

Minutes

Student Administrative Council (SAC)

Meeting #4

August 31, 2023

Zoom

Present: John Riddell, Executive Director
Stephin Sathya, FSU President
Shade Dias – Director, Chair
Janki Hiteshkumar Gosai –Director
Jitendra Singh Rathore – Director

Greta Robertson (Recording Secretary)

Regrets: Krystina Chase - Director
Ritchie Regidor - Director

Shade Dias passed the Chair to Stepchin Sathya.

The meeting was called to order at 2:09pm.

Approval of Agenda

4.1 It was:
MOVED by Jitendra Singh Rathore, SECONDED by Shade Dias and CARRIED to approve the Agenda for the Board Special Meeting, Meeting #4.

By-Election

a. Election Process Recommendation

The following election process recommendation was presented to the Board:

- Proceed with an election process to fill the vacancies of the SAC Board.
 - Interested candidates will be required to complete a nomination package which the candidate would be required to collect **50 signatures** (aligning with the current Election Policy) from full-time members as well as an application form that would consist of three (3) questions.
 - Completed Applications will be submitted virtually and will be sent to the Admin Team to check eligibility criteria, in accordance with the Bylaws.

- Proposed Timeline: Nominations Open September 18, 2023 @ 12pm and Nominations Close September 29, 2023 @ 12pm
- Appoint a Chief Returning Officer (CRO) to oversee and manage the vetting of potential candidates.
 - FSU staff will collect nomination packages and check for eligibility.
 - All eligible candidate packages will be sent to the CRO, and the CRO will proceed to pre-screen/vet the candidates and select which candidates to send to the Board for an interview (# of candidates to be determined by the Board)

It was noted that this selection process is consistent with what has been done in the past and in accordance with FSU by-laws. Involving the CRO in pre-screening candidates will allow for a process that proceeds without prejudice, keeping the process as fair and transparent as possible.

4.2 It was:

MOVED by Shade Dias, SECONDED by Jitendra Singh Rathore and CARRIED to approve the Fall 2023 by-election recommendation as presented for the recruitment of Directors for the 2023-2024 Student Administrative Council Board, with the FSU to appoint a qualified individual as the Chief Returning Officer (CRO).

Adjournment

4.3 It was:

MOVED by Jitendra Singh Rathore, SECONDED by Shade Dias and CARRIED to adjourn the meeting at 2:30pm.