mandatory Ancillary Fees and thus can utilize the FSU Services and exercise the right to vote. If a student pays the FSU Membership Fee, the student would be able to run and govern as an officer

and/or director, as it is within the FSU Membership Fee that Board Honoria and President Salaries, costs associated with Board Meetings, Transition Retreats, and Elections are located. Additionally, Paul noted CLS legal services would be included in the FSU Membership Fee. Paul explained the breakdown and distribution of fees may change, however, this would be the proposed structure for Fall 2019, pending Board of Governors approval. Paul stated the College supports this proposed structure and the Executive Team has seen this document. Jennifer asked if the official documents have been received from the government. Paul noted the documents have not been released publically, however, Paul has seen the draft document and there are not any surprises within the document. Paul noted it would be an opt-out process, rather than an opt-in process, where students would deselect services. Kayon asked about the Bus Pass and Paul explained the bus pass would be included in the essential fees for students.

14.3 It was:

MOVED by Jennifer Iannessa, SECONDED by Madhumidha Manoharan and CARRIED to approve the proposed Student Union Fees, effective Fall 2019, pending the Board of Governors approval.

A vote was held and the vote was all in favor for the motion.

Paul thanked the Board and noted the proposed Student Union Fees will be taken to the Board of Governors Meeting on Thursday, March 28<sup>th</sup>, 2019 for approval.

Paul presented the Agreement between Fanshawe College and the Fanshawe Student Union regarding the changes to program-associated fees for the 2019/2020 academic year. Paul noted this document has been supported by the Fee Committee which included Paul, Jahmoyia, Anthony, previous Finance Coordinator, and members from the College, and has been signed by Jahmoyia. Paul noted program-associated fee increases only effective for new students entering the program, not the students that are already enrolled in the program. It was noted that any questions regarding program-associated fees can be directed to Paul.

- b. Annual General Meeting – Paul noted the Annual General Meeting has been scheduled on April 9<sup>th</sup> at 5:00 p.m. in the Alumni Lounge. Paul explained Members are invited to attend to vote on four agenda items; Honoria for Board and Chair, Audited Financial Statements 2017-2018, Auditors for Financials 2018-2019, and CRO Report to accept the election results. Additionally, Paul noted that there will be an opportunity for Members to add New Business Items to be discussed at the meeting as well. Paul gave an example of International Fees as a New Business Item that was brought forth at a previous AGM. Paul explained Jahmoyia will complete a President’s Address at the meeting as well. It was noted that any proposed Bylaw changes should be supported by the Board before going to the AGM for Member approval.

#### Directors Reports

Kayon Barrett – Kayon has been compiling the emails of Class Representatives and will email Nilam to schedule a Class Representative Meeting together at the end of March and/or the beginning of April.

Kaitlin Crow – No report at this time.

David Eigbe – No report at this time.

Madhumidha Manoharan – Madhumidha emailed the students in the Business Program with the help of the Operations Management Coordinator's assistance, to let students know about Madhumidha's position and urge them to contact Madhumidha with any questions or concerns.

Madhumidha held a Class Representative Meeting on Wednesday, March 6<sup>th</sup>, 2019 and noted several concerns that were brought forward during the meeting. Madhumidha noted a concern regarding smoking at the front of the Campus and noted it is inconvenient for others and does not represent a good image of Fanshawe College being at the front of the Campus. Madhumidha suggested having more bins in these areas to decrease the amount of cigarette butts in those areas. It was noted the EnviroFanshawe Club will be holding a Cigarette Butt Clean-up Event and the details will be shared on the FSU Social Media.

Madhumidha noted a concern regarding the Class Representative System and communications regarding the election of new Directors or who students contact if a Director resigns from a position. Madhumidha noted there needs to be an increased amount of communication to ensure students are aware. Madhumidha noted many students are concerned about CCR as there has been a lack of meetings this year. It was noted that this year was a difficult year and the CCR approval for hours will be a bit more lenient to reflect the year.

