

## Student Administrative Council

### Meeting #16

Friday, April 5, 2019

### MINUTES

#### Present

Kayon Barrett

David Eigbe

Jennifer Iannessa

Madhumidha Manoharan

Natassha Ruiz

#### Absent

Kaitlin Crow

Nilam Patel

Jahmoyia Smith

#### Observers

Arien Aubertin

Christine Belanger

Jaylan Harvie

Paul Masse

Abdullah Qassab

The meeting was called to order at 6:38 p.m. with Jennifer Iannessa as Chairperson and Amy Romao as Secretary.

#### Approval of Agenda

16.1 It was:

MOVED by Madhumidha Manoharan, SECONDED by Natassha Ruiz and CARRIED to approve the agenda.

#### Approval of Minutes #14

16.2 It was:

MOVED by Madhumidha Manoharan, SECONDED by Natassha Ruiz and CARRIED to approve the minutes from Meeting #14.

#### Approval of Minutes #15

16.3 It was:

MOVED by Natassha Ruiz, SECONDED by Madhumidha Manoharan and CARRIED to approve the minutes from Meeting #15.

#### Chair Report – Jennifer Iannessa

Jennifer reported about the Safe Walk Program. Jennifer and Jahmoyia presented a Safe Walk Program Proposal last Thursday to several key members in the College including Michele Beaudoin, Paul Masse, Ed Pimental, Leah Marshall, Carolyn Mitchell and Michelle Giroux. A few members were unable to attend which included Jenn Gillespie, Heather Cummings and Mark Hunter.

Jennifer noted the proposal sparked excellent discussion at the table and prompted some great questions from attendees. Jennifer stated that everyone who was present at the meeting fostered a lot of support around the program and are looking at ways Fanshawe can implement the program. Ed Pimental suggested getting the Student Auxiliary Team involved in the project as the Team already receives funding. Jennifer explained the program would be an opportunity to open more admissions to Student Auxiliary Team as it is highly competitive. The Student Auxiliary Team already has some training which would help them with the project. Jennifer

noted that a Pilot Program will be implemented at Downtown Campus, where there is the highest need. Jennifer will follow up on concerns brought forward at the meeting and will reach out to the other campus Foot Patrol and Safe Walk programs before the end of April.

**Action Items:** Jennifer will follow up with the other campus Foot Patrol and Safe Walk programs and schedule a meeting with the College.

**Action Items:** Jennifer to meet with Jahmoyia and Abdullah to discuss the Safe Walk Project.

#### President's Report – Jahmoyia Smith

Jahmoyia is preparing her final report for Annual General Meeting next week.

#### Board of Governors Report- Arien Aubertin

Arien updated the Board about the ongoing negotiation for the Westervelt Campus. The College is currently looking at the Fish & Chips restaurant across the street as a potential location for Fanshawe South. This would free up space inside the International Department, and would create six new classrooms on Campus.

#### Directors Reports

Kayon Barrett – No report at this time.

Kaitlin Crow – No report at this time.

David Eigbe – No report at this time.

Madhumidha Manoharan – Madhumidha noted a concern regarding CCR and met with Christine to discuss hours and accommodating Class Rep in the School of Business for validation.

Madhumidha noted a concern regarding a faculty member calling a students' presentation "crappy and the worst". Madhumidha will meet the student to discuss the concern. Madhumidha is planning to create a feedback form for the Class Representative system for better evaluation. Madhumidha has a Class Rep Meeting in April and will urge students to get involved with the FSU and the community.

Nilam Patel – Nilam noted a concern regarding a Professor that is not capable of solving basic problems in lab demonstration. Nilam presented a report from a Class Representative to the Board. The report was on behalf of several students in the INFO-5108 Windows Servers Advanced program. Several concerns were addressed in the report which included failure to effectively deliver the course materials; appears stressed, uncomfortable, and displays zero passion to share the content, the inability to demonstrate the concepts outlined in the lecture points, no demonstrations, and reading the power point slides word for word or reading out of the instructor's copy of the textbook.

The Program Coordinator asked the student to discuss these issues with the professor, however the student believes doing so would cause problems for the students and wants to remain anonymous.

Nilam noted a concern regarding scheduling issues and lack of access to equipment. Students do not respect the space and there are no signs explaining the cost of the equipment or that it is not just another computer lab. Nilam noted due to the lack of signage that there has been an increase in broken computers. Additionally, Nilam noted the computers that need fixing are 312, 316, 412, 416, 422, 512, and 224.

