

Minutes
Student Administrative Council (SAC)
March 22nd, 2021
Via Zoom

Present: Kaivalya Dahale, Board Chair

Cole Ayerst, Director
Naznin Akter, Director
Suman Moira D'Sa, Director – left at 3:00 p.m.
Vishal Harikrishnan, Director
Kavya Kozhiparambil Pradeep Kumar, Director
Katyayini Thakur, FSU President
Stacyann Stanley, Director

Thomas Hutchison-Hounsell, Board of Governors Student Representative
Paul Masse, General Manager

Bonnie Williams (Recording Secretary)

This meeting was called to order at 2:05 p.m.

Approval of the Agenda

14.1 It was:

MOVED by Stacyann Stanley, SECONDED by Vishal Harikrishnan and
CARRIED to approve the agenda.

Approval of Minutes

14.2 It was:

MOVED by Naznin Akter, SECONDED by Suman Moira D'Sa and CARRIED
to approve the Minutes from Meeting #13.

Action Item Review

The 'Class Representative Questions – Initial Meeting' and 'Class Representative End of the Year Questionnaire' were added as New Business Items for Board Meeting #14.

Chair's Report – Kaivalya Dahale

Kaivalya noted an inquiry regarding student visas. It was encouraged that students reach out to the Student Life and Immigration Advisor at Fanshawe College to answer any questions.

President's Report - Katyayini Thakur

Katyayini noted the 2021 FSU Elections have successfully concluded and shared the results of the Election with the Board. Katyayini noted the Election Results will be presented at the Annual General Meeting for ratification from the Members. Additionally, the 2021/2022 Coordinator hiring has been completed.

Katyayini participated in a RogersTV interview with Michele Beaudoin which focused on how students have adapted to COVID-19 challenges and why getting involved on and off-campus in leadership roles is important to students. As the interview was scheduled on International Women's Day, Katyayini noted that women in leadership was discussed and celebrated within the interview.

An FSU Class Rep/Directors Review focus group has been created; topics of discussion include hierarchical structure and improvement of clarity and accountability of roles.

Koffee with Katy (Ombuds Edition) has been filmed and will be released on FSU Social Media prior to exams. Katyayini explained the episode will focus on the role of the Ombuds, highlight some informal approaches of conflict resolution with their professors and elicit ways to connect with the Ombuds virtually. Additionally, an Instagram Live Session was held with Darlene O'Neil on March 22nd, 2021 and covered the topics of employability and ethical behaviours in the Canadian Workplace as well as a question-and-answer period. Katyayini noted the engagement within this session was high and was attended by domestic and international students. Katyayini explained the Instagram Live was a part of the #FSUExperiece initiative which strives to make students aware of FSU and Fanshawe College's services through virtual programming.

Research and Innovation Day will be held virtually on March 26th, 2021. Katyayini noted the event will celebrate Fanshawe College prominence as an institute that pushes the future of research and development to drive solutions for Canada and the globe from the expertise of the faculty, staff, and students. The event will feature various innovative project presentations/demonstrations from over 30 Fanshawe College students.

The FSU celebrated International Women's Day on March 8th, 2021. Katyayini noted a virtual event was held which focused on the empowerment the next generation of female leaders and was hosted by Kate Beirness, Sports Broadcaster.

Katyayini noted the Student Impact Gala will be held on April 8th, 2021 to celebrate student leadership throughout the year. Formal evites will be sent out to attendees and the event will feature awards such as Director of the Year, Class Rep of the Year and Club of the Year.

Board of Governors Report - Thomas Hutchison-Hounsell

No report at this time. The next Board of Governors Meeting is scheduled on March 25th, 2021.

Director Reports

Cole Ayerst – No report at this time.

Naznin Akter – Naznin held a Class Representative Meeting on Wednesday, March 18th, 2021. Naznin asked whether fully online students could come on-campus to pick-up a FANCard. It was noted that students need to make an appointment but can come on-campus during that allotted time to retrieve the FANCard. Additionally, Naznin asked whether a certificate will be provided to students after the completion of 10 hours for the role of Class Representative. It was explained that an CCR certificate would be generated for a student after the completion of the hours, however, it is the responsibility of the student to print this document.

Suman Moira D'Sa – Suman held a Class Representative Meeting on March 12th, 2021 in conjunction with Katyayini Thakur. Suman noted a concern regarding professors not recording

lectures for students. It was explained that recording lectures is up to the discretion of the professors and is not mandatory unless the student has a valid reason and/or need for the lectures to be recorded. It was encouraged for the student to reach out to the professor directly and/or the program coordinator to ask about posting lectures for review purposes. Additional concerns included students not receiving feedback from professors. It was encouraged for these students to speak with the individual professors to make them aware of the lack of and the need for feedback. Furthermore, the students can speak to the program coordinator if the issue does not get rectified.

Vishal Harikrishnan – Vishal noted a student inquiry regarding when students will be allowed back on-campus. It was explained that the College is following the guidelines from the government and local health officials. At this time, the timeline is not yet finalized, due to the ongoing and rapid changes related to COVID-19.

Kavya Kozhiparambil Pradeep Kumar – Kavya held a Class Representative Meeting on March 19th, 2021. Kavya shared FSU events, FSU Election Results and reminded the Class Representatives about CCR and to reach out to the Advocacy and Communications Coordinator for an update for current hours obtained for CCR.