Madhumidha noted a professor in the MATH1052 program is asking students to exhaust all resources before seeking the professor for assistance. Additionally, Madhumidha noted a concern regarding a lack of professionalism exhibited by Faculty Members in the Honors Bachelor of Commerce Accounting Program. Jennifer noted Madhumidha can email the Program Coordinator and the Associate Dean of the Program whenever there is a professor complaint.

Madhumidha noted a concern regarding the increasing parking rates and suggested a reloadable card instead of paying cash for parking. Natassha noted there are two parking lots that accept FANCards for payment for parking.

Madhumidha noted there is a lack of peer tutoring for the level 1 and level 4 courses and noted increase communication of the peer tutoring program needs to happen to encourage students to sign up for the program.

Madhumidha inquired about the FSU Election and asked what the plan would be as there was only 7 Directors elected onto the Board. Paul noted the position will try to be filled, in accordance with the Bylaws, to have a full Board, however, it would be the suggestion to hold the bi-election in the Fall when there will be a greater number of students to provide a better representation of the Members. The type of election, open or Board-determinate, would depend on the number of vacancies on the Board at the time of the election.

Nilam Patel – No report at this time.

Natassha Ruiz – Natassha noted a concern within the Pre-Health Sciences Pathway to Advanced Diplomas and Degrees Program regarding a professor that was refusing to mark student assignments unless a hard copy was given to the professor. Natassha explained the professor originally stated that a hard copy was not mandatory, only if the student wanted feedback on the assignments, and assignments could be submitted online. Natassha noted students did eventually

get marks released however, the student wanted to ensure that they did not happen again for other students.

Natassha noted a suggestion from a student regarding moving the smoking pits near the bus stops away from the crosswalk on Oxford and First Street, as it is difficult to breathe when students walk through those areas.

Natassha stated a concern regarding students not being offered tutorial time for fitness to practice the PARE Test within the Protection, Security and Investigations Program, however, Police Foundations students are offered time to practice the PREP Test for an hour. Natassha has asked the professor about tutorial times and the professor suggested for the class to pay an extra \$25.00 to practice in the evenings with the public. Natassha noted the Police Foundations Students are not required to pay an additional fee to use the same space.

Natassha noted the stethoscopes used in the Practical Nursing classes are plastic and low quality. Natassha explained students are expected to own their own stethoscopes for placement, however, these are expensive. Natassha inquired if it would be a possibility to add the Practical Nursing students to the BScN students' mass stethoscope order through Fanshawe Western Nursing Student Association (FWNSA) or for the FSU to help the lower the cost of these instruments for the students.

Natassha will follow-up with Jahmoyia and Christine regarding an academic appeal from a student in the Structural Engineering 2 Program that failed a class and received an academic offence last year. Natassha noted an academic appeal form was completed, however, the student did not click the correct box on the form.

#### In Camera

14.4 It was:

MOVED by Kayon Barrett, SECONDED by Natassha Ruiz and CARRIED to approve going In Camera.

14.5 It was:

MOVED by Madhumidha Manoharan, SECONDED by Natassha Ruiz and CARRIED to table the discussed concern in camera regarding action.

A vote was held and the vote was all in favor for the motion.

14.6 It was:

MOVED by Madhumidha Manoharan, SECONDED by Kayon Barrett and CARRIED to direct the previously discussed concern in camera regarding decision at the next Board Meeting.

A vote was held and the vote was all in favor for the motion.

14.7 It was:

MOVED by Kayon Barrett, SECONDED by Natassha Ruiz and CARRIED to approve going Out of Camera.

Next Meeting – Monday, March 25<sup>th</sup>, 2019 at 12:00 p.m. in SC-2016

Adjournment

14.8 It was:

MOVED by Natassa Ruiz, SECONDED by Kayon Barrett and CARRIED to adjourn the meeting.