

**Minutes**  
Student Administrative Council (SAC)  
December 4<sup>th</sup>, 2019  
FSU Boardroom

**Present:** Cole Ayerst, Board Chair  
Karyna Barabash, Director  
Mercy Paula Barishaki, Director  
Christine Belanger, Secretary  
Aravind Mohan, Director  
Keren Nanneti, FSU President  
Hafil Perincheeri, Director – arrived at 7:38 p.m.  
Kate Seliverstova, Director  
  
Thomas Hutchison-Hounsell, Board of Governors Student Representative  
Bonnie Williams (Recording Secretary)

**Observers:** Penny Mounfield, HR Generalist – via phone

**Regrets:** Paul Masse, General Manager

**Absent:** Katyayini Thakur, Director

This meeting was called to order at 7:01 p.m.

Approval of the Agenda

6.1 It was:  
MOVED by Mercy Paula Barishaki, SECONDED by Christine Belanger and  
CARRIED to approve the Agenda with the change of ‘New Business Item’ #C  
being moved to Item #5.

Approval of Minutes

6.2 It was:  
MOVED by Christine Belanger, SECONDED by Mercy Paula Barishaki and  
CARRIED to approve the Minutes from Meeting #5.

Action Item Review

Keren to send the Downtown Campus hours to the Board. This action item is ongoing.

**Action Item:** Keren to send Downtown Hours to  
the Board.

Keren followed up with the Downtown Campus lab concerns and noted the accommodations concern was brought to the AODA Meeting. Christine asked for an update regarding the accommodations concern as the student more accommodations to cover their needs and thus needed to re-register their accommodations. Keren explained the concern will be looked at soon and was told the concern is a priority.

Keren will bring the International- related concerns and fee issues to the upcoming College Student Union Meeting which is scheduled on Friday, December 6<sup>th</sup>, 2019.

Keren discussed the ventilation issue at the London South Campus with Nord Mensah, Associate Dean, and noted construction is still occurring at the Campus and the issue with ventilation will be completed by January 2020.

The Results Summary will be shared and discussed within the 'In Camera Session' agenda item.

#### Legal Update – In Camera

6.3 It was:

MOVED by Christine Belanger, SECONDED by Aravind Mohan and CARRIED to go In Camera with Penny Mounfield present via phone.

6.4 It was:

MOVED by Mercy Paula Barishaki, SECONDED by Aravind Mohan and CARRIED to go Out of Camera.

#### Chair's Report – Cole Ayerst

Cole reminded the Board that no photos or posts on social media is prohibited during the duration of Board Meetings. This will be implemented going forward.

Cole noted the suggestion of re-visiting allowing co-op students to be a part of the FSU and participate as Directors and Members at large.

#### President's Report – Keren Nanneti

Keren attended a meeting with Rose Padacz, Ombuds, to discuss Academic Integrity Policies as well as the idea to develop a new process for academic concerns. Keren attended the College Council Meeting and was a judge at Leap Junction's Pitch Competition. Keren noted although the Pitch Competition did not have a lot of attendance, it was a fun event for all who attended.

Keren attended the Governance Committee Meeting, Athletics Meeting and the Class Rep Meet and Greet. Keren noted the Governance Committee discussed potential revisions to the Election Policy as well as the operational structure of the FSU. Keren stated there were 30 Class Reps attended the Class Rep Meet and Greet and explained there will be another meet and greet event planned for the Winter Semester.

Keren provided an update on 'The Hub' and noted the concept will be evaluated with temporary tables for students to ask questions and increase exposure for the FSU which will begin this week. Keren noted a table will be set up on Thursday in the B/T Entrance and the mobile booth will be present at the Chill Lounge on Wednesday.

Keren attended the Orientation Steering Meeting and discussed the upcoming January Orientation Day for students. Keren explained each Campus will be holding individual orientations specific to each Campus. Additionally, Keren noted FANCards will be moved online to reduce the long lines in the gym.

Keren met with Nord Mensah, Associate Dean regarding student concerns at the London South Campus and explained Nord is thinking of ideas of how to make the students more excited to be at the London South Campus. Keren noted the basement of the Campus has been completed and

the third floor is almost complete, video games will be sent to the Campus soon and a Christmas Potluck will be held at the Campus for the students in the upcoming weeks.

Keren provided an update on the student survey that was created and noted the survey is now closed after three weeks of being open for student responses on FSU's Facebook and Instagram Pages. Keren noted videos to promote the survey were shared to increase participation and increase interest. Survey results are being reviewed and the winners of the contest were notified and announced on social media.

Keren attended the Fee Negotiations Meeting and explained there will be no changes in the Ancillary Fees, for domestic or international students.