Kavya noted a concern regarding why placements are not paid specifically in the Ergonomics, PSW and DSW programs. Kavya explained that students think it is unfair, especially as PSW students will be paid on placements next year. It was explained that a placement is not paid as it is an academic requirement for the program, as approved by the Provincial Government. Furthermore, the paid placement for next year's PSW students was a government-directed decision, not the College, which will be offered in conjunction with the subsidized tuition for this program to try to encourage students to become a PSW.

Kavya stated students are concerned about attending placements before getting vaccinated. Kavya noted a lot of the placements are chosen by the program, however, students would like these organizations not to be chosen as placements, if the organization cannot arrange for vaccinated prior to the student beginning a placement. It was encouraged for the student to reach out to the program coordinator to discuss concerns regarding these placements.

Kavya noted a student complaint regarding a professor which was brought forward to the Ombuds. The student was encouraged to reach out to the Advocacy and Communications Coordinator and/or FSU President for support regarding the professor complaint.

Kavya asked if hours speaking to other students/professors could count towards CCR Hours. It was explained that due to the inability to monitor the hours, these would not count towards CCR. Regarding scholarships and bursaries, Kavya asked how a student could track the applications. It was encouraged for students to check the individual award/where the student applied as there may be different deadlines, however, it was noted that some Winter 2021 awards have a GPA requirement which will not be known until the conclusion of the term.

Stacyann Stanley – Stacyann held a Class Representative Meeting on March 19th, 2021. Stacyann noted that there were no concerns brought forward from the Class Representatives.

Stacyann has been asked to complete a presentation to black high school students on her role as a black student leader in post-secondary education. The presentation will be in the upcoming weeks.

New Business:

- a. Class Representative Questions and Class Representative End of the Year Questionnaire - Due to timing and proposed recommendation that will be brought forward in item 'e' in New Business, the Board has decided to discontinue these items. The importance of these documents was noted and recommended to be created next year. The Board was asked to include any feedback on the Class Representative System (e.g., communication) in final board reports.
- b. Annual General Meeting – An Annual General Meeting has been tentatively scheduled to be completed virtually on Monday, April 12th at 2:00 p.m. Students must register to attend the meeting and at the time of registration the student will be asked if the intention is to attend the meeting or participate via the vote proxy. It was noted that the Zoom meeting instructions will be sent to attendees after the registration closes on Friday, April 9th at 4:00 p.m. It was encouraged that the Board attend the Annual General Meeting, schedules permitting.

14.3 It was:

MOVED by Stacyann Stanley, SECONDED by Vishal Harikrishnan and CARRIED to approve the Annual General Meeting Date, as presented.

A vote was held and the motion was passed.

- c. 2021-2022 Budget – At the next Board Meeting, the proposed 2021-2022 Budget will be presented to the Board for approval. It was noted that the budget will be sent to the Board prior to the meeting to review.

14.4 It was:

MOVED by Cole Ayerst, SECONDED by Stacyann Stanley and CARRIED to approve to go In Camera with Paul Masse and Katyayini Thakur present.

A vote was held and the motion was passed.

14.5 It was:

MOVED by Vishal Harikrishnan, SECONDED by Kavya Kozhiparambil Pradeepkumar and CARRIED to go Out of Camera.

A vote was held and the motion was passed.

14.6 It was:

MOVED by Stacyann Stanley, SECONDED by Vishal Harikrishnan and CARRIED to approve COLA increase to the Salary Scales and President and General Manager Compensation, as discussed in camera.

A vote was held and the motion was passed.

14.7 It was:

MOVED by Naznin Akter, SECONDED by Vishal Harikrishnan and CARRIED to approve the Board of Directors Honoria of a maximum of \$450.00 per semester and a maximum of \$180.00 for the Board Chair, subject to motion and approval of the Members at the Annual General Meeting on April 12th, 2021. The Board of Directors' Honoria process will be reviewed by the incoming Board of Directors.

A vote was held and the motion was passed.

- d. Task Force Update – A task force update was presented to the Board from the established Class Rep/Director Review focus group. To align with the Governance Review and to further emphasize the role of a Director, it would be the recommendation from the focus group to transfer the management of the Class Representative System to Operations. The proposed amended Position Expectations: Director was presented to the Board. It was explained that the Board will still have opportunities to address the Members, however, the Board will be acting on issues that are presented, in the form of a Membership Report vs. seeking out the issues from Members, as typically done through Class Representative Meetings. The proposed recommendation would be effective May 1st, 2021. An inquiry was asked as to which role will the Class Representatives fall under within the proposed recommendation. It was explained that it would be the responsibility of the President, in conjunction with the General Manger, to ensure the Class Representative System is being managed, however, the next steps would be to look at the roles/responsibilities of the Executive Team to see where it will best fit within individual roles.

14.8 It was:

MOVED by Kavya Kozhiparambil Pradeepkumar, SECONDED by Cole Ayerst and CARRIED to approve the responsibility to actively manage and report on the current Class representative system to be removed from the role of Directors, and transferred to Operations. It will become the responsibility of the President in conjunction with the General Manager to implement a system that is supported by the Board, and actively reports back to the Board. This will further alignment with the previous changes implemented from the Governance Review regarding the role of a Director (Governance) and that of the President and General Manager (Operations).

A vote was held and the motion was passed.

The Board requested a progress report at the next Board Meeting regarding the Class Representative System.

Action Item: Add ‘Class Representative Progress Report’ as a New Business Item for the next Board Meeting.

Next Meeting – Monday, April 19th, 2021 at 2:00 p.m. via Zoom.

Adjournment

14.9 It was:

MOVED by Kavya Kozhiparambil Pradeepkumar, SECONDED by Naznin Akter and CARRIED to adjourn the meeting at 3:58 p.m.