

**Minutes**  
**Student Administrative Council (SAC)**  
August 7<sup>th</sup>, 2019  
FSU Boardroom

**Present:** Cole Ayerst, Board Chair  
  
Christine Belanger, Secretary  
Julia Brown, Finance Coordinator / Acting President  
Bilal Latheef, Director - via phone  
Rajkumar Vanpariya, Director – via phone  
  
Paul Masse, General Manager  
Bonnie Williams (Recording Secretary)

**Absent:** Abhinav Chaudhary, Director  
Kamalpreet Kaur, Director

**Guests in Attendance:** Angela McInnes, Editor, Interrobang  
Anna Naud, Lawyer, Mason Bennett Johncox – via phone for Items 4.2,  
4.3 and 4.4

This meeting was called to order at 7:22 p.m.

Approval of the Agenda

4.1 It was:  
MOVED by Christine Belanger, SECONDED by Rajkumar Vanpariya and  
CARRIED to approve the agenda with the addition of ‘Personnel Matter’ added  
as Item #3.

Personnel Matter

4.2 It was:  
MOVED by Christine Belanger, SECONDED by Rajkumar Vanpariya and  
CARRIED to go In Camera with Paul Masse present.

4.3 It was:  
MOVED by Christine Belanger, SECONDED by Bilal Latheef and CARRIED to  
go Out of Camera.

Approval of Minutes

4.4 It was:  
MOVED by Christine Belanger, SECONDED by Bilal Latheef and CARRIED to  
approve the Minutes from Meeting #2.

Approval of Minutes

4.5 It was:  
MOVED by Christine Belanger, SECONDED by Rajkumar Vanpariya and  
CARRIED to approve the Minutes from Meeting #3.

### President Position – Recommendations via Governance Committee

Cole asked the Board was ready to vote regarding the chosen decision regarding the President Position. The Board was in favor of completing the vote.

4.6 It was:

MOVED by Christine Belanger, SECONDED by Rajkumar Vanpariya and CARRIED to hold a Bi-Election in the Fall for a Part-Time President, in accordance to the current Bylaws.

A vote was held and the motion was passed.

### Board Status/Director Bi-Election

4.7 It was:

MOVED by Rajkumar Vanpariya, SECONDED by Christine Belanger and CARRIED to remove Kamalpreet Kaur from the Board, in accordance to the Bylaws, Section 8.5, regarding a deemed resignation.

A vote was held and the motion was passed.

4.8 It was:

MOVED by Christine Belanger, SECONDED by Rajkumar Vanpariya and CARRIED to hold a Bi-Election in the Fall to fill the six vacant Director positions.

A vote was held and the motion was passed.

Cole asked Rajkumar Vanpariya and Bilal Latheef would be returning in the Fall Semester. Rajkumar and Bilal confirmed they would not be returning in the Fall Semester and stated they formally resign from the Board.

It was noted when the Board Meeting finishes, the FSU will not have an active Board due to vacant positions. It was suggested the Board delegate Board authority to the Executive Committee in the interim, due to a concern that the organization may need to make crucial Board-related decisions in the absence of the Board. It was noted the decision of hiring a Chief Returning Officer (CRO) for the bi-election would be one of the decisions that would need to be decided in the interim. It was discussed and determined that the decision of hiring a CRO for the bi-election would be the only Board-related decision delegated to the Executive Committee.

4.9 It was:

MOVED by Christine Belanger, SECONDED by Cole Ayerst and CARRIED to delegate the decision of hiring a Chief Returning Officer (CRO) for the bi-election to the Executive Committee.

A vote was held and the motion was passed.

It was suggested that the Board Chair receive a compensation in the form of an honorarium for the extra responsibilities and meeting attendance that will occur within the interim. The maximum amount of \$400.00 for the semester was suggested. It was explained that the amount would be prorated for \$100.00 per month for the Chair. Cole suggested splitting the suggested

\$400.00 in half with the Secretary and thus each individual would receive \$200.00 for the semester/\$50.00 per month for the additional responsibilities.

4.10 It was:

MOVED by Bilal Latheef, SECONDED by Rajkumar Vanpariya and CARRIED to approve an additional honoraria for the Chair and Secretary for additional responsibilities during the interim period. The amount shall be \$50.00 per month for each position beginning in August and ending when the new President takes office.

A vote was held and the motion was passed.

Chair's Report – Cole Ayerst

No report at this time.

President's Report – Julia Brown

Julia attended the Innovation Village Advisory Committee and noted the Library is working on a student survey regarding a new hour pilot. Julia explained the survey will be open in late August and there may be a prize offered to students that complete the survey. Julia noted the architect has been chose for Innovation Village, Diamond Schmitt, who is the same company that completed the Downtown Campus. Julia explained the Executive Team will be meeting with the Library Team to discuss how to educated students on the Employment Skills aspect of Innovation Village.

Julia met with Rose Padacz, Ombuds, to discuss the Ombuds role and how the FSU and Ombuds can work together on issues. Julia will be added to the Academic Integrity Meetings and potentially others to give the student voice within those meetings. Julia noted Chelsea will be added into the Academic Integrity Meetings as well.

The Executive Team met to discuss the Strategic Direction and reviewed the 2018-2019 document. Julia noted any proposed changes will be presented to the Board at a later date. The Executive Team met with Penny to work on SMART Goals and Julia is working with Penny and HR downloads to find individual courses regarding leadership for the Executive Team to complete on Fridays. Additionally, Julia noted a team lunch or dinner will be planned in the next couple of weeks.

Julia attended the Student Choice Initiative Meeting at Mohawk College and there were 22 schools represented at the meeting to discuss the Student Choice Initiative and its impacts on Student Unions and Associations. Julia reported the Fanshawe College has a low opt-out amount and a better system comparatively to some other post-secondary institutions. Julia noted it was a very productive conversation and a good opportunity to meet counterparts in both roles; Finance Coordinator and Acting President. A follow-up meeting will be scheduled later in the Fall to discuss how the opt-out went after everything is processed.

The Executive Team is currently looking over the 2018-2019 Strategic Direction Document and will be proposing any changes to the Board at a later date. The Executive Committee will meet next week to discuss the document further and any individual changes.

Julia met individually with the Executive Team to discuss the process of pre-determined SMART Goals and to ensure that each member have the supports necessary for success with these goals.

Interviews for the Manager of Food and Beverage position are currently underway and Julia noted the position will be filled soon.

Julia has been working on several fee based cases with students and is currently working with Financial Aid and the Office of the Registrar to determine solutions.

Julia reported media inquiries have been fairly quiet and noted the only reporters that have reached out to Julia or the Executive Team are the Interrobang, The London Free Press and CTV News.

#### Director Reports

No reports at this time.

#### New Business:

- a. Class Representative System – A discussion was held regarding the allocation of Class Representatives for the Fall Semester. A meeting will be scheduled in the upcoming weeks to discuss the allocation.

Next Meeting – Wednesday, November 13<sup>th</sup> at 7:00 p.m. in SC-2016.

#### Adjournment

4.11 It was:

MOVED by Christine Belanger, SECONDED by Cole Ayerst and CARRIED to adjourn the meeting at 8:36 p.m.