Keren noted a Social Networking Event will be planned, in conjunction with Career Services and the Inspire Mentorship Program, to allow employers and students to interact. Keren explained the event will be held before the Career Fair to allow students an opportunity to prepare for the Fair.

Keren attended a Timetable Meeting and explained there is not enough space and to accommodate the growing numbers of students which is resulting in scheduling issues. Keren noted the College is working on finding extra space within the College to accommodate the need and growth of students. Keren attended the Innovation Village Advisory Committee Meeting as well as a Meet and Greet with Peru students.

Keren will attend the upcoming College Student Union Meeting and noted the following topics that will be discussed at the meeting; Safe Walk Program, South Campus Issues, Dental Hygiene Program Concerns, International Fees, International Arrival Services and Fall Reading Week.

Keren provided an update on Executive Events and Initiatives. Keren noted Joey is finalizing the volunteer list and a volunteer training will be scheduled early next semester. Julia will have a new set of financial videos for the Winter Semester as well as charity-focused events which include Alice in Winterland. Keren noted the Antoni event was a huge success with over 300 people in attendance. Upcoming events include the Winter Fair and Chill Lounge Events.

#### Board of Governors Report – Thomas Hutchison-Hounsell

Thomas attended the Board of Governors Meeting on November 28<sup>th</sup>, 2019. Thomas noted the meeting was held at the Norton School of Aviation Technology and updates were provided regarding the work of the Task Forces, Draft Strategic Goals Development Process and the work of Fanshawe Global.

Thomas noted the following Monitoring Reports were approved; Quality Monitoring Report, College Programming Monitoring Reports and the Naming Recognition Monitoring Report.

Thomas spoke briefly with President Devlin regarding the International Student concerns that were brought forward at the last Board Meeting and noted these concerns will be discussed at the upcoming College Student Union Meeting.

Before the Board of Governors Meeting, Thomas met with Brad Duncan, First Board Chair, and Stephen McClatchie, assigned Board Mentor, to receive standard orientation for the role of Board of Governors Student Representative.

Thomas noted the Board of Governors meetings are public and Directors could attend the meeting, if interested.

### Director Reports

Karyna Barabash – Karyna held a Class Representative Meeting on November 20<sup>th</sup>, 2019. Karyna noted a concern regarding a lack of communications between the Oxford Campus and the London South Campus. Karyna suggested that these students get connected on social media to stay up to date on the latest College updates.

Karyna stated a concern regarding students being put into different sections for each program level that they are taking classes and noted the benefit of students being able to choose which section they would like to be in the program which included matching work schedules to academic schedules and being with friends. A discussion was held and it was noted that students can speak to the Program Coordinator or find another student to switch with to change sections.

Mercy Paula Barishaki – Mercy held a Class Representative Meeting on November 26<sup>th</sup>, 2019 and had 8 Class Reps in attendance. Mercy noted a concern regarding work and volunteer opportunities on-Campus. Mercy explained students have been trying to apply to different positions and have not received feedback and a lack of volunteer opportunities on the FSU Website for students. Mercy assured the students that more opportunities will come up with time and encouraged the students to keep applying to work positions.

Mercy noted a concern of a perceived lack of understanding of how to access the library when it is closed. Mercy noted a student was unsure of how to access the library and asked for Mercy's help to get into the library. Mercy noted the need for more information being portrayed to students on how to access the library, especially for those students who missed orientation.

Mercy stated a concern regarding bed bugs in the Residences and the bed bugs coming back even after the residences are sprayed.

**Action Item:** Keren to follow-up re: Bed Bugs in Residences.

Mercy noted a concern regarding professors not understanding FOL which results with students missing deadlines, a professor changing the date of the final exam and professors not making it to class and the need to send in a replacement professor to ensure class time is missed. The program 'Don't Cancel Class' was discussed with the Board. It was noted a professor can utilize this program when they are unable to make class and Career Services will come in and run a program for the students. Keren will ask Darryl Bedford to remind faculty of this program.

**Action Item:** Keren to ask Darryl Bedford to remind faculty of 'Don't Cancel Class' Program.

Mercy will be holding a Class Representative Meeting in the Winter Semester.

Christine Belanger – Christine attended the Class Rep Meet and Greet and noted several concerns which included the London South Campus requesting a pool table, vending machines, movie nights and Directors to visit the Campus. Additionally, Christine noted a concern within the School of Design and students being worried about their course load.

Christine requested the missing In Camera Minutes and/or Notes from the previous Board Chair and Board Secretary from last year for the following meetings; Meeting #12, Meeting #13, Meeting #14 and Meeting #15 via email and presented the email responses from Jenn Iannessa, former Board Chair, and Natassha Ruiz, former Board Secretary, to the Board.

