

**Minutes  
Student Administrative Council (SAC)  
Meeting # 2  
Wednesday, July 13, 2022**

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**Present:** Ian Foss, General Manager  
Ismail Aravai, FSU President

Thomas Hutchison-Hounsell - Chair  
Anila Mohan - Secretary  
Chetan Chauhan - Director  
Mohammad Areeb Shamsi  
  
Rebecca Tamang - Director

Brenda Sefeldas (Recording Secretary)

**Observers:**

**Regrets:** Dhruv (Drew) Pandya – Director  
Vatsal Tripathi – Director  
Abhaye Muraleedharan Sujala - Director

The meeting was called to order at 9:24 a.m.

Tom reminded everyone that it is important to be on time for the SAC meetings. It is a courtesy for the other members and if there was a guest speaker it would be extremely rude to keep that individual waiting. Tom also reminded the members that if anyone has any concerns or questions regarding the draft minutes sent out to please send your questions, concerns or corrections to Ismail, Ian, Brenda and himself and remember to copy Anila on the emails prior to the next meeting.

**Approval of Agenda**

2.1 It was:

MOVED by Chetan Singh Chauhan, SECONDED by Rebecca Tamang and CARRIED to approve the agenda.

**Approval of Minutes**

2.2 It was:

MOVED by Rebecca Tamang, SECONDED by Mohammad Areeb Shamsi to approve the Minutes of Meeting # 1, June 15, 2022 with the following corrections/changes to be made:

- Change the Adjournment time from 10:10 a.m. to 11:10 a.m.

- Under “Present” correct “Chauha” with Chauhan
- Remove Dhruv (Drew) Pandya from Regrets and replace with Mohammad Areeb Shamsi and CARRIED to approve the Revised Minutes of June 15, 2022.

### **FSU President’s Report – Ismail Aravai**

Ismail presented the President’s Report.

On June 17th, Ismail met with the Implementation Committee members virtually. They discussed possible agendas. The Implementation Committee’s meeting was being hosted by the FSU Executive Team and on July 8, 2022 Ismail met with some of the members who were staying overnight in Residence. Ismail also attended the Student Experience Committee where his group presented the themes for the vision and framework. Ismail had also previously sent a report to the group identifying some themes that he had noticed while interviewing three students. Ismail went to Labatt park for Fanshawe’s employee appreciation event and gave a small speech and also did the first pitch. Ismail stated that it was a great experience and that he met a lot of Fanshawe employees in person. From June 20th – 22nd, Ismail was with the platform party delivering a speech on behalf of FSU where he met a lot of students, honorary diploma recipients, deans and faculties Ismail visited the London South and Airport Campus, to learn more about the campus and how we can better help our students.

Ismail gave a brief outline of the Coordinators reports.

#### **Finance Coordinator:**

Planning the events and initiatives for Financial Literacy month

#### **Student Life Coordinator Events:**

- Bollywood Party
- Niagara Falls Trip
- Strawberry Social
- Biweekly Fuel games night
- Canada’s Wonderland trip

#### Pride Month

- Drag Show
- Videos from staff and students
- Acoustic Afternoon (Donuts pride-themed)
- Pride patio Party (hot dogs)

#### Upcoming

- Sex toy Bingo
- Port Stanley trip for St. Thomas and London campus

#### Red Squad

Planning to recruit red Squad for next term

**Advocacy & Communications Coordinator**

- Class Rep orientation (In-person and Online)
- Engaging and building relationships with Clubs
- Working on a plan to spread awareness about Academic Integrity

Membership report

- Class Reps: 40
- Clubs: 7
- Appeals : 5

It was suggested by Tom that a meeting should be arranged for the Directors to meet with the class reps. Ian suggested that Tanya Daulat, Coordinator in charge of the Class reps be contacted to arrange a meeting for some time in August.

2.3 It was:

MOVED by Mohammad Areeb Shamsi, SECONDED by Anila Mohan and CARRIED to accept the President's Report, as presented.

A vote was held and the Motion was passed.

**General Manager's Report – Ian Foss**

Ian presented his report to the Board and highlighted the following:

Ian has now been in the role for 2.5 months. Audit work has begun and Paul Masse, the former General Manager assisted with the audit. Ian asked if there were any questions concerning the current operating budget. The Senior Leadership team attended AMICUS-C in Nova Scotia last week of May. Ian reported that there were several successful catering events hosted by the FSU in June. Strategy being developed for Fall hiring, as hospitality jobs will be tough to fill. There is a new OBS menu being developed. There is also a review of the OASIS menu and food options which will be completed prior to fall. The OASIS will be open for residence move in.

Ian reported that the Orientation week planning along with the College is underway. Several events have occurred over the beginning of the summer, including a trip to Niagara Falls and Canada's Wonderland, both were well received. The FSU golf tournament was a success and the money raised went to support the Sharing Shop.

