

## **Minutes**

### **Student Administrative Council (SAC)**

#### **Meeting #6**

**October 17, 2023**

**SC 2016**

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**Present:** John Riddell, Executive Director  
Stephin Sathya, FSU President  
Krystina Chase – Director, Secretary  
Shade Dias – Director, Chair  
Jitendra Singh Rathore – Director  
Janki Hiteshkumar Gosai – Director  
Ritchie Regidor - Director

Greta Robertson (Recording Secretary)

The meeting was called to order at 1:17pm.

Shade passed the Chair to Stepchin.

#### **Declaration of Conflicts of Interest**

No conflicts of interest were declared.

#### **Approval of Agenda – Meeting #6**

6.1 It was:

MOVED by Shade Dias, SECONDED by Jitendra Singh Rathore and CARRIED to approve the Agenda for Meeting #6.

#### **Mission Moment**

John presented a mission moment regarding overall participation that is evident. This includes programs like the class representatives, red squad volunteers, and clubs, as well as attendance at the events and activities that are happening. It shows a strong engagement in important programs that FSU runs for students. As discussions will begin soon regarding elections, John encouraged the Board Directors to engage with students about their work as Board members, as student leaders, and to encourage students to consider this as an opportunity for themselves.

#### **Approval of Meeting Minutes – Meeting #5**

6.2 It was:

MOVED by Shade Dias, SECONDED by Janki Hiteshkumar Gosai and CARRIED to approve the meeting minutes from Meeting #5.

## **President's Report**

Stephin presented a quarterly report to the Board, summarizing work that has been accomplished in the past five months. A key point in the report was food insecurity and the Sharing Shop. Stephin noted that ~150 requests have come in sent a message went out to students regarding the Sharing Shop. A question was raised regarding the process for students to receive assistance from the Sharing Shop and Stephin explained that students are required to fill out two forms. Another key point in the report is the issues surrounding housing in London. Stephin reported on the work he has been doing so far with the USC at Western as well as the Housing Mediation Officer.

6.3 It was:

MOVED by Shade Dias, SECONDED by Jitendra Singh Rathore and CARRIED to accept the President's Report as presented.

## **Executive Director Report**

John reported that the Executive Director's report touched on the same topics as the President's report, specifically the Sharing Shop. There needs to be a call for volunteers, collaboration with the foodbank and advocacy for communication to international recruiters to make sure information given to the students is accurate. The Sharing Shop faces the same situation as any food bank: how do we assess need? Based on information that is received, how to determine who is in need and who is in crises? John also commented on the housing issues, and childcare issues, and that these are all base-level needs that many students are facing right now; these are big issues that are community-wide and the College needs to bring its resources to help with these issues.

A question was raised regarding outreach to domestic students and if that is still something on the radar of the FSU. Stephin responded that yes, domestic student participation is still a part of the outreach goals for the FSU.

6.4 It was:

MOVED by Krystina Chase, SECONDED by Janki Hiteshkumar Gosai and CARRIED to accept both the Executive Director's Report and the Membership Report, as presented.

## **New Business**

### a. Presentation of Draft Audited Statements

John reported that FSU staff have been working with the auditors (PwC) to complete the audit. They have been working diligently to get it finalized to bring it to the Board for the next Board meeting. There is a brief opportunity now to see a draft statement, while the auditors will come to the next meeting, which will allow for the Board to ask questions of the auditors regarding the audit and financial statements.

Scott McLachlan, Controller, presented the draft audited statements to the Board.

### b. Director Interviews

John noted that six candidates have been asked to come in for an interview with the Board. Interview questions will be asked by all Directors, taking turns, and notes can be written on the interview sheets provided. A meeting will be held on Monday, October 23 to review the interviews and select the candidates who will be given the opportunity to join the Board.

**Next Meeting**

Monday, October 23, 2023 @ 1pm on Zoom

**Adjournment**

6.5 It was:

MOVED by Krystina Chase, SECONDED by Shade Dias and CARRIED to adjourn the meeting @ 2:02pm.