**Action Item:** FSU to look into the cost to buy the student Electrical tool kit.

**Action Item:** Jennifer to follow-up with Michelle Giroux regarding broken computers.

**Action Item:** Paul to follow-up with IT regarding computers.

**Action Item:** Jennifer to follow-up with Nilam regarding student concerns.

Natassha Ruiz – Natassha discussed students that broke rules, and did not receive the correct sanctions, but a verbal warning. Natassha noted this concern was discussed with Bob Clark and Bob said the College is looking into and following protocols with confidentiality applied. Jaylan explained the fourth step in a Code of Conduct and added that serious appeals could be in place.

#### New Business Items

- a. 2019-2020 Budget – Paul presented the proposed 2019-2020 Budget to the Board. Paul explained the budget is a little late due to the Ministry announcements and the strong situation the FSU could have been in explaining the conservative approach taken for the Student Choice Initiative. The FSU has a significant operating budget of nearly 7 Million. Paul suggested allocating 2.5 Million from the Capital Reserve Fund to be designated for a major renovation/rebuild of the Student Union Building. Paul suggested allocating \$500,000.00 from the Capital Reserve Funds for the project occurring this summer in the Oasis/Alumni Lounge to replace the Ducts and Hood Vents.

16.4 It was:

MOVED by Kayon Barrett, SECONDED by Natassha Ruiz and CARRIED to set aside 2.5 Million Dollars of Capital Reserve Funds to be designated for a major renovation/rebuild of the Student Union Building. This project is currently planned in association with the College Capital Plans for Innovation Village.

16.5 It was:

MOVED by Madhumidha Manoharan, SECONDED by David Eidge and CARRIED to set aside \$500,000 dollars of Capital Reserve Funds to be designated to complete the required duct and vent work in the Alumni Lounge this Summer.

16.6 It was:

MOVED by Madhumidha Manoharan, SECONDED by David Eigbe and CARRIED to approve the 2019-2020 Budget, as presented.

- b. Bylaws – Paul suggested that for full transparency that the Bylaws be reviewed in the Fall Semester to encourage student engagement and participation. Paul explained Members will have to support and be aware of any changes to the Bylaws and noted all students will remain Members when the mandatory ancillary fees are paid.
- c. Annual General Meeting – Paul reported that the Annual General Meeting is scheduled on Tuesday, April 9, 2019 in Alumni Lounge (SC 2013). Paul explained the budget and the financial statements will be presented. Paul noted the recommendation of using PriceWaterhouse Coopers, a LLP auditing firm, as PWC is a large professional firm and the FSU has a good working relationship with them. Paul noted Board Honoraria will be presented and Jason Kerr will present a CRO report regarding the 2019-2020 Election Results. Additionally, Jahmoyia will present a President’s Address. Paul encouraged the Board to attend and present to vote. The Board and students can ask questions at this meeting as well.
- d. SAC Honoraria – PM (In Camera)

16.7 It was:

MOVED by Natassha Ruiz, SECONDED by Madhumidha Manoharan and CARRIED to approve going in camera to discuss SAC Honoraria and Staff Salaries with Paul Masse present and Other Board Issues without Paul Masse present.

16.8 It was:

MOVED by Madhumidha Manoharan, SECONDED by Natassha Ruiz and CARRIED to go out of camera.

16.9 It was:

MOVED by Madhumidha Manoharan, SECONDED by David Eigbe and CARRIED to accept the SAC Honoraria for 2019-2020, as presented.

A vote was called and it was all in favor.

16.10 It was:

MOVED by Madhumidha Manoharan, SECONDED by Natassha Ruiz and CARRIED to accept Staff Salaries for 2019-2020, as presented.

A vote was called and there was one Director that opposed the motion.

e. Board Items:

16.11 It was:

MOVED by Madhumidha Manoharan, SECONDED by David Eigbe and CARRIED to direct the incoming Board to review Bylaws related to criteria and training of the Chair.

16.12 It was:

MOVED by Kayon Barrett, SECONDED by David Eigbe and CARRIED to approve to direct incoming Board to review Bylaws that dictate Director Stability on the Board.

16.13 It was:

MOVED by Madhumidha Manoharan, SECONDED by Natassha Ruiz and CARRIED to direct incoming Board to enhance Board training.

16.14 It was:

MOVED by Madhumidha Manoharan, SECONDED by Natassha Ruiz and CARRIED to direct the Chair to move forward with decisions discussed in camera.

#### Adjournment

16.15 It was:

MOVED by Madhumidha Manoharan, SECONDED by Natassha Ruiz and CARRIED to adjourn the meeting.