

**Minutes**  
Student Administrative Council (SAC)  
December 10<sup>th</sup>, 2020  
Via Zoom

**Present:** Kaivalya Dahale, Board Chair

Cole Ayerst, Director  
Naznin Akter, Director  
Suman Moira D'Sa, Director  
Vishal Harikrishnan, Director  
Kavya Kazhiparambil Pradeep Kumar, Director  
Katyayini Thakur, FSU President  
Stacyann Stanley, Director

Paul Masse, General Manager  
Bonnie Williams (Recording Secretary)

**Absent:** Allan Saji Chakkupurackal, Director

This meeting was called to order at 5:22 p.m.

Approval of the Agenda

10.1 It was:

MOVED by Stacyann Stanley, SECONDED by Cole Ayerst and CARRIED to approve the agenda.

Approval of Minutes

10.2 It was:

MOVED by Cole Ayerst, SECONDED by Vishal Harikrishnan and CARRIED to approve the Minutes from Meeting #8.

Approval of Minutes

10.3 It was:

MOVED by Stacyann Stanley, SECONDED by Cole Ayerst and CARRIED to approve the Minutes from Meeting #9.

Chair's Report – Kaivalya Dahale

No report at this time.

President's Report - Katyayini Thakur

Katyayini noted the Open Members Meeting to ratify the FSU Bylaw Amendments will be held on December 10th, 2020. Katyayini explained this will be the last Board Meeting of the Semester and noted a special Holiday Cheer Event for the Board will be held immediately after the December 10<sup>th</sup>, 2020 Board Meeting. Katyayini noted FSU Offices will be closed for the

Holidays from Friday, December 18<sup>th</sup> at 4:00 p.m. and will re-open on Monday, January 4<sup>th</sup> at 9:00 a.m.

Katyayini stated the Student Wellness Centre reopened on December 9<sup>th</sup>, 2020 in a Phase 1 capacity with all health and safety measures in place for Residence and Varsity Athletes, by appointment only. The Student Wellness Centre will close for the holidays on December 19<sup>th</sup>, 2020.

Katyayini noted the FSU Services Campaign (digital and print) is currently underway as well as the Online Academic Learning Focus Groups. Katyayini noted the focus groups will be ran in an online format in January. Katyayini noted \$2,175.00 was raised through the Adopt a Student Family Campaign and the Class Rep Meet and Greet, held in two sessions to accommodate student schedules, saw 24 students in attendance.

Katyayini noted Oasis Express is now open in the DEF Junction, near the Variety Store to offer coffee and pastries to staff and students. All food services will close for the holidays on December 17<sup>th</sup>, 2020 and reopen on January 11<sup>th</sup>, 2021.

#### Board of Governors Report - Thomas Hutchison-Hounsell

Thomas was unable to attend the Board Meeting, however, the Board of Governors Report was read by the Board of Directors.

The last Board of Governors Report was held on Thursday, November 26<sup>th</sup>, 2020 via Zoom. The meeting began with an informative presentation on the Digital and E-Learning Strategy, presented by the SVP Academic and Deans. A fulsome update from the President was received and appreciated and two new Programs: Food Processing and Operational Leadership and Mobile Applications Development. The Sexual Violence Report was presented and approved. It was noted that The Ministry of Colleges and Universities requires this report to be presented to the Board annually. An update on the status and list of current risks were provided in light of the current COVID-19 pandemic and a Board Risk Task Force has been established. Finally, the Program Monitoring Reports (D-30.05 and D-36) as well as the Inventory of Named College Properties Monitoring Report (D-14) were received and approved. The next Board of Governors Meeting is scheduled on Thursday, January 28<sup>th</sup>, 2020.

#### Director Reports

Cole Ayerst – Cole held two Class Representative Meetings: Monday, November 30<sup>th</sup> and Thursday, December 3<sup>rd</sup>, 2020. Cole noted that a few students have tried to contact the Associate Dean as well as the Associate Dean's assistant and have not received a response from either individual. Additionally, Cole noted one Class Representative completed a report regarding Cultural Differences among students at Fanshawe College in which Cole was impressed with the student's participation and dedication.

Cole inquired about The Sharing Shop and whether it will be open in the Winter Semester. It was noted that The Sharing Shop will be closed, however, the gift card program will continue for students.

Cole noted a Class Representatives have put forth thanks for being a Director and all that Cole does for the Class Representatives and extended the thank-you to all of the Board of Directors.

Naznin Akter – Naznin had a Class Representative Meeting, however, there were no attendees at the meeting. Naznin noted some commonly asked questions from students which included the most effective medium to get connected with Alumni, graduation related questions as well as questions about Winter 2021 Academic Schedules. It was explained that students can connect with Fanshawe Alumni via the website, social media and/or Linked-In. Regarding graduation, it was noted that there is a virtual graduation webpage that has been set up on the College's website for students, however, it was stated that students would like an in-person graduation. If a student is missing an academic schedule for the Winter 2021 Semester, it may be related to unpaid fees. However, it was explained if the student has paid, the student should reach out to the Program Coordinator for information regarding the schedule.

Naznin inquired about quarantine measures for students that are travelling to Canada that are staying in Residence. It was explained the International Office has supplied students with all the information and/or resources that the student will need prior to arriving in Canada.

Additionally, Naznin noted a concern regarding a lack of communication from professors and professors not responding to emails. Specifically, Naznin noted a concern regarding a professor telling students that questions are not to be asked in the online portion of a class, but rather questions should only be asked in labs. It was encouraged for the student to reach out to the Program Coordinator regarding the concern and if it is an ongoing issue to reach out to the FSU.

Suman Moira D'Sa - No report at this time.

Vishal Harikrishnan - No report at this time.

Kavya Kazhiparambil Pradeep Kumar - Kavya held a Class Representative Meeting on December 4<sup>th</sup>, 2020. Kavya discussed FSU Events and shared details about the free Adobe and Microsoft Downloads for students.

Kavya inquired about CCR for Class Representatives and how a student would find out how many hours they have completed. It was explained that it is the student's responsibility to add the Class Representative position onto CCR, however, the number of hours can be requested from the Advocacy and Communications Coordinator, as hours are recorded internally, to share with Class Representatives who may be inquiring about hours.

Kavya inquired about whether there is a video component in the Class Representative registration as a student noted that no details have been received regarding this component of the registration. It was explained that there is no video component of the Class Representative registration and stated the student may have signed up to be a Program Representative as well which may have this video component associated with the position.

Allan Saji Chakkupurackal – No report at this time.

Stacyann Stanley – No report at this time.

New Business:

a. International Fee Increase Letter – It was noted that a letter will be sent to the College, to be delivered to the Board of Governors, that requests to reconsider the fee increase for the 2021-2022 academic year for International Students as well as domestic students, given the circumstances. It was explained that there was a 3% fee increase for the 2020-2021 academic year for International Students, however, there was no increase for Domestic Students as the fees have been frozen, as per the Provincial mandate. The Board was asked if the letter was supported. The Board was in support of the letter however, it was asked that the letter be sent to the Board prior to it being sent out to be reviewed. The topics of better communication for students and not raising fees in the middle of the semester were asked to be included in the letter as well.

**Action Item:** Add ‘International Fee Increase Letter’ as a New Business Item at the next Board Meeting.

Next Meeting – Friday, January 15<sup>th</sup>, 2021 at 2:00 p.m. via Zoom.

Adjournment

10.4 It was:

MOVED by Cole Ayerst, SECONDED by Stacyann Stanley and CARRIED to adjourn the meeting at 6:15 p.m.