The work on Innovation Village continues, and the FSU is currently working with FFE Design. There was a small fire in the upper electrical room with no serious damage.

Ian reported that the new coordinator has been hired. Staff are working to complete first aid and CPR. The general manager and human resources are working to update current policies.

2.4 It was:

MOVED by Rebecca Tamang, SECONDED by Chetan Singh Chauhan and CARRIED to accept the General Manager's Report, as presented.

**New Business Items:**

The Board of Director's have been assigned to the following committees:

**Governance Committee**

Areeb Shamsi

Dhruv Rajesh Pandya

**Finance Committee**

Rebecca Tamang

Vatsal Tripathi

**Sustainability Task Force**

Abhaye Muraleedharan Sujala

Chetan Sing Chauhan

The Terms of Reference for the Sustainability Task Force will be built by the Committee. It was noted that Anila Mohan, as Secretary is allowed to attend all three committees.

Ian attached the Terms of Reference and the Terms of Reference Finance for Tom to review. Ian stated that Francisco Munoz, the FSU Finance Coordinator also sits on this committee. (Ian will check with Francisco to confirm.) It was suggested that the committee reference previous minutes as a reference. Ian stated that last year the Finance Committee used \$500,000 from the reserve for students as a form of COVID relief.

Ian stated that the committees are to meet prior to the Board meeting. It was noted that Ian and Tom are away the later part of August. It was suggested that the committees could meet in early August for a ½ hour to get to know one another. It was also suggested that the Task Force Committee ensure that the new standing committee makes sense, since this will also involve a creation of a new policy. Brenda to work with the members for scheduling committee meetings. Ian suggested that the Task Force needs to be ready to go and that it would take two meetings to make any policy changes. If the Board approves the Task Force Committee all of the work will need to be done as soon as possible. Tom stated that there should be input from outside individuals not just from the Directors.

**Strategic Direction Plan Review and Approval**

Tom asked if there were any questions, concerns or changes from the initial review.

There were none.

Ian reviewed on an annual basis the four C's. The previous Board approved the plan, it is the responsibility of this Board if changes need to be made. Tom asked if the

Strategic Plan should include the mandate to educate members of our union in sustainability and suitability. How would we include this.

The Board of Directors directs the FSU. Ultimately, they influence the strategic direction. The summer is when the FSU President and the Executive Team Coordinators plan the school year. Tom stated that there is a timeliness of directing the student union going forward. There should be something about sustainability included in the Strategic Direction Plan, should this be implemented over the year? Chetan Chauhan stated yes, there should be. The FSU President, Ismail Aravai and his team had a discussion with students and from that discussion established three pillars:

- Mental
- Inclusion
- Social Programming

Ismail and his team would welcome any suggestions. Tom stated that sustainability is not just environmental it is all encompassing and includes, financial, enviro protection, inequality, prejudice, these are the pillars of society, and the student union sustainability. The major concern that is not addressed is the wholistic form of sustainability, building a sustainable community and society. Approval of the Strategic Direction Plan allows the committee to make changes. It was noted that a sustainability statement should be included in the document. Operational plans ties in with the Strategic Direction Plan. All members should be of the same mindset in regards to sustainability. Tom mentioned that the United Nations has 17 goals of sustainability that they hope to have addressed by 2030. Tom is to send the goals to the members.

The Task Force members will determine a Chair at a Committee meeting.

### **Focus of the FSU and Sustainability:**

The following is to be included in the Strategic Direction Plan: The Board will focus on sustainability

2.5 It was:

MOVED by Rebecca Tamang, SECONDED by Chetan Chauhan and CARRIED to amend the Strategic Direction Plan with the following statement: "The Focus of the FSU will include sustainability."

Ian stated that it was a very production Board discussion. There was discussion in regards to the planning of having guest speakers over the academic year. Ian suggested that there be a discussion with the members for suggestions. Tom suggested having a sustainability speaker; Tom will reach out to the Fanshawe Educational Services about a speaker. Rebecca suggested having a TD representative come in to speak on finances. Another suggestion was bringing in the Ombudsman.

The suggestions also included:

- Joseph from Equity, Diversity and Inclusion
- Someone to speak on Innovation Village
- Health and Safety presentation
- Student Services
- Hospitality
- The Executive Team Coordinators
- Academic Speaker

It was suggested that a schedule be created and attached to schedule guest speakers.

It was once again mentioned to the Board members to be on time. It was asked if there are any issues with the current time of the meetings and there were no issues. A Google poll will be sent to the members regarding the August meeting. The timeframe that is being considered is between August 8 to August 12, 2022. Please ensure to respond to this poll so that a meeting date can be set.

**Adjournment**

2.6 It was:

MOVED by Rebecca Tamang, SECONDED by Anila Mohan and  
CARRIED to adjourn the meeting at 10:51 a.m.

**Next meeting:** August - Date to be determined.