**Action Item:** Paul to follow-up with Penny re: In Camera Minutes and/or Notes.

Christine scheduled a Class Representative Meeting on December 6<sup>th</sup>, 2019 at 3:00 p.m.

Aravind Mohan – Aravind held a Class Representative Meeting on December 3<sup>rd</sup>, 2019 and was asked for an update regarding the International Student Fees. Keren noted these concerns will be brought to the upcoming College Student Union Meeting and will be able to provide an update at the next Board Meeting.

Aravind noted a concern of academic schedules for the Winter Semesters changing on students which is affecting students being able to submit availabilities for work. It was explained that academic schedules can change until the 10<sup>th</sup> day of the semester which is declared on Webadvisor.

Hafil Perincheeri – Hafil held a Class Representative Meeting on December 3<sup>rd</sup>, 2019 and noted a concern regarding the long wait to make an appointment at the International Office to change a course. Hafil explained the wait is approximately one month to get an appointment, however, the fees are due before students are able to make an appointment. Hafil noted more walk-in sessions at the International Office to reduce wait times.

Hafil noted a concern regarding the wait time for appointments at the on-Campus Clinic. It was explained there are walk-in hours everyday from 11 am – 3 pm for acute issues.

Hafil stated the Bachelor of Bio Technology Program has a large drop-out percentage with approximately 50% of students dropping out of the program.

Katyayini Thakur – No report at this time.

Kate Seliverstova – Kate held a Class Representative Meeting on November 26<sup>th</sup>, 2019 and had 8 Class Reps in attendance. Kate noted several concerns which included exam questions being different than taught material in class, no assignments in courses only exams, and gossiping in class which is distracting a student from studying. Kate noted the concern in regards to gossiping was brought forward the program coordinator, however, nothing is being done about the issue.

Kate noted a concern regarding the Fall Reading Week and the rumor that it may be cancelled. Kate explained students do not want the Fall Reading Week to be cancelled as it allows for extra time to complete assignments. Kate stated a concern regarding the lockers in the Student Wellness Centre not working which has been an ongoing concerns for the past few years. The concern of not enough charging stations in classrooms was discussed and specific classroom locations with these concerns were requested to pass along to the College's Facilities Department.

Kate stated a recommendation to encourage Oasis to change the take-away containers as the containers cannot be recycled. Kate noted the suggestion for students to be able to bring in their own containers to Oasis as a solution to reduce waste.

Kate will connect and interact with Class Reps via email and social media as well as ask for academic schedules to schedule the next Class Rep Meeting at a convenient time. Kate will be holding a Class Representative Meeting in the Winter Semester.

New Business Items:

- a. Board Committees – Cole noted a second Director is needed to join the Governance Committee and the Finance Committee. Cole explained both Committees are sub-committees to the Board that will discuss specific issues.
  - i. Governance Committee – Mercy Paula Barishaki will sit on the Committee with Christine Belanger.
  - ii. Finance Committee – Karyna Barabash will sit on the Committee with Cole Ayerst.
- b. Election Dates – The proposed Election Dates were presented to the Board. It was explained that the proposed number of days of voting would be reduced to 3 days, as per statistics received on voting trends from the By-Election and there will be one less day from campaigning to accommodate February's Reading Week allow students extra time for campaigns. It was noted that the proposed dates do not contradict with the Election Policy or the Bylaws. A discussion was held regarding promotion of the election and utilizing FOL to get more students participating in the election and making the voting ballot more attractive to encourage more voting.

6.5 It was:

MOVED by Christine Belanger, SECONDED by Aravind Mohan and CARRIED to approve the Election Dates, as presented.

A vote was held and the motion was passed.

- c. Director Status – It was explained that each Director must remain a full-time student in the Winter Semester to stay on the Board, in accordance with the Bylaws. It was asked if anyone would not be able to fulfill this requirement. Hafil Perincheeri raised his hand and noted he would not be returning in the Winter Semester.

6.6 It was:

MOVED by Christine Belanger, SECONDED by Karyna Barabash and CARRIED to remove Hafil Perincheeri from the Board of Directors, in accordance with the Bylaws.

A vote was held and the motion was passed.

- d. Academic Schedules, Board Dinner and Class Representative Hours – The Board was reminded to send their academic schedules to Bonnie as soon as schedules are received to assist in scheduling upcoming Board Meetings. Additionally, Board Dinner RSVP's were

requested, if not already sent into Bonnie and a reminder for Class Rep Hours to be sent to Chelsea was discussed for CCR hours.

Next Meeting – Monday, January 20<sup>th</sup> at 7:00 p.m. in SC-2016

Adjournment

6.7 It was:

MOVED by Christine Belanger, SECONDED by Aravind Mohan and CARRIED to adjourn the meeting at 8:30 